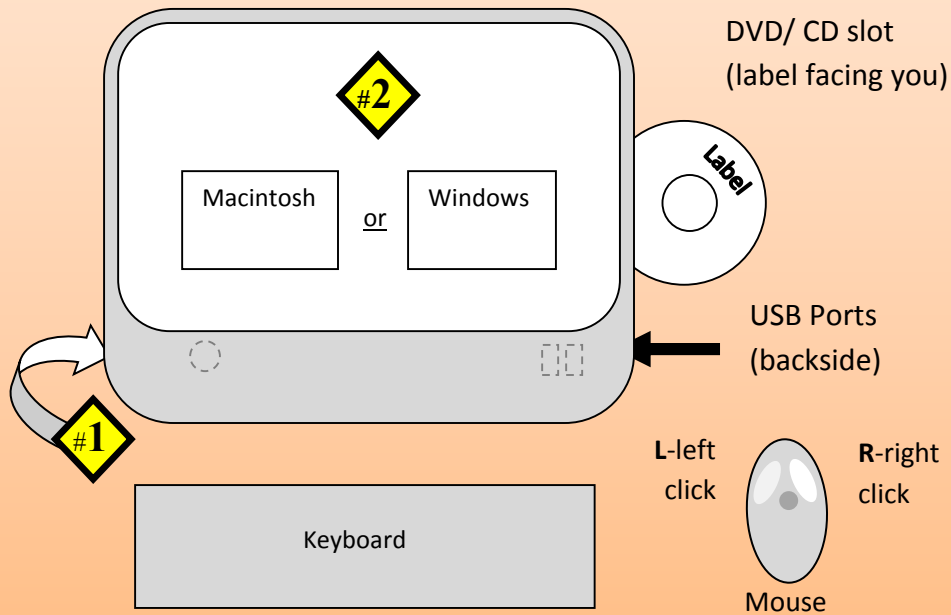


## Turning on the Computer

1. Turn on button (backside) ➔
2. Select (Windows / Macintosh)



## Unlocking/ Locking Cabinet

(obtain combination from your division secretary)

1. Set the combination and ensure that the tumblers are seated properly in a row.
2. Push the shackle in to release the locking mechanism.
3. After unlocking, immediately randomize the 4 tumblers on the combination lock.
4. Lock cabinet before leaving

Shut down computer and power down all equipment. Lock all remotes and keyboard/mouse inside cabinet.



## Generation 1 Room

### Turning On Projector

1. Stand within 10 feet directly in front of the projector) and press **Power ON button on remote**.
2. After about 1 minute you will see projected image on the projection screen.

### Turning Off Projector

1. Aim projector remote at projector and press **power OFF button on remote 2 times**.
2. Screen should go black. Fans will continue to run for a few minutes.

### Selecting Input

1. Use the projector remote to select the device to display on the projector.
2. Press **iMac** button for the iMac.
3. Press **VGA** button for the VGA cable.

### Playing a DVD Movie (available on certain computers)

1. Insert **DVD** into **slot** on the **right side** of the computer (label facing you).
2. Slide mouse pointer to the bottom edge of the screen to select **Pause/ Stop/Eject**.

### Need Support?



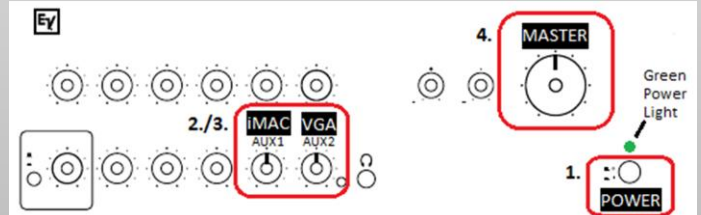
Phone:  
455-0271

Drop in:  
LC-101

### Adjusting Amplifier Volume (big black box)

1. Press **Power** button on amplifier. A green light will be lit when on.
2. Adjust **Aux 1** knob for **iMac** volume.
3. Adjust **Aux 2** knob for **VGA** volume.
4. Adjust large **Master Volume** knob (overall volume).

✓ Default knob position is at the 12 o'clock for all knobs.



Audio Amplifier Diagram.

### Adjusting Computer Volume

#### Computer volume

• **Computer volume** can be adjusted with the **speaker icon** on the **taskbar** on the screen.

✓ Default volume position at max.

#### Application Volume (YouTube, iTunes, etc)

• Applications have their own volume control.

✓ Default volume position at max.