



13 August 2020

MEMORANDUM

TO: Carlos Peñaloza, Chancellor
Kay Ono, Interim Vice Chancellor for Academic Affairs

FROM: Michael Oishi, Faculty Senate Chair

SUBJECT: Faculty Senate Resolution 20.1: Resolution in Support of Faculty Senate's Postponement of Leeward Community College's Course Cancellation Deadline to 20 August 2020

Dear Chancellor Peñaloza and Vice Chancellor Ono,

On 12 August 2020, the Leeward Community College Faculty Senate conducted an emergency vote on attached Faculty Senate Resolution (FSR) 20.1: Resolution in Support of Faculty Senate's Postponement of Leeward Community College's Course Cancellation Deadline to 20 August 2020. Voting on FSR 20.1 concluded at 8 a.m., 13 August 2020, yielding unanimous support for the resolution of votes cast.

In light of the strong support for FSR 20.1, we ask that the Leeward CC administrative team keep us informed of and allow us to participate in decisions regarding any change in protocol or timelines--official or de facto--regarding course cancellations, which materially and substantially impact the college's ability to fulfil its educational mission. This request aligns with [University of Hawai'i Board of Regents Policy \(RP\) 1.210](#), [University of Hawai'i Board of Regents Agreement, R-20](#), and Leeward Community College's [Shared Governance Policy \(L1.201\)](#), which allow for Faculty Senate's involvement in matters of academic policy, strategic planning and goals, and budget planning and priorities.

I and the other members of the Faculty Senate Executive Committee (Vice Chair Junie

Hayashi and Secretary Kelsie Aguilera) look forward to working with you to resolve this issue in the near future.

As a gentle reminder, and per Article II, Section 2, and Article II, Section 4, of our [Faculty Senate Charter](#), we require someone from the Leeward CC administrative team to respond in writing to this memo within thirty days of receipt of this communication.

Yours Sincerely,

Michael Oishi
Faculty Senate Chair, Leeward Community College