

Response from Janel Oshiro, Leeward CC Banner Specialist

(Note: Janel notes that she is neither for nor against this issue. Rather, she merely wants to present some of the challenges involved)

I think the biggest concern is that the divisions would need to plan a full-year schedule and have the Spring schedule built early.

This means all deadlines move up and as you stated, decisions need to be made per academic year. Which I agree with Candy, it's better for catalog and STAR purposes.

There would be no such thing as Spring approvals. We "roll" the schedule and if we need to roll earlier, then the Curriculum deadline also needs to be moved up.

If we roll before most of the curriculum changes are approved, then the schedulers will have to manually update each section.

Example: Change in prereq for MATH 103, I update the prereq, then roll the schedule, the schedulers do not need to update the prereq.

If we roll, then update the prereq, schedulers need to update the prereq in 10 sections of MATH 103.

From my side, it's easy to turn on Class Availability but if we haven't built the schedule, then it's useless to turn it on.

Right now the schedulers have about 5 weeks to build 1000+ courses for Fall then think about adding another 900 for Spring.

So maybe 9 weeks to build?

I know Kauai CC had theirs up early but they plan a full year schedule and since they're a smaller campus, it's manageable. Maui recently posted theirs as well

Kauai and Maui are the only campuses that had their Spring schedules up early.

According to the dates in Banner, the rest of the campuses turn on in Oct.

We turn on the schedule when the STAR registration "shopping cart" opens.

We are looking to have prior years displayed which may help students with the planning process. They would be able to check if a course was offered in Spring 2020, 2019, etc.

It's still being discussed.

Thanks!

Janel

## Response from Petersen Gross, Leeward CC Curriculum Committee Chair

Experimental courses would only be able to have Fall effective dates. This would be a change and could lower the number of experimental courses that are offered. The Curriculum Committee encourages people to try to do experimental courses to see if students would want to take them. This might mean faculty just propose new courses instead of an experimental course. Also, at times we have had experimental courses proposed to solve an issue. I hope we could still have spring effective dates for experimental courses.

We have also done Spring effective dates for courses on rare occasions. For example, we did a lot of spring effective dates for the HIT Program as their accreditation body would not schedule a visit unless certain changes were made to their program/courses. This would not be possible to do if this changes. Also, another example we changed the credits for a lab course from 1 to 2 credits recently as UH Manoa did this. If we did not do a spring effective date students would have lost 1 credit when transferring to UH Manoa. These are just two examples that I can think of quickly that we might not be able to handle if this does happen.

The deadline for the Curriculum Committee would most likely change. Currently we need to have everything approved by the February Faculty Senate meeting. If this changes we might need to have everything approved earlier to allow for the extra build time. If four additional weeks are needed this means everything would need to be approved by the January Faculty Senate meeting. The Curriculum Committee would need to have all proposals approved before the semester break. Currently, this is not possible to do with the deadlines in place. If this is something we want to do the entire process would need to be changed. If this was to happen I would suggest moving the deadline to before Spring Break. This would give the Curriculum Committee April and part of May to work on the proposals (this would replace the time lost in January and February). I would also then say that the appointment periods for members of the Curriculum Committee should be changed and instead of being appointed to start in the Fall semester they should start in the spring semester and continue through the fall semester. This would provide the continuity that we currently have and not switch out members mid review period. We would also need to think about how the Curriculum Committee chair is appointed as you would new leadership take over mid review period and this would not be optimal. I also think having the summer break could be an issue, but only time would be able to tell with that.

The year that this goes into place would be a management nightmare for the Curriculum Committee chair. For example, if it went into place this year, we have an October deadline for Fall 2021, we would then need to have a Spring 2021 deadline for Effective 2022. If this does happen and I was the Curriculum Committee chair I would ask for more release time.

These are just my initial thoughts on this and maybe having more discussions about this might make me see things differently.

Response from Michael Oishi, Leeward CC Faculty Senate and Diversification Board Chair

As a chair of a Gen. Ed. committee, I will note that there will obviously be trade-offs involved in scheduling an entire academic year--least of which is that WI, ETH, HAP, and Diversification designations will only be effective in Fall rather than Spring. That means that students will have fewer choices of courses in Spring that can fulfill their graduation requirements. As things stand right now, the above Gen. Ed. boards can approve designations for instructors or courses in Fall and have them effective in Spring. Planning a year out would put a stop to that.

And, of course, planning a year out cannot account for faculty taking sabbaticals, leave, retirements, course cancellations due to low enrollments, etc. that always occur at unexpected times and cannot be predicted a full year out.