

**Report to Faculty Senate**  
For Faculty Senate Meeting November 18, 2020  
Distance Education Committee

Submitted by Co-Chairs Kelsie Aguilera and Evelyn Wong

**Updates from the Self-Assessment Subcommittee**

- The second group of instructors (and respective division chairs) were notified that they are part of the second group of instructors (Group 2) to go through the Self-Assessment process. The Self-Assessments for Group 2 are due January 31, 2021.
- The Self-Assessment Subcommittee hosted an informational session for Group 2 regarding the DE Guidelines Self-Assessment Process on Oct. 26, 2020. About 10 instructors attended live.
  - [Presentation Slide Deck](#)
  - [Presentation Recording](#)

**Updates from the LEE Online Learning Orientation Subcommittee**

- The Subcommittee met on November 12, 2020.
- Per feedback from UH Laulima site owner, Amy Rozek, the site will not be edited.
- Messaging to faculty and students regarding the Orientation site:
  - EMC will send emails to all “www” registered students 2-weeks prior to SP21.
  - NSO for all new students.
  - “What’s Next” counseling sheet.
- Will finalize plans for recruitment of faculty facilitators at our next subcommittee meeting to be held on December 3, 2020.