

Student Affairs Committee Report to Faculty Senate

Submitted by John Signor and Summer Barrett

9.9.20

- I. Had our first meeting of the school year on September 9, 2020.
- II. Drafting Leeward Community College Graduation Proposal Policy
 - A. Policy would require all students to have a minimum cumulative GPA of 2.0 or higher in order to graduate
 - B. Identified as a need in spring 2020. According to UAP Policy, term is defined as Fall and Spring so no UAP process in the summer
 1. **Scenario #1:** student is in good standing but then falls below a 2.0 cumulative gpa in the summer. He/she does not go on UAP and can still potentially graduate based on the courses used for degree policy
 2. **Scenario #2:** student is on UAP as of a spring semester who then takes classes in summer that improves gpa but doesn't have the opportunity to get off UAP status in order to graduate.
 - C. New LeeCC Graduation Policy
 1. UHCC policy 5.203 currently states that students must have a 2.0 cum GPA within their program of study; No statement on overall cum required.
 2. This would block student in scenario #1 from graduating
 3. Add a statement: "Students eligible for graduation in the summer, if upon recalculation of GPA they achieve a 2.0 cum or higher, will be eligible for graduation". This would help student in scenario #2.
 - D. Aim to submit final draft of proposal to OPPA in October 2020
- III. Year Long Project: Cataloguing all Student Service Policies
 - A. Identify those needing to be made into formal policy
 - B. Identify those that are procedural that need to be recorded and communication streamlined with all stakeholders.
 - C. Currently examining: Repeat Course Policy, Grading Policy, Course Substitutions, Course Load Limitations, Academic Grievance
- IV. Add New Requirement to Course Syllabus?
 - A. Inquiry raised by Distance Education Counselor, Jordan Lewton, who would like to require syllabi notification about registration and withdrawal deadlines, especially for the Part of Term Courses. Reasoning:
 1. Students are using STAR to register and these dates are not included within this system (hard to find)
 2. "Part of term" courses (like the 5-week courses) have shorter drop date timelines than standard semester-long/16-week courses; see an example of 5-week drop dates vs 16-week drop dates
 - B. Student Affairs Committee discussed and concluded that it would be beneficial to require instructors to include these dates. Recommend the appropriate committee (Faculty committee?) take up the charge.