



**Approved Faculty Senate Meeting Minutes  
 January 20, 2016. GT-105 3:00pm.**

<b>Faculty Senators Present</b>	
<ul style="list-style-type: none"> <li>• William Albritton-</li> <li>• Eileen Cain</li> <li>• Michael Cawdery, <i>Secretary-</i></li> <li>• Lexer Chou</li> <li>• Petersen Gross</li> <li>• Jeff Judd</li> <li>• Helmut Kae</li> <li>• Momi Kamahele, <i>Chair</i></li> <li>• Eiko Kosasa, <i>Vice-chair</i></li> <li>• Michael Lane</li> <li>• Patrick Leddy</li> <li>• Raymund Liongson</li> <li>• Susan Lum</li> <li>• Stan May</li> </ul>	<ul style="list-style-type: none"> <li>• Wayde Oshiro</li> <li>• Shelley Ota</li> <li>• Blanca Polo</li> <li>• Christy Takamure</li> <li>• Catherine Walker</li> <li>• Christine Walters</li> <li>• Irwin Yamamoto</li> </ul>
<b>Senators Absent</b>	<b>Guests</b>
<ul style="list-style-type: none"> <li>• James West</li> <li>• Steve Jacques</li> </ul>	Faculty Senate-elect AY 2016-2017 <ul style="list-style-type: none"> <li>• Della Anderson</li> <li>• Jayne Bopp</li> <li>• Jeremiah Boydston</li> <li>• Michael Cawdery</li> <li>• James H. Fujita</li> <li>• Junie Hayashi</li> <li>• Warren Kawano</li> <li>• Tiana Loo</li> <li>• Stanley May</li> <li>• Suzette Scotti</li> <li>• Danny Wyatt</li> </ul>

**I. Call to Order @ 3:03 pm after quorum of 16 established.**

The following are the UNAPPROVED regular Faculty Senate Meeting Minutes for Jan. 20, 2015. This regular meeting takes place in GT-105 and is scheduled from 3:00pm-until adjournment. Faculty Senate Chair, Momi Kamahele, Faculty

Senate Vice Chair, Eiko Kosasa, Faculty Senate Secretary, Michael Cawdery were present at this meeting.

## **II. Approval of Minutes**

The Dec. 2nd, 2015 Faculty Senate meeting minutes were approved as distributed.

## **III. Election of the Executive Committee for the AY 2016-2017**

### A. Election committee (Kae and Oshiro)

The following members of the Faculty Senate executive committee 2016-2017 academic year were elected unopposed.

- a. Chair: Della Anderson
- b. Vice-Chair: Eiko Kosasa
- c. Secretary: Wayde Oshiro

## **IV. Faculty Senate Reports**

### A. *Chair's Report (Kamahele)* Chair Kamahele's report is linked here: <https://goo.gl/vtR1Tj>

1. Leeward CC Administration 1/11- Report given on the updates to DevEd initiatives, student success council, course assessment program, teaching awards, and parking.
2. ACCFSC 1/15- Report given on open educational resources, sustainability, and Board of Regents misunderstandings of faculty workload.
3. CCCFSC 1/15- Report given on

### B. *Standing Committees*

1. Curriculum (Albritton)- Voting Item. Report given on approval for new courses, course modifications, deletion of old course, new programs, and program deletions. Report linked here:  
<http://www2.leeward.hawaii.edu/facsenate-cc/sites/default/files/cc-report-20160120.pdf>

**15.60 Motion (Albritton)** On behalf of the Curriculum Committee, Senator Albritton, moved that the Faculty Senate adopt the following (course names) new courses pending the changes of the prerequisites for CHEM 100, CHEM 151, PHYS 100:

**BIOL 200L - Coral Reefs Laboratory (1 credit)**  
**BOT 130L - Plants in the Hawaiian Environment Laboratory (1 credit)**  
**CHEM 100 - Chemistry and Man (3 credits)**  
**CHEM 100L - Chemistry and Man Laboratory (1 credit)**  
**CHEM 151 - Elementary Survey of Chemistry (3 credits)**  
**CHEM 151L - Elementary Survey of Chemistry Laboratory (1 credit)**  
**HORT 110L - Hawaii Horticulture & Nutrition Lab (1 credit)**  
**PHYS 100 - Survey of Physics (3 credits)**  
**PHYS 100L - Survey of Physics (1 credit)**  
**ZOOL 101L - Principles of Zoology Laboratory (1 credit)**  
**ZOOL 141 - Human Anatomy and Physiology I (3 credits)**  
**ZOOL 141L - Human Anatomy and Physiology Lab I (1 credit)**  
**ZOOL 142 - Human Anatomy and Physiology II (3 credits)**  
**ZOOL 142L - Human Anatomy and Physiology Lab II (1 credit)**  
**ZOOL 200L - Marine Biology Laboratory (1 credit)**

**VOTE: Y-20 N-0 A-0 Vote Passes**

**15.61 Motion (Albritton)** On behalf of the Curriculum Committee, Senator Albritton, moved that the Faculty Senate adopt the following (course names) course modifications:

**VOTE: Y-20 N-0 A-0 Vote Passes**

**HIST 251 - ISLAMIC CIVILIZATION (3 credits)**  
**HORT 110 - Hawaii Horticulture & Nutrition (3 credits)**  
**ICS 170 - Ethics for the Digital World (3 credits)**  
**ICS 172 - Network Design and Administration (3 credits)**  
**ICS 283 - Advanced Network Routing and Optimization (3 credits)**  
**MGT 120 - PRINCIPLES OF MANAGEMENT (3 credits)**  
**MGT 122 - HUMAN RELATIONS IN BUSINESS (3 credits)**  
**MGT 124 - HUMAN RESOURCE MANAGEMENT (3 credits)**  
**PHYS 274 - GENERAL PHYSICS III (3 credits)**  
**ZOOL 101 - PRINCIPLES OF ZOOLOGY (3 credits)**  
**ZOOL 200 - MARINE BIOLOGY (3 credits)**

**15.62 Motion (Albritton) On behalf of the Curriculum Committee, Senator Albritton, moved that the Faculty Senate adopt the following (course names) course deletions:**

**VOTE: Y-20 N-0 A-0 Vote Passes**

**ART 171 - INTRODUCTION TO WESTERN ART I (3 credits)**  
**ART 172 - INTRODUCTION TO WESTERN ART II (3 credits)**  
**BOT 105 - ETHNOBOTANY (3 credits)**  
**CHEM 100B - CHEMISTRY AND MAN (4 credits)**  
**CHEM 151B - ELEMENTARY SURVEY OF CHEMISTRY (4 credits)**  
**HUM 200 - THE INDIVIDUAL AND THE ARTS(3 credits)**  
**OCN 196V - Directed Studies (1-6 credits)**  
**PHIL 140 - PROBLEM SOLVING (3 credits)**  
**PHIL 212 - HISTORY OF WESTERN PHILOSOPHY II (3 credits)**  
**PHIL 213 - HISTORY OF WESTERN PHILOSOPHY III (3 credits)**  
**PHIL 250 - ETHICS IN HEALTH CARE (3 credits)**  
**PHYS 100B - SURVEY OF PHYSICS (4 credits)**  
**ZOOL 240 - HUMAN ANATOMY AND PHYSIOLOGY I (4 credits)**  
**ZOOL 241 - HUMAN ANATOMY AND PHYSIOLOGY II (4 credits)**

**15.63 Motion (Albritton) On behalf of the Curriculum Committee, Senator Albritton, moved that the Faculty Senate adopt the following new programs (program name):**

**VOTE: Y-20 N-0 A-0 Vote Passes**

**Hawaiian Language (ASC)**

**15.64 Motion (Albritton) On behalf of the Curriculum Committee, Senator Albritton, moved that the Faculty Senate adopt the following program modifications (program name):**

**VOTE: Y-20 N-0 A-0 Vote Passes**

**Creative Media (ASC)**  
**Digital Media Production (AS)**  
**Digital Media Production (CO)**  
**Liberal Arts (AA)**  
**Teaching (AA)**

2. Legislative (**Jacques**)-**Report Given. Report linked here:** <http://bit.ly/1WvSGrZ> report provides mention of individual legislators that were reached out to by the Legislative relations committee chair.

#### **IV. Unfinished Business**

- A. Revision Charter/Bylaws (**Kosasa**)- work has been continued to update charter and bylaws.

Article V: Standing Committees.

**15.65 Motion** On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa move that the Faculty Senate adopt the modifications made to the Bylaws,  
Section 1: Executive Committee.

**VOTE: Y-20 N-0 A-0 Vote Passes**

**15.66 Motion** On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa move that the Faculty Senate adopt the modifications made to the Bylaws, Section 2: Academic Support and Institutional Support Committee.

**VOTE: Y-18 N-0 A-0 Vote Passes**

**15.67 Motion** On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa move that the Faculty Senate adopt the modifications made to the Bylaws, Section 3: Budget and Planning Committee as amended by Senator May.

**VOTE: Y-18 N-1 A-0 Vote Passes**

**15.68 Motion** On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa move that the Faculty Senate adopt the modifications made to the Bylaws, Section 4: Curriculum Committee.

**VOTE: Y-19 N-0 A-0 Vote Passes**

**15.69 Motion** On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa move that the Faculty Senate adopt the modifications made to the Bylaws, Section 5: Faculty Committee, as amended Senator Cain.

**VOTE: Y-19 N-0 A-0 Vote Passes**

**15.70 Motion** On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa move that the Faculty Senate adopt the modifications made to the Bylaws,

Section 6: Legislative Relations Committee

**VOTE: Y-19 N-0 A-0 Vote Passes**

**15.71 Motion** On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa move that the Faculty Senate adopt the modifications made to the Bylaws,

Section 7: Assessment Committee.

**VOTE: Y-18 N-0 A-1 Vote Passes**

**15.72 Motion** On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa move that the Faculty Senate adopt the modifications made to the Bylaws, Section 8: Student Affairs Committee as amended by Senator Ota.

**VOTE: Y-19 N-0 A-0 Vote Passes**

**15.73 Motion** On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa move that the Faculty Senate adopt the modifications made to the Bylaws, Section 9: General Education Committee.

**VOTE: Y-17 N-0 A-0 Vote Passes**

**15.74 Motion** On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa move that the Faculty Senate adopt the modifications made to the Bylaws, Section 10: Distance Education Committee

**VOTE: Y-16 N-0 A-0 Vote Passes**

**15.75 Motion** On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa move that the Faculty Senate adopt the modifications made to the Bylaws, Section 11: Elections Committee

**VOTE: Y-16 N-0 A-0 Vote Passes**

***Leeward CC Faculty Senate Charter and By-laws***

- a. Leeward CC Faculty Senate Charter and By-laws New Draft  
<https://goo.gl/VDM6S4>

## **VI. New Business**

- A. Ad Hoc for BOR and Frances Davis Teaching in Excellence

**Motion 15.76** Senator Kosasa (CAWDERY) moved that the Faculty Senate adopt the creation of an Ad Hoc Committee-BOR Excellence in Teaching and Frances Davis Award.

**VOTE: Y-16 N-0 A-0 Vote Passes**

## **VII. Announcements-none**

## **VIII. Adjournment—Next Meeting: February 17, 2016 in GT 105, 3:00 – 5:00pm**

### **AY 2015-2016 Faculty Senate Meetings:**

Spring 2016: 3/16, 4/13, 5/4.

These minutes were compiled and presented by Michael Cawdery, Leeward CC Faculty Senate Secretary.