

Student Affairs Committee
Report to Faculty Senate, December 9, 2020

I. New Policy Proposal

- A. LeeCC Graduation Policy is undergoing its final review. Our tentative deadline to finalize the draft is December 31, 2020. Our goal is to ensure that this goes through the proper channels (OPPA, VCAA, Governing Bodies) so that this change is implemented prior to the March Catalog submission deadline.

II. Review of Current Policies and Procedures

- A. Course Repetition Policy: While UHCC working on system wide policy, each campus can create its own exceptions. We plan to review this proposal draft at our January meeting.
- B. Grading Policy: There is no existing policy for LeeCC, and we are exploring potential purpose for creating one. We will compare what other campuses have and discuss at our January meeting.

III. Student Academic Grievance Ad Hoc Committee

- A. Ad Hoc Committee decided NOT to amend SAG policy, but to propose additional language to existing policy regarding guidance and advocacy information.
- B. The Ad Hoc Committee is awaiting approval from VCAA on a “Student Complaint Process” that was created to outline guide students in the necessary steps to complain mid-semester about professor performance.
- C. The Ad Hoc committee is exploring the idea of training “Student Advocates” (an idea posed by Kay Ono). Kealohi will meet with Student Government representatives on Dec. 3 and with Lexer Chou on Dec. 9 to discuss this option. Some concerns are:
 - 1. Who would be responsible for training Student Advocates?
 - 2. Would this be a paid position? If so, where would funding come from?
 - 3. What about liability for student advocates if they mis-advise? Need something in writing and run through OGC.
 - 4. Perhaps it is advisable and more appropriate to designate a fac/staff member for this rather than place this responsibility on a student.
- D. The Ad Hoc committee will meet on Dec 17, and hopefully prepare and submit a final report.

IV. Other Business

- A. Leeward CC Student Conduct Code
 - 1. Require a longer appointment (at least one year, possibly two) for serving on the Faculty Volunteer Pool. OCEWD has been added to the list of Divisions.
- B. The issue of Divisions Dictating Degree Requirements that impact all students will be examined by Pete Gross and the Curriculum Committee.
- C. Proposed **UH System Course Repeat** policy comments were submitted to Michael Oishi who forwarded it to the UH System team for consideration. No further action is required at this time.

V. Table for Future Discussion

- A. Course Substitution Policy & Course Load Limitations
- B. UAP Policy

Our next Committee Meeting will be scheduled for the week of January 4-8 (TBD)