Year End Report to Faculty Senate May 4th, 2016

The committee was tasked with reviewing the awards process for the BOR Excellence in Teaching, Frances Davis, and the Lecturer’s Teaching Awards. The committee held its first meeting on March 30, 2016 from 11:00 am – 12 noon. All members (Michael Cawdery, Susan Lum, Kay Ono, Kathryn Fujioka-Imai and Eric Matsuoka) were in attendance.

The committee reviewed its charge and decided to review the rubrics for the BOR Excellence in Teaching, Frances Davis, and the Lecturer’s Teaching Awards. Susan recommended that the committee review the awards process timeline as well.

The committee discussed a number of issues including the need for an award for non-teaching faculty, better communication on the part of the Chancellor’s Office to inform faculty of the award requirements and deadlines, and a timeline that allows for more time to nominate, for the nominees to put together their applications, and for the Awards Committee to have enough time to review the applications and write letters of recommendation by the April 4th deadline. Additionally, a website devoted to campus awards would highlight and reinforce the significance of all awards, as well as clearly outline the required documents and rubrics for the award.

The committee is recommending that the following changes be made to the rubrics:

• Double the value of statements #1 & #2 under the category “Primary Duties” to lend more weight to teaching contributions.
• Increase the requested student evaluations from two semesters to four.
• Increase the number of years of achievement described from three years to four.
• Use words that emphasize content and the presence of evidence over that of clarity, for instance, replacing the words “clearly articulates…” with “provides clear evidence of…”
• Replace the category headings “Personal Values and Accomplishments that Benefit Students” with “Personal Endeavors and Accomplishments”

MOTION INCLUDED 5/4/16

Faculty Senate Ad-Hoc Motion May 4th, 2016

The Ad hoc Committee-BOR Excellence in Teaching and Frances Davis Awards moves that the Faculty Senate accept the committee’s recommendations and revisions to the rubrics, timeline, and nomination materials of the BOR Excellence in Teaching, Lecturer’s, and Frances Davis Teaching Awards and submit to the Chancellor.