

Curriculum Committee Meeting Minutes
Thursday, December 6, 2018
1:30 PM – 3:00 PM (BS 105)

Attending:

1. Aguilera, Kelsi
2. Bassous, Reem
3. Bauer, Mike
4. Burdick, Betty
5. Cashman, Katie
6. Chang, Cara
7. Dagdag, Faustino
8. Deuel, Lois-Lynn
9. Garcia, Jiajia (Secretary)
10. Gross, Petersen (Chair)
11. Hochstein, Candace
12. Ichida, Brian
13. Kwok, Roger
14. Laimana, John
15. Loo, Tiana
16. Mahi, Michele
17. Miyahara, Nolan
18. Nebrija, Alan
19. Oberheu, Don
20. Padasdao, Bryson
21. Reyes, Brandi
22. Wong, Evelyn

Guests:

1. Oshiro, Janel (VACC)
2. Halemano, Adam
3. Harada, Michael
4. Maruyama, Don
5. Muromodo, Wayne
6. Neupane, Kabi
7. Polo, Blanca

Handouts:

For all documents, see website at: <http://emedia.leeward.hawaii.edu/facsenate-cc/>

- I. Call to Order at 1:33 pm.

- II. Approval of Minutes (November 29, 2018). Approved by a show of hands.
- III. Announcements
 - A. Field 1.4: Banner Title is now limited to 25 characters.
- IV. SUBGROUP REPORT: (Michael Bauer) Review and vote on the following proposals:
 - A. CA-CULN – mod
 - Field P.1: “ENG 22 or ENG 24 – no changes” to “ENG 22 or ENG 24 – replaced with ENG 100”
 - Field 3.3: changed “must pass with” to “must be completed with”
 - B. CO-CULN-DRSU – mod
 - There exists hidden prerequisite issue with the existing proposal.
- V. SUBGROUP REPORT: (Evelyn Wong) Review and vote on the following proposals:
 - A. None
- VI. SUBGROUP REPORT: (Michele Mahi) Review and vote on the following proposals:
 - A. CULN 160 – mod
 - There exists hidden prerequisite issue with the existing proposal.
 - Field 4.1: **need** to add in correct punctuations
 - B. CO-PBS – mod
 - C. CA-PBS – mod
 - Field P.2: **need** to document all the changes made to the courses included in the Program
 - Field 3.3: changed “25-27” to “25”
 - Field 3.3: removed “*” at the end of AG 112
 - Field 3.4: **need** to check the order of listing of the lab and the corresponding course

D. AS-PBS- mod

Field P.2: **need** to document all the changes made to the courses included in the Program

Field 3.2: item (2), removed "Foundation Symbolic Reasoning (FS)"

Field 3.3: item (3), updated to "FGA (HIST 151 recommended) FGB FGC"

Field 3.3: item (7), changed "any other business course" to "any other 3 credit business course" at the end

Field 3.3: changed "(10)" to "(9)"

Field 3.3: changed "CA = 25 – 27" to "CA at least 25"

Field 3.3: added "Students who have earned 58 credits are required to earn at least 2 more credits from either 8 or 9"

E. ESL 22 – mod

Question: For cross-listing courses, are the courses required to have exactly the same SLOs? Is there an official policy about it?

Field 2.4: removed "Remedial – College Prep (E)"

Field 3.1: added "Division Chair" to "Department Language Arts"

Field 4.1: change the last numbering from "11" to "10"

Field 4.2: item 4, added the period at the end

F. SCI 275 – new

This course will be made to a experimental course to obtain data to support the need for the course.

Field 3.1: removed "And completed at least one 200-level course in the selected major with a grade of C or better"

Field 3.1: added "And any of the following

Earned a minimum grade of: Standard Letter A-F (L) C in SP 151

Or earned a minimum graded of: Standard Letter A-F (L) C in SP 251"

Field 3.1: added "And instructor approval"

Field 4.2: item 1, changed "Design and plan a research plan" to "Design and write a research plan"

Field 4.2: item 2, changed "assess possible scenarios" to "assess possible solutions"

Field 4.2: item 3, changed "Deliver an oral presentation" to "Deliver a

presentation”

VII. SUBGROUP REPORT: (Jean StarRue Pe’ahi) Review and vote the following proposals:

A. ART 115D – mod

Field 4.2: item 2, changed “using” to “in” before digital media

B. ART 156 – mod

Field 3.1: changed to “Earned a minimum grade of C in ART 112”

C. ART 202 – mod

Field P.2: added “Adding ART 107D to prerequisite”

Field 2.1: changed “Adobe Photoshop” to “industry standard imaging editing software”

Field 4.1: changed “Adobe Photoshop” to “an industry standard imaging editing software”

Field 4.1: changed “Photoshop” to “an industry standard imaging editing software”

Field 4.4: removed the first sentence “The Art Department has carefully planned the sequencing of all courses that lead to the academic Subject Certificate in Digital Art”

D. LSK 110 – mod

Field 3.3: removed “ENG 98B” because it is an experimental course

Field 4.2: item 3, updated to “Determine one’s preferred learning style and multiple intelligences and apply each to one’s academic preparation practices”

Field 4.3: change “Maui College” to “UH Maui College”

Field 4.3: removed the second to the last sentence, which referred to a particular page number of the catalog

VIII. Curriculum Chair Report: Review and vote on the following proposals:

A. ART 107D – mod

Updated the effective date to Fall 2019.

Field P.9: updated to “MQs are identified in the UHCC Minimum Qualification

Guideline”

Field 1.4: changed “INTRO TO DIGITAL PHOTOGRAPHY” to “Intro to Digital Photo”

Field 3.1: updated to “placement into ENG 100”

Field 4.2: removed the numbering

Field 4.5: changed “WWW” to “Internet”

Field 5.1: replaced “Laulima” to Course management System (CMS)”

B. ART 207D – mod

Field P.9: updated to “MQs are identified in the UHCC Minimum Qualification Guideline”

Field 2.4: changed “Lecture 3 and Lab 3” to “Other 6”

Field 3.1: updated using the Kualu Tool

Field 4.1: updated “incude” to “include”

Field 4.1: changed “Art 107D” to “ART 107D”

Field 4.1: updated “relevent” to “relevant”

Field 4.1: changed “PhotoShop” to “image batch processing”

Field 4.2: item 1, added the period at the end

C. Some changes made to AS-CULN

Field 3.2: updated to “This program is designed to provide the technical and basic skills training for students interested in a professional food service career. Program emphasis is on providing students with theoretical knowledge reinforced with “hands-on” training. With job experience, graduates of the program have advanced to chefs, pastry chefs, kitchen managers, restaurant managers, and restaurant owners.”

Field 3.3: revised sequence

1st Semester

CULN 111 (2), 112 (2), 120 (5), 125 (5), MATH 100 (3) or equivalent or higher –

Total credits = 17

2nd Semester

CULN 150 (5), 224 (5), ENG 100 (3) or equivalent or higher, A&H Elective (3) –

Total credits = 16

3rd Semester

CULN 160 (5), 223 (5), 273 (3), FSHN 100 (3) – Total credits = 16

4th Semester

CULN 115 (2), 241 (3), 269 (3), 276 (2), 293E (2), SS Elective (3) – Total credit = 15

AS Degree Total Credits = 64

Please note that CULN 120 and 125 are 8-week module classes. Students take CULN 120, followed by CULN 125, during the 1st semester.

The program would like CULN 160 and 223 to be co-requisites. These are 8-week module, “companion” classes that should be taken in the same semester to balance the number of students in the front-of-house (CULN 160) and the back-to-house (CULN 223). The Culinary Division would like the CO for Dining Room Supervision to remain the same. CULN 223 is not relevant for this CO. The Culinary Division plan to waive the CULN 223 requirement for the rare student that is only interested in the CO-DRS.

IX. Announcements & Adjournment (3:40 pm). Next meeting is December 12, 2018.

Minutes by Jiajia Garcia.

	Course/Program	Yes	No	Abstain	No mark	Comments
01	CA-CULN – mod	22				
02	CO-CULN-DRSU – mod	20	2			The Program is 18 cr, but really 21 cr
03	CULN 160 – mod	20	2			Creates hidden requirement for CO
04	CO-PBS – mod	22				
05	CA-PBS – mod	22				
06	AS-PBS – mod	21			1	
07	ESL 22 – mod	17	1		4	
08	SCI 275 – new					Withdrawn
09	ART 115D – mod	22				
10	ART 156 – mod	22				
11	ART 202 – mod	22				
12	LSK 110 – mod	18			4	
13	ART 107D – mod	22				
14	ART 207D – mod	22				