

Date: April 16, 2020

To: Faculty Senate

From: Suzette Scotti and Weirong Cai, Leeward CC General Education Committee and Foundations Board Co-Chairs

Subject: Final General Education Committee Report for 2019-2020 Academic Year

- The purpose of the General Education Committee is to provide a forum for the sharing of information amongst the member Boards as well as discussion of any issues or concerns raised by the Boards. In addition, it serves to report any recommendations and progress made by the Boards to Faculty Senate.
- The General Education Committee consists of the following members:

General Education Committee Co-Chairs: Suzette Scotti and Weirong Cai

Foundations Board Co-Chairs: Suzette Scotti and Weirong Cai

Ethics Focus Board Chair: Eiko Kosasa

Oral Communication Board Chair: Carleen Yokotake

Hawaiian, Asian, and Pacific Focus Board (HAP) Chair: Joseph Badis

Writing Intensive Focus Board (WI) Chair: Jeremiah Boydston

Diversification Board Chair: Michael Oishi

Petersen Gross: Curriculum Committee Chair

Blake Hunrick: Counselor

James West: former Gen Ed Chair and WICHE Passport adviser

Below please find a summary by Board of all new courses and course renewals approved during the 2019-2020 academic year.

Board	New Courses	Renewals
Foundations Co-Chairs: Suzette Scotti and Weirong Cai <u>Course-based</u>	PHIL 131	ANTH 151
E Focus Chair: Eiko Kosasa <u>Instructor-based</u>	SOC 151 (Eunice Brekke) SOC 151 (Eunice Brekke) BLAW 200 (Kitty Kamaka)	POLS 110 (Eiko Kosasa) PHIL 100 (Steven Laycock) ASAN 205 (Raymund Liongson)

<p><u>Course-based</u></p>	<p>ASAN 205 (Wayland Quintero) REL 200 (Jay Sakashita) REL 201 (Jay Sakashita) PHIL 102 (Steven Stegman)</p> <p>HWST 291 POLS 110</p>	<p>ENG 270 (Michael Oishi) ENG 271 (Michael Oishi)</p>
<p>Oral Communications (OC) Chair: Carleen Yokotake <u>Instructor-based</u></p>	<p>BUSN 242 (Warren Kawano)</p>	<p>SP 151 (Carleen Yokotake Michele Mahi Christy Takamure Paula Asamoto Christian Gilbert Giovanni Vila Lucille Gilbert May Lamotte Merissa Bunton Sharolyn Pastor)</p> <p>SP 251 (Carleen Yokotake Michele Mahi Christy Takamure Paula Asamoto Christian Gilbert May Lamotte Merissa Bunton Sharolyn Pastor)</p>
<p>Hawaiian, Asian, Pacific Focus (HAP) Chair: Joseph Badis HWST 107 (course-based) All other HAP courses are instructor-based.</p>	<p>No report was submitted.</p>	<p>No report was submitted.</p>
<p>Writing Intensive Focus (WI) Chair: Jeremiah Boydston <u>Instructor-based</u></p>	<p>ASAN 204 (Wayland Quintero) ENG 204 (Donald Carreira-Ching) ENG 209 (Donald Carreira-Ching)</p>	<p>ANTH 200 (Weirong Cai) HIST 282 (James Fujita) HIST 232 (Naiad Wong) HIST 244 (Keith Knuuti) REL 200 (Jay Sakashita) REL 201 (Jay Sakashita)</p>

	ENG 209 (Susan Wood) ENG 211 (Donald Carreira-Ching) ENG 212 (Ann Inoshita) HIST 284 (Betty Ickes) HIST 288 (Betty Ickes) ICS 170 (Tiffany Akiyama) IS 201V (Lexer Chou) MATH 111 (Reiner Ojiri) SOC 214 (Corey Adler)	REL 204 (Jay Sakashita) REL 202 (Christine Walters) REL 210 (Christine Walters) SOC 100 (Jayne Bopp) SOC 151 (Eunice Brekke) WS 151 (Jayne Bopp)
Diversification Chair: Michael Oishi <u>Course-based</u>	AG 269 AG 122 DNCE 121	AG 112 BIOL 100 ENG 270 ENG 271 ENG 272 ENG 272H HIST 232 HIST 241 HIST 260 HIST 282 ICS 170 MUS 104 MUS 106 MUS 108 MUS 112 MUS 113 MUS 114 MUS 121B MUS 121C MUS 121F MUS 121Z MUS 122B MUS 122C MUS 122Z MUS 201 MUS 221B MUS 232G PHIL 100 PHIL 101 REL 200 REL 201

Additional Information from Boards:

E Focus:

- Created a course-based application process to help solve the graduation waiver problems and/or the bottle neck to take a Focus course especially in the 5-week cohort program
- Created a position of Vice-Chair of the E Focus Board who will fulfill the duties of the Chair when the Chair is unable to do so such as being at a conference, etc. The Vice-Chair of the E Focus Board is Lu'ukia Archer, Arts & Humanities, who has been on the Board since its establishment in 2014.

WI Focus:

- The WI Focus Board website was revised and updated during Summer 2019 and was available for faculty use during the Fall 2019 semester.
- During the WI Focus Board's spring meeting, Brandi Reyes of Language Arts was elected as Chair, replacing Jeremiah Boydston of Language Arts. Her first term will run from Fall 2020 to Fall 2022. Cara Chang of the Language Arts will be replacing Brandi Reyes's role as a voting member of the Board. Weirong Cai of Social Sciences stepped down from the Board and was replaced by Ashely Biddle and Anika Gearhart of Social Sciences.
- In the past, the elections of WI Focus Board Chairs have generally been an uncontested affair; however, there were two candidates who ran for the position during the Spring 2020 meeting. Without clear voting procedures in place, the Board used the secret ballot method to determine a winner. The election exposed the need for the Board to codify within its operating procedures a clear set of rules for the election of and voting procedures for the WI Focus Board Chair.
- Additionally, the appointment of two new Board members in order to replace only one member who stepped down highlighted the need for the Board to stipulate in its operating guidelines a cap for total Board membership, a voting quorum amount, and rules regarding academic division representation on the Board. It was recommended by Jeremiah Boydston, current WI Focus Board Chair, that all academic divisions be represented on the Board since each of these divisions (with the exception of PAT) offers WI courses.