

1994-1995 Faculty Senate Motions

Chair: James West

Motion #	Meeting Date	Motion	Vote	Follow-up (if any)
94-1	9/7/94	<p>To send the proposal as described above to the faculty for their input before the October 5 Senate meeting.</p> <p>From the Minutes:</p> <p>“Articulation: The Chair distributed a proposal to grant core transfer credit for any U.H. credits approved as <i>CORE</i> by the system-wide University Core Articulation Committee to be voted upon by the Senate in October. Before that vote, the Senate wishes to gauge overall campus thoughts on this proposed resolution by requesting input. To that end, a copy of the proposal, together with a brief history and a tear-off opinion poll will be included in an upcoming Bulletin.”</p>	unanimous	
94-2	9/7/94	<p>To endorse the Teacher Network concept and send it to the full faculty for their input and participation through the Bulletin.</p> <p>“Teacher Network” as described in Minutes:</p> <p>“The Chair introduced Cindy Martin who presented a proposal for a mentor program whereby faculty who wished could volunteer to serve as examples of the good teaching that we do at LCC. Other faculty could arrange to sit in on classes to observe and experience different teaching methods, techniques and innovations that are successful.”</p>	unanimous	
94-3	9/7/94	To establish deadlines of October 1 or the closest working day to this date for submissions to the Curriculum Committee for the Fall Schedule of Courses and the next academic year's Catalog and March 1 or the closest working day to this date for the Spring Schedule of Courses.	19-0-1	
94-4	9/7/94	To approve the package setting the prerequisite of a 'C' or better in English 9/10 or equivalent as submitted last year with the new, standardized language established by the Academic Review Board.	18-0-1	
94-5	10/5/94	To accept the new procedures for changes to academic policy and let the new procedures replace the 1989 Takeuchi procedures.	unanimous	
94-6	10/5/94	That all courses that receive or have received positive core recommendations from the University Standing Articulation Committees as reported by the Articulation Council will be transferrable as core credits at Leeward Community College. Henceforth, LCC will no longer undertake an independent review of these courses. All core fulfilling transfer credits will be assigned to the most appropriate core distribution area of the LCC AA Degree Core.	7-3-9	

94-7	10/5/94	To recall the previous vote and defer action to a special meeting to be held on October 19, 1994	unanimous	
94-8	10/5/94	To accept the proposed changes to pre-registration which would require students to pay tuition and fees at the point of pre-registration and to request the Dean of Student Services to provide a system for making exceptions for hardship cases.	17-1	
94-9	10/5/94	To accept the Proposal for a Centralized Add/Drop for the Spring 1995 semester on an experimental basis and asks the Dean to report to the Senate during the Spring semester.	15-1-2	
94-10	10/5/94	Curriculum Committee Recommendation	unanimous	
94-11	10/5/94	To endorse the efforts of Fritz Osell to construct and install observatories and telescope on the campus. The Senate further commends Fritz Osell's work to bring this valuable educational instrument and program to the campus	unanimous	
94-12	10/19/94	To vote on the Articulation proposal by secret ballot.	16-1	
94-13	10/19/94	That all courses that receive or have received positive core recommendation from the University Standing Articulation Committees as reported by the Articulation Council will be transferrable as core credits at Leeward Community College. Henceforth, LCC will no longer undertake an independent review of these courses. All core fulfilling transfer credits will be assigned to the most appropriate core distribution area of the LCC AA Degree Core.	14-3	NOTE: Secret Ballot
94-14	10/19/94	To delete the single paragraph description of the F grade found at the bottom of page 12 of the catalogue.	12-2-2	
94-15	10/19/94	<p>To accept the proposed, new attendance policy as outlined above.</p> <p>Policy, as stated in Minutes:</p> <p>“Students are expected to be in attendance regularly from the first day of class and be on time for all quizzes, examinations, laboratory and field work sessions of the courses for which they are registered.</p> <p>Anticipated as well as unexpected absences should be discussed with the instructor. The instructor is concerned about the student, but it is the student's responsibility for arranging make-up work with the instructor.</p> <p>Instructors may consider attendance in the grades they award in a course. Students should be aware of the instructor's attendance policy in regards to grades. Students who do not complete the course or required course work and fail to formally withdraw from the course may be given an "N", "F" or "I" at the discretion of the instructor. To receive a "W" and be eligible for a possible tuition refund, the student must formally withdraw. See Admissions and Records Office for the form. For refund deadlines, see the policies and statement section of the catalog.”</p>	13-0-1	
94-16	11/2/94	To remove the Recreation Instruction Program from the College Catalog.	unanimous	
94-17	11/2/94	Curriculum Committee Recommendation	unanimous	

94-18	11/2/94	Curriculum Committee Recommendation	unanimous	
94-19	11/2/94	Curriculum Committee Recommendation	unanimous	
94-20	11/2/94	Curriculum Committee Recommendation	unanimous	
94-21	11/2/94	Curriculum Committee Recommendation	unanimous	
94-22	11/2/94	Curriculum Committee Recommendation	unanimous	
94-23	11/2/94	Curriculum Committee Recommendation	unanimous	
94-24	11/2/94	Curriculum Committee Recommendation	unanimous	
94-25	11/2/94	Curriculum Committee Recommendation	unanimous	
94-26	11/2/94	Curriculum Committee Recommendation	unanimous	
94-27	12/7/94	Curriculum Committee Recommendation	7-6-2	
94-28	12/7/94	The Senate recommends that an adequate number of ENG 9 courses be offered at varied and appropriate times to meet student demand.	15-0-1	
94-29	12/7/94	Curriculum Committee Recommendation	unanimous	
94-30	12/7/94	Curriculum Committee Recommendation	unanimous	
94-31	12/7/94	Curriculum Committee Recommendation	unanimous	
94-32	12/7/94	Curriculum Committee Recommendation	unanimous	
94-33	12/7/94	Curriculum Committee Recommendation	unanimous	
94-34	12/7/94	Curriculum Committee Recommendation	unanimous	
94-35	12/7/94	Curriculum Committee Recommendation	unanimous	
94-36	12/7/94	To request the Academic Review Board to establish evaluation and follow-up procedures for implemented prerequisites.	1-11-3	FAILED
94-37	12/7/94	To support the resolution in <i>favor</i> of increasing compensation for community college administrative positions.	13-1-1	
95-1	1/18/95	To accept the formation of the LCC Campus Council to replace the Provost's Advisory Committee as the primary agent for setting College priorities.	unanimous	
95-2	1/18/95	Curriculum Committee Recommendation	unanimous	
95-3	1/18/95	The Faculty Senate shall hold future Senate elections at the end of the fall semester rather than in mid spring for purposes of planning.	unanimous	
95-4	2/1/95	To approve, in principle, the call for the establishment of Core Outlines for classes at Leeward as per the directives of the Accreditation Team.	unanimous	
95-5	2/1/95	To eliminate the practice of submitting "No Show" forms on students who fail to return to class. From the Minutes: "The issues seem to center around the correct use of the "N" grade (according to its definition.) What grade should faculty assign students who fail to return to class during some point in the semester and do not officially withdraw? Some faculty will assign an "N" grade while others will assign an "F". What grade should be assigned to students whose names are	15-0-2	Response from Provost Barbara Polk: "I have accepted your recommendation to eliminate the "no show" lists and to revise our catalog to reflect that. I have previously sent you a copy of my proposed

		<p>sent to Admissions and Records on the College's "No Show" forms? Current practice has the administration assign an "N". The report suggests that a new grade be created for those students who fail to return to class. "DR" (drop), "IW" (instructor withdrawal), and "NS" (no show) were suggested as were several others. Since it is reported by the Provost that it may not be legal for an instructor to disenroll a student from a class, at what point in the semester should this new grade be assigned? If we simply leave the student on the class roster until the end of the semester, then some faculty will still assign the "F" grade as they feel it is the students' responsibility to officially withdraw. The Senate asks the Student Committee to debate this issue and report to the Senate in March, The practice of sending students' names to Admissions and Records on the traditional No Show form appears to aggravate the problem.”</p>	<p>revision (in which I tried to keep the intent of the Senate, but shorten the statement). Based on some feedback, attached is the final policy as it will appear in the catalog. We have never previously given a deadline for complete withdrawal from college and I am not certain that there was campus wide consideration of the policy as it appeared in your draft. For that reason, I have inserted into the Withdrawal section a statement (shown in the attachment) that complete withdrawal from school after the date for withdrawal requires the Dean of Student Services approval. My intent here is to allow such withdrawals when there are mitigating circumstances, but discourage withdrawals by students wanting to avoid bad grades. I hope that we can continue discussion on this matter, including whether students who withdraw completely from school should have any advanced registration canceled and have to reapply for admission. The matter, as I've discussed it with a few people, is complex and won't admit of easy solution. You have Ken Tokuno's proposal before you for consideration</p>
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				to help the discussion along.”
95-4b	3/1/95	To endorse the International Task Force's efforts to establish a yearly theme for International Education, this year's Essay Contest and the annual International Day in April to promote awareness of International matters at the College and in the community.	unanimous	
95-5b	3/1/95	To establish a Community Relations Committee with Student Government to establish communication links with State and University leaders, and to appoint Senator B. Hochstein as convener.	unanimous	<p>Objectives of the committee, as stated in follow-up memo of 3/15/95:</p> <ol style="list-style-type: none"> 1. To improve public relations for LCC, and to consult on marketing efforts. 2. To improve the image of, and create higher visibility for LCC on campus, in the community, with the public at large, in the media, with politicians at all levels, with the Board of Regents, and with Administration above the campus level. 3. To increase public awareness of what LCC is, and what it has to offer. 4. To formulate and present a coordinated Faculty Senate and Student Government response to inquiries from the media, individuals, groups, and the population at large, when appropriate. 5. To sponsor receptions, invite, greet, welcome, and receive visitors and guests on behalf of the Faculty Senate and Student Government.

95-6	3/1/95	To delete the practice of submitting No Show lists, and delete the appropriate paragraph in the Catalog; modify the first paragraph of the Attendance policy as presented; re-write the paragraphs on withdrawal policies as presented; and move the Catalog section on Auditing Courses to the Grading section.	unanimous	
95-7	3/1/95	To refer the matter back to committee for more study and input from the campus (faculty, staff, students.)	unanimous	Concerns the issue of "double-size classes"
95-8	3/15/95	<p>To send the amended letter to President Mortimer with copies to the Provost, Chancellor and DOR.</p> <p style="text-align: center;">Text of Letter to President Mortimer, signed by Senate Chair and Secretary:</p> <p>TO: President Kenneth Mortimer President of the University of Hawaii</p> <p>FROM: The Faculty Senate Leeward Community College</p> <p>DATE: March 15, 1995</p> <p>Dear President Mortimer,</p> <p>The Faculty Senate of Leeward Community College is deeply concerned about the plight of Leeward Community College in the current budget crisis of the State of Hawaii. The Senate fears that the current budget cuts will result in either a substantial reduction in access to our services or a precipitous decline in the quality of the services we provide.</p> <p>The Faculty Senate is greatly troubled that these budget cuts are being imposed at the same time the State of Hawaii is committed to build a new, four-year campus on the Ewa Plain for the University of Hawaii-West Oahu. It fears that the educational development costs of UHWO may amplify the current budgetary crisis.</p> <p>The Senate would therefore make four recommendations, First, the University carefully consider the ideal programmatic basis for a new university center at UHWO and the relationship between Leeward Community College and UHWO, Second, current plans of UHWO to offer freshman and sophomore level educational programs should be reviewed from the perspective of cost effectiveness and quality, especially within current budgetary constraints. Third, the University consider whether to relocate certain professional colleges of UH Manoa to UHWO in lieu of establishing a four-year undergraduate liberal arts college there. Finally, the Senate recommends that the best way to consider the above points is through a Presidential Task Force that is system-wide and includes administrators, students, faculty and informed community interests.</p>	unanimous	<p>Response from President Mortimer:</p> <p>April 24, 1995 Dear Mr. West:</p> <p>This is to acknowledge receipt of your letter of March 15, sent on behalf of the Leeward Community College Faculty Senate, and its four recommendations concerning the development of campus facilities for the University of Hawaii at West Oahu. I know that this question came up during my visit to your campus on March 23. I hope that my comments at that time helped to allay some of the concerns you expressed.</p> <p>During a period of severe budget constraints, it is difficult to discuss issues of expansion. But this situation must be considered in a long-range context, as well as in the immediacy of today's budgetary concerns. Members of the Board of Regents are considering the needs of this state--and particularly, of the</p>

		<p>The genuine needs and highest and best use of a UHWO campus is so important to the Leeward Coast that these issues demand your immediate attention.</p>	<p>island of Oahu--for the next century. They recognize that there is no room for expansion at the Manoa campus. Furthermore, the trend of population growth on the Ewa Plain dictates the logic of locating an additional four-year campus in this rapidly-growing area.</p> <p>So--the commitment to build a four-year campus exists. What is not clear at this time is the programmatic planning for that campus. We know that, at least for the first decades of its existence, the campus has emphasized upper-division instruction. Your own campus is already serving--if not exceeding--its capacity. If such demand remains, then the inclusion of lower-division students at the UHWO campus should be a boon to all concerned.</p> <p>Your recommendation for the formation of a Presidential Task Force is worthy of consideration. It is also consistent with other system-wide planning efforts, such as those ongoing for Distance Education and for the definition of General Education requirements. For now, though, we must all await legislative and</p>
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95-9	3/15/95	To forward the revised letter to Governor Ben Cayetano with copies to the Provost, Chancellor and the BOR.	unanimous	
95-10	3/15/95	<p>To move the Resolution in support of H.B. 1209 calling for the consideration of creating a Community College system separate from the University of Hawaii.</p> <p style="text-align: center;">LCC FACULTY SENATE RESOLUTION - March 15, 1995 LCCFSR No.1-95</p> <p>WHEREAS, research into preparation for the recent budget cuts has brought to light certain facts which demonstrate that the community college system is currently operating at maximum efficiency, on average at less than half the cost per student as UH Manoa; and</p> <p>WHEREAS, the mission of the community colleges and their faculty is exclusively on teaching and undergraduate education as opposed to research, publishing and graduate studies; and</p> <p>WHEREAS, the community college mission includes community supported emphasis on Vocational Education not available on the four-year UH campuses; and</p> <p>WHEREAS, the admissions requirements for the community colleges are significantly different from those at the four-year UH campuses; and</p> <p>WHEREAS, the community college mission includes community supported and necessary remedial and developmental components not provided at the UH four-year campuses; and</p> <p>WHEREAS, the community college faculty are currently compensated on an entirely</p>	12-0-2	

		<p>separate salary scale from the four-year campuses indicating recognition of significant differentials based on the community colleges a separate defacto "organization within an organization"; and</p> <p>WHEREAS, the tuition at community colleges is currently on a significantly different scale from the four-year campuses indicating recognition of significant differentials based on the community colleges a separate defacto "organization within an organization"; and</p> <p>WHEREAS, the size of the student body of the community colleges is comparable to the size of the student body at UH Manoa; and</p> <p>WHEREAS, the community colleges serve the commuting populations in/of the communities in which they reside, as opposed to the centralized, residential campus concept included in the four-year UH campuses; now, therefore,</p> <p>BE IT RESOLVED by the LCC Faculty Senate to undertake consideration of the issue of a community college system separate from the University of Hawaii as presented in State of Hawaii House Bill 1209, sponsored by Representative Emilio Alcon, District 29 (Kalihi).</p> <p>BE IT FURTHER RESOLVED to invite Representative Alcon, former 22 year Faculty Member at KCC, to address the LCC Faculty Senate on this issue at the April 5 meeting.</p>		
95-11	3/15/95	<p>To move the Resolution supporting Leeward's program at Waianae and to send a copy of the Resolution to LCC-W.</p> <p style="text-align: center;">LCC FACULTY SENATE RESOLUTION - March 15, 1995 LCCFSR No.2-95</p> <p>WHEREAS, several students from LCC Waianae have addressed their concerns to the LCC Faculty Senate regarding the possibility of closing or curtailing the outreach program on the Leeward Coast; and</p> <p>WHEREAS, this concern affects all Leeward Coast communities; and</p> <p>WHEREAS, this outreach campus serves hundreds of students who would otherwise not be able to attend any other campus of higher education; and</p> <p>WHEREAS, the LCC Faculty Senate shares these concerns; now, therefore,</p> <p>LET IT BE RESOLVED by the LCC Faculty Senate that this body fully supports the continuation of the LCC Waianae outreach program, and opposes any reduction of classes, staff, or faculty in support of that program.</p>	unanimous	

		BE IT FURTHER RESOLVED that this resolution be forwarded to the students of Waianae, the Student Government of LCC, the LCC Administration, till Administration, and the Chancellor for Community Colleges.		
95-12	4/5/95	To accept the revised articulation policy.	16-0-1	Approved by Provost and made LCC policy as of April, 1995
95-13	4/5/95	To send Ken Tokuno's policy proposal to the student committee for study.	15-2-1	Concerns a proposal to disenroll students who fail to attend first day of classes.
95-14	4/5/95	To send Ken Tokuno's policy proposal to the student committee for study. From the Minutes: “The second policy proposed by the Dean of Student Services calls for a change to the Withdrawal Policy which currently sets a deadline for complete withdrawal from College as the last day of instruction and the deadline for withdrawal from individual courses as the end of the tenth week of the semester. The proposed policy would establish a deadline for complete withdrawal from College that coincides with the deadline for course withdrawal. Withdrawal from modular courses would continue in the present manner.”	15-4	
95-15	5/3/95	To accept the nomination of Doug Dykstra to the General Education Committee	unanimous	A UH-System wide committee
95-16	5/3/95	To approve efforts to bring the Community College faculty together to continue discussion on a common placement test for the UB System.	unanimous	Effort to articulate standardized placement testing with UH-Manoa. The “UB” probably should have been corrected to “UH”
95-17	5/3/95	Curriculum Committee Recommendation	unanimous	
95-18	5/3/95	Curriculum Committee Recommendation	unanimous	
95-19	5/3/95	Curriculum Committee Recommendation	unanimous	
95-20	5/3/95	Curriculum Committee Recommendation	unanimous	
95-21	5/3/95	To recommend the continuation of the former policy with regard to "complete withdrawal from college" until such a time as this section of the Withdrawal Policies has received a complete review by the Student Committee and the Faculty Senate.	unanimous	
95-22	5/3/95	To request the Faculty Committee of the Senate to review the faculty's right to waive prerequisites.	unanimous	
95-23	5/3/95	To strongly recommend against the proposal for a Disenrollment Policy. Description according to the minutes:	15-1	

		“The Student <i>Committee</i> also recommends Senate action on the proposal from the Dean of Student Services for a Disenrollment Policy as presented at the April 5 meeting. The Senate is opposed to the policy as it is basically unreasonable to disenroll a student after the first day of class and admit those wanting to add the class. The proposed policy lacks sufficient time to notify the student that he has been disenrolled. Such notification could not possibly be received before the second class meeting.”		
95-24	5/3/95	To close the nominations and accept by acclamation James West as the new Chairman.	unanimous	
95-25	5/3/95	To close the nominations and accept by acclamation Frank Sherry as the new Vice Chair.	unanimous	
95-26	5/3/95	To accept by acclamation Jack Pond as Secretary.	unanimous	
95-27	5/3/95	To accept by acclamation Jean Hara as Chair of the Curriculum Committee.	unanimous	
95-28	5/3/95	To accept by acclamation the appointment of Mike Bauer as Faculty Senate Representative to the Board of Student Publication.	unanimous	
95-29	5/3/95	To appoint Candace Ishimoto as Elections Committee Chair for the election of the 1996 Faculty Senate which will be held in December.	unanimous	