



UNIVERSITY of HAWAII®
LEeward
COMMUNITY COLLEGE

February 27, 2018

MEMORANDUM

To: Della Teraoka
Vice Chancellor for Academic Affairs, Leeward CC

Via: James Goodman
Dean of Arts and Sciences, Leeward CC

Via: Ron Umehira
Dean of Career and Technical Education

From: Faculty Senate, Leeward CC

Subject: Motion 18.63: Revised Policy on Assessment (Policy Number L5.210)

At the February 21, 2018 Leeward Community College Faculty Senate meeting the senators discussed and voted on the following motion.

Motion 18.63: On behalf of the Assessment Committee, Senator Judd moved that the Faculty Senate accept the revised Policy on Assessment (Policy Number L5.210).

Justification: The Faculty Senate Assessment Committee reviewed the Assessment Policy, which was adopted in 2012. With the passage of five years since its adoption it was deemed appropriate for the Assessment Committee to review and update the policy. The first draft of the revised Assessment policy was presented to the Faculty Senate in December 2017. There was strong sentiment among senators that the role and responsibilities of lecturers in the assessment process needed to be clarified. The final draft of the Assessment policy was submitted at the February 21, 2018 Faculty Senate meeting at which time the senate approved the revised Assessment Policy. The final vote for approval was 19 approved, 3 disapproved, 0 abstained.

The Faculty Senate respectfully requests that Leeward CC's administration accept this Revised Policy on Assessment.

Link to Revised Policy on Assessment
[draft 2 - fs assessment committee review of policy on assessment - fall 2017.pdf](#)

Sincerely,

James H. Fujita
Faculty Senate Chair

