



Approved Faculty Senate Meeting Minutes  
**March 16th, 2016. GT-105 3:05pm.**

Faculty Senators Present	
<ul style="list-style-type: none"> <li>• Michael Cawdery, <i>Secretary-</i></li> <li>• Lexer Chou</li> <li>• Petersen Gross</li> <li>• Steve Jacques</li> <li>• Jeff Judd</li> <li>• Momi Kamahela, <i>Chair</i></li> <li>• Michael Lane</li> <li>• Patrick Leddy</li> <li>• Raymund Liongson</li> <li>• Susan Lum</li> <li>• Stan May</li> </ul>	<ul style="list-style-type: none"> <li>• Wayde Oshiro</li> <li>• Christy Takamure</li> <li>• Catherine Walker</li> <li>• Christine Walters</li> <li>• James West</li> <li>• Irwin Yamamoto</li> </ul>
Senators Absent	Guests
<ul style="list-style-type: none"> <li>• Helmut Kae</li> <li>• Eileen Cain</li> <li>• William Albritton-</li> <li>• Eiko Kosasa, <i>Vice-chair</i></li> <li>• Blanca Polo</li> <li>• Shelley Ota</li> </ul>	<ul style="list-style-type: none"> <li>• Trong Dang</li> <li>• Kalbert Young</li> <li>• Kay Ono</li> </ul>

**I. Call to Order @ 3:00 pm after quorum of 16 established.**

The following are the UNAPPROVED regular Faculty Senate Meeting Minutes for March 16th, 2016. This regular meeting takes place in GT-105 and is scheduled from 3:00pm-until adjournment. Faculty Senate Chair, Momi Kamahela, Faculty Senate Secretary, Michael Cawdery were present at this meeting. Faculty Senate Vice Chair, Eiko Kosasa was absent.

**II. Approval of Minutes**

The Feb. 17th, 2016 Faculty Senate meeting minutes were changed as requested and subsequently approved.

**III. Guest Speaker, Vice President for Budget and Finance and Chief Financial Officer, Kalbert Young**

A. Report given on the financial solvency and financial processes of UHCC system.

The VP shared budget and finance information for the UH system with the Faculty Senate. Follow up report linked here: <https://goo.gl/zJXuep>

#### IV. Faculty Senate Reports

##### A. Chair's Report (**Kamahele**) Report Given.

1. ACCFSC 2/19- Chair mentioned tuition increase and Manoa's reorg.
2. CCCFSC 2/19- Chair reported on paperless dossiers for tenure, promotion, and contract renewal.
3. Campus Council 3/7- Chair reported on two key points on contracts and the expansion of the role of Campus Council.
4. Leeward Administration 3/14-report

##### B. Standing Committee Reports

1. Academic Support & Institutional Support Committee—(**Takamure**) Report given by committee chair on panic buttons, emergency lighting, 611 signs, smoking enforcements, OCEWD portables, Parking lots, and missing ATM. Report linked here: <https://goo.gl/6dEq8T>
2. Budget & Planning Committee (May) Report will be deferred by committee chair to the next meeting
3. Curriculum Committee (**Gross**)— Report given. Voting Item.

Report given on approval for new courses, course modifications, and deletion of old course, new programs, and program deletions.

Report linked here: <http://goo.gl/cnVhpo>

**15.85 Motion (Gross) On behalf of the Curriculum Committee, Senator Gross, moved that the Faculty Senate adopt the following course addition:**

**WS 200**

**VOTE: Y-16 N-0 A-0 Vote Passes**

**15.86 Motion (Gross) On behalf of the Curriculum Committee, Senator Gross, moved that the Faculty Senate adopt the following course deletions (3 courses):**

**ENG 8, 18, and 21**

**VOTE: Y-16 N-0 A-0 Vote Passes**

4. Faculty Committee (**Cain**) Report delayed.
5. Program Review, Institutional Research & Assessment Committee (**Judd**) Report given on the coding for credits and prior learning assessments. Report linked here: <https://goo.gl/54uVMX>

**15.87 Motion (Judd) On behalf of the Standing Committee on Program Review, Institutional Research, & Assessment, Senator Judd moves that the Faculty Senate adopt the proposed changes listed below to the Leeward CC Catalogue**

**VOTE: Y-16 N-0 A-0 Vote Passes**

## **V. Unfinished Business**

### **A. Revision Charter/Bylaws (Walker)**

**15.88 Motion (Walker) On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Walker moves that the Faculty Senate adopt the modifications made to the Charter, Article IV: Membership in and Composition of the Faculty Senate, Section 1.**

**VOTE: Y-16 N-0 A-0 Vote Passes**

**15. 89 Motion (Walker) On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Walker moves that the Faculty Senate adopt the modifications made to the Bylaws, Article VI: Elections, Section 2 and 3.**

**VOTE: Y-16 N-0 A-0 Vote Passes**

## **VI. New Business**

### **A. General Education Committee (West) Report given on the adoption of FQ Hallmarks adopted by Mānoa. Report linked here: <https://goo.gl/TN0bhq>**

**15. 90 Motion (West) On behalf of the General Education committee Senator West moved that the Senate Accept Foundations Quantitative Reasoning (FQ) General Education Core Requirement Hallmarks**

**VOTE: Y-16 N-0 A-0 Vote Passes**

### **B. Questions regarding faculty being asked to sign technology contracts (May). Report given.**

Senator May brought up the issue of a contract form in the Business Division between faculty and division regarding electronic equipment and a contract submitted to faculty. Discussion ensued and no action was taken by FS.

## **VII. Announcements**

- A. IT Standing Committee (Yamamoto) Report given on resource requests submitted to the administration. Report Linked here: <https://goo.gl/nLS1fx>
- B. Ad-hoc Committee on Teaching Awards (Lum) Report given on the plans to review protocols and rubrics for the awarding of faculty excellence awards.
- C. Description and details of the Ad-Hoc committee for the 75-minute schedule. Faculty Senate discussed having a modified course schedule such as eliminating Friday classes and lengthening MW to 75-minute classes. Student Government surveyed students via an online Google form and that is what was presented to faculty senate along with the survey results up until that day.
- D. Increases to proposed tuition schedule to go to public hearing. Public notice linked here: <http://goo.gl/ftd0C6>
- E. New Quali system for July 1st, 2016. Senator Gross briefed the Faculty senate on the transition and offered training sessions as follows:

Over the last couple of years, the UH System and all 10 campuses have been working on a replacement for Curriculum Central. A lot of work has gone into making the new curriculum management software more user friendly and intuitive to use. This new system will finally go live over the summer on July 1<sup>st</sup>. What does this mean to all of us here at Leeward CC? It means that we must learn how to use this new system, called Quali Student Curriculum Management (KSCM). It also means that we will be using KSCM for our entire curriculum needs (course modifications, new courses, program/certificate modifications and new programs).

Come to BS-106B on Wednesday, March 30<sup>th</sup> between 1:30 and 3:30pm to learn about KSCM and how to use it for your entire curriculum needs.

If you are not able to attend this session, but would like to learn about KSCM please email me and we can schedule a one-on-one session.

## **VIII. Adjournment— 5:12pm Next Meeting: April 13, 2016 in GT 105, 3:00 – 5:00pm**

### **AY 2015-2016 Faculty Senate Meetings:**

Spring 2016: 5/4