Approved Faculty Senate Meeting Minutes  
December 2, 2015. GT-105 3:00pm.

<table>
<thead>
<tr>
<th>Faculty Senators Present</th>
<th>Guests</th>
</tr>
</thead>
<tbody>
<tr>
<td>- William Albritton</td>
<td>- Wayde Oshiro</td>
</tr>
<tr>
<td>- Eileen Cain</td>
<td>- Shelley Ota</td>
</tr>
<tr>
<td>- Michael Cawdery, Secretary</td>
<td>- Blanca Polo</td>
</tr>
<tr>
<td>- Lexer Chou</td>
<td>- Christy Takamure</td>
</tr>
<tr>
<td>- Petersen Gross</td>
<td>- Catherine Walker</td>
</tr>
<tr>
<td>- Jeff Judd</td>
<td>- Christine Walters</td>
</tr>
<tr>
<td>- Momi Kamahele, Chair</td>
<td>- James West</td>
</tr>
<tr>
<td>- Eiko Kosasa, Vice-chair</td>
<td>- Irwin Yamamoto</td>
</tr>
<tr>
<td>- Michael Lane</td>
<td></td>
</tr>
<tr>
<td>- Patrick Leddy</td>
<td></td>
</tr>
<tr>
<td>- Raymund Liongson</td>
<td></td>
</tr>
<tr>
<td>- Susan Lum</td>
<td></td>
</tr>
<tr>
<td>- Stan May</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Senators Absent</th>
<th>Guests</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Helmut Kae</td>
<td></td>
</tr>
<tr>
<td>- Steve Jacques</td>
<td></td>
</tr>
</tbody>
</table>

I. **Call to Order @ 3:06 pm after quorum of 16 established**

The following are the UNAPPROVED regular Faculty Senate Meeting Minutes for Dec. 2nd, 2015. This regular meeting takes place in GT-105 and is scheduled from 3:00pm until adjournment. Faculty Senate Chair, Momi Kamahele, Faculty Senate Vice Chair, Eiko Kosasa, Faculty Senate Secretary, Michael Cawdery were present at this meeting.

II. **Approval of Minutes**

The Nov. 4th, 2015 Faculty Senate meeting minutes were approved as corrected. Secretary was asked to revise the following:

1. Name spelling error; two other noted spelling errors
2. Accurate information regarding the Charter and Bylaws section
3. Chair’s report on Leeward CC administration meeting.
4. Change of the alphabetical order of names.

III. Faculty Senate Reports

A. Chair’s Report (Kamahele) Chair Kamahele’s report is linked here: https://goo.gl/oqhCfr

2. ACCFSC 11/2- Report Given on the assessment of administrative workload and necessity.
3. CCCFSC 11/20- Report Given on numerous topics including, accreditation, academic policies, +/- in grade reporting, repeat courses, and consensual relationships

B. Standing Committees


15.46 Motion (Albritton) On behalf of the Curriculum Committee, Senator Albritton, moved that the Faculty Senate adopt the following (7) new courses:

- ESL 1A, 4A, 7B, 10B
- HOST 101, 152
- QM 75

VOTE: Y-20 N-0 A-0 Vote Passes

15.47 Motion (Albritton) On behalf of the Curriculum Committee, Senator Albritton, moved that the Faculty Senate adopt the following course modifications:

- BUSN 212, 188, 242, 269, 277
- CULN 112, 150, 223, 275, 293E, 211
- ICS 100, 101, 141
- SP 251
- BUSN 193V

VOTE: Y-20 N-0 A-0 Vote Passes
15.48 **Motion (Albritton)** On behalf of the Curriculum Committee, Senator Albritton, moved that the Faculty Senate adopt the following (1) course deletions:

- REL 203

VOTE: Y-20 N-0 A-0 Vote Passes

15.49 **Motion (Albritton)** On behalf of the Curriculum Committee, Senator Albritton, moved that the Faculty Senate adopt the following (couple) program modifications:

- Accounting AS, CA
- Business Technology AS, CA, CO
- Hospitality and Tourism CO
- Management AS
- Small Business Accounting CO
- TIM ASC

VOTE: Y-20 N-0 A-0 Vote Passes

15.50 **Motion (Albritton/May)** Curriculum Chair, Senator Albritton, moved that the Faculty Senate adopt a fast track process to eliminate ENG 21 as a prerequisite, co-requisite, recommended pre or co requisite, unless the individual faculty member teaching the course objects to the administrative course modification by contacting Curriculum Committee Chair Albritton by Dec. 17th, 11:59pm:

- ENG 21- 100 courses to be modified. These may be fast-tacked. CC Chair is requesting feedback. We would like to extend the deadline. There has been discussion on the implementation of these initiatives and whether there was appropriate faculty input. The faculty discussion focused on the need for the process and the CC chair mentioned that he was requesting permission to make administrative modifications. There is deliberation.

- Since fall 2015, ENG 21 has no longer been offered. In order for Banner to function smoothly, the ENG 21 requirement needs to be removed from all courses. The effective date for these changes is for fall 2016. The process will be “fast tracked” from the Curriculum Chair to the VCAA.

- If you do not want to delete ENG 21 as a prerequisite, co-requisite, and/or recommended preparation for a course listed below, the individual faculty member needs to contact the Curriculum Chair by December 17, 2015.
- There 120 courses noted in this report. Report linked here: https://goo.gl/o7wthK

IV. Unfinished Business

A. Revision Charter/Bylaws (Kosasa) Full drafts are linked below.

15.51 Motion On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa moved that the Faculty Senate adopt the modifications made to the Charter, Article IV: Membership in and Composition of the Faculty Senate.

VOTE: Y-20 N-0 A-0 Vote Passes

15.52 Motion On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa moved that the Faculty Senate adopt the modifications made to the Bylaws, Article I: Duties of Senate Members.

VOTE: Y-20 N-0 A-0 Vote Passes

15.53 Motion On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa moved that the Faculty Senate adopt the modifications made to the Bylaws, Article IV: Committees.

VOTE: Y-20 N-0 A-0 Vote Passes

15.54 Motion On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa moved that the Faculty Senate adopt the modifications made to the Charter, Preamble and Charter, Article I: Purpose and Function of the Faculty Senate.

VOTE: Y-20 N-0 A-0 Vote Passes

15.55 Motion On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa moved that the Faculty Senate adopt the modifications made to the Charter, Article II: Recognition and Transmission of Faculty Senate Actions and Charter, Article III: Relationship of This charter to Collective Bargaining Agreements.

VOTE: Y-20 N-0 A-0 Vote Passes
**15.56 Motion** On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa moved that the Faculty Senate adopt the modifications made to the Charter, Article V: Election and Term of Office.

VOTE: Y-20 N-0 A-0 Vote Passes

**15.57 Motion** On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws Senator Kosasa moved that the Faculty Senate adopt the modifications made to the Bylaws, Article II: Duties of the Executive Officers of the Faculty Senate.

VOTE: Y-19 N-0 A-0 Vote Passes

**15.58 Motion** On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa moved that the Faculty Senate adopt the modifications made to the Bylaws, Article III: Meetings of the Senate.

VOTE: Y-19 N-0 A-0 Vote Passes

**15.59 Motion** On behalf of the Faculty Senate Ad-Hoc Committee to Revise the Charter and Bylaws, Senator Kosasa moved that the Faculty Senate adopt the modifications made to the Bylaws, Article IV: Committees.

VOTE: Y-19 N-0 A-0 Vote Passes

---

**Leeward CC Faculty Senate Charter and By-laws New Draft**

a. Leeward CC Faculty Senate Charter and By-laws New Draft

[https://goo.gl/aICJEd](https://goo.gl/aICJEd)

---

**V. New Business**

A. Other-None.

---

**VI. Announcements**

A. Course Evaluation System Committee is continuing to complete work that is leading to a universal online system of course evaluation.

B. Other-None.
VII. Adjournment @ 5:30 pm —Next Meeting: January 20, 2016 in GT 105, 3:00 – 5:00pm

AY 2015-2016 Faculty Senate Meetings:

These minutes were compiled and presented by Michael Cawdery, Leeward CC Faculty Senate Secretary.