

In her presentation from January, 2017 Hae Okimoto states, "Aggregate results for common question will be shared according to campus policies and procedures" and "campuses, divisions, departments can determine questions sets for courses at various levels."

The Faculty Senate Ad-Hoc Committee on the Course Evaluation System recommends the following policies and procedures:

Leeward CC Policy on Sharing CES Results:

- Aggregated results at course level will not be shared.
- Aggregated mean scores for multiple-choice Tier I (campus-level) question(s) are automatically shared on the intranet with Leeward CC faculty, staff, and administrators.
- Responses to open-ended Tier I to III questions (if any) will not be shared.
- CES results are not shared with the general public.
- Faculty will be able to view aggregated results for Tier I to III multiple-choice questions for their section, discipline, program, division, and college (as in eCAFE).

The following statement will be included at the beginning of each course evaluation.

"The purpose of this evaluation is to obtain your feedback about this course. Please base your evaluation on the entire course, not just one class session. The instructor will not see the evaluation until final grades are submitted. Thank you."

One of the following three multiple-choice questions/statements will be a Tier I (campus-level) question as determined by a faculty vote.

1. How would you rate the overall quality of this course?
Very poor, Poor, Average, Good, Excellent
2. How would you rate the overall effectiveness of this course?
Very poor, Poor, Average, Good, Excellent
3. This course helped advance my educational goals.
Strongly disagree, Disagree, Neutral, Agree, Strongly agree

The following open-ended question may be included as an additional Tier I (campus-level) question as determined by a faculty vote.

1. Other comments: