



**APPROVED Regular Faculty Senate Meeting Minutes
 October 14, 2015. GT-105 3:00pm.**

Faculty Senators Present	
<ul style="list-style-type: none"> • William Albritton • Michael Cawdery, <i>Secretary</i> • Eileen Cain • Lexer Chou • Petersen Gross • Steve Jacques • Jeff Judd • Helmut Kae • Momi Kamahale, <i>Chair</i> • Eiko Kosasa, <i>Vice-chair</i> • Michael Lane • Patrick Leddy • Raymund Liongson 	<ul style="list-style-type: none"> • Stan May • Wayde Oshiro • Christy Takamure • Catherine Walker • Christine Walters • Irwin Yamamoto • James West
Senators Absent	Guests
<ul style="list-style-type: none"> • Blanca Polo • Shelley Ota • Susan Lum 	<ul style="list-style-type: none"> • Trong Dang, <i>Student Government President</i>

I. Call to Order: 3:08pm after quorum of 16 established

The following are the UNAPPROVED regular Faculty Senate Meeting Minutes for Oct. 14th, 2015. This regular meeting takes place in GT-105 and is scheduled from 3:00pm- until adjournment. Faculty Senate Chair, Momi Kamahale, Faculty Senate Vice Chair, Eiko Kosasa, and Faculty Senate Secretary, Michael Cawdery were present at this meeting.

II. Approval of Minutes

The Sept. 23rd, 2015 Faculty Senate meeting minutes are approved as corrected by Chair Kamahale.

III. Faculty Senate Reports

A. *Chair's Report (Kamahele)* Chair Kamahele's full report is linked here: <https://goo.gl/lrEsXu>

1. Leeward CC Administration Meeting 10/5/15. Report Given.

There was discussion by Senators in which it was noted that there is some resistance to the idea of online course evaluation, and they are seeking inclusion in the process.

2. Campus Council 10/5/2015. Report Given.

In reference to RAIL updates:

- Senator Leddy expressed concern about the upcoming move taking place in the middle of the semester.
- Senator Lane, and other senators have expressed concern about the construction taking place on campus and the communication of potential impacts.

B. *Standing Committees*—

1. Curriculum, Senator **Albritton**. Full curriculum committee minutes linked here: <http://goo.gl/FxLDUh>

15.36 Motion (ALBRITTON) The Curriculum Committee Chair, Senator Albritton, moved that the Faculty Senate adopt the following new courses and modifications:

- **BIO 101L**
- **EE 296**
- **ENG 272H**
- **HIT 101, 215, 220, 225**
- **QM 78**
- **ACC 124, 125, 201, 202**
- **BIO 101**
- **ED 285, 291, 295**
- **HIT 208, 209**
- **ICS 171, 184, 236, 240**
- **MATH 100, 135**
- **QM 107C**

VOTE: Y-17 N-0 A-0. Vote passes.

15.37 Motion (ALBRITTON) The Curriculum Committee Chair, Senator Albritton, moved that the Faculty Senate delete the following courses:

- CHEM 152B, 161B, 272B, 273B
- HPER 124, 161, 230
- IS 16, 221
- MATH 16
- TVPR 100, TVPR 115, TVPR 120, TVPR 125, TVPR 130, TVPR 135, TVPR 140, TVPR 150, TVPR 200, TVPR 202, TVPR 212, TVPR 220, TVPR 225, TVPR 230, TVPR 235, TVPR 240, TVPR 245, TVPR 250, TVPR 251, TVPR 260, TVPR 270, TVPR 275, TVPR 280, TVPR 285, TVPR 290, TVPR 293B, TVPR 295, TVPR 296

VOTE: Y-17 N-0 A-0. Vote passes.

15.38 Motion (ALBRITTON) The Curriculum Committee Chair, Senator Albritton, moved that the Faculty Senate adopt the following new programs and program modifications:

- Information Security
- Health Information technology

VOTE: Y-17 N-0 A-0. Vote passes.

2. General Education and Foundations Board, Senator **West**. Report Given.

Senator West made some clarifying remarks on the process of review and approval of Oral Communication (OC). His complete report is linked here: <https://goo.gl/T96Oac>

3. Budget and Planning, Senator **May**. **Report Given.**

Senator May provided some clarifying remarks about the institutional planning process. His full report is linked here: <https://goo.gl/iKx0GQ>

4. Program Review, Institutional Research, and Assessment, Senator **Judd**. **Report Given.**

Senator Judd provided clarification on the research process associated with the student

Senator's provided discussion of whether or not technology and information literacy is the most appropriate terms, and this way of thinking about this may not be the most appropriate. IT (Information Technology) label is not up to date; we need to separate technology and information. The General education committee is trying to explore how this is done, and this may include a Distance Education (DE) component.

C. Ad Hoc Committees—

1. Faculty Senate Website, Senator **Lane. Report Given.**

Senator Lane shared update about the website and processes in place to make our faculty senate website useful and easy to maintain.

IV. Unfinished Business

- A. General Education Committee on Oral Communication (west-voting item)
Senator West proposed to defer this action to Nov. 4th, 2015 meeting. Proposal accepted by the senate.

V. New Business

- A. Chair requested any additional business. None brought forward.

VI. Announcements

A. Update: Kualii Student Curriculum Management software (the Curriculum Central replacement)—(Gross) Sen. Gross's updated the senate on the system wide move from CC to Kualii and his full report is linked here: <https://goo.gl/VSSpJR>

B. Other-

- a. Faculty Senate Chair Kamahale reported for Senator Ota, Chair of the Student Standing Committee that:
- i. Leeward CC Administration approved of the new Student Academic Grievance (SAG) Policy that is now posted on the Leeward Web Site
 - ii. All academic divisions and student government have provided their volunteers for the pool for any Ad Hoc SAG Committees that would need to be formed in 2015-2016.
- b. FS Chair Kamahale announced that Mike Pecsok proposed new deadline of Feb. 1st for program changes. No more midyear changes. Student Transcripts and Records (STAR) software being used for advising and registration for students and degree audits. It is more time consuming and more critical to accurately maintain databases in STAR.

- c. Chair Kamahale announced that University of Hawaii Professional Assembly (UHPA) has sent out the survey for administrators; She suggested that we check our email.
- d. Senator Oshiro mentioned that the Open Educational Resources (OER) system initiative would be managed by the individual campus and faculty.
- e. Secretary Cawdery will be absent for the Nov. 4 Faculty Senate meeting. Volunteers to take minutes for this meeting were solicited. Senator Judd volunteered for this task at the 11/4/2015 meeting.

VII. Adjournment

A. Next Meeting: November 4, 2015 in GT 105, 3:00 – 5:00pm.

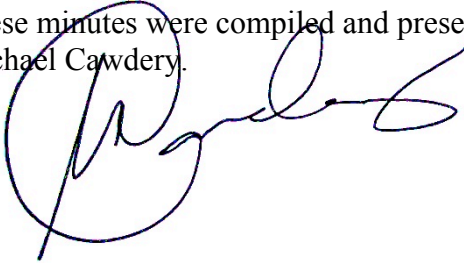
The meeting was adjourned at 4:38pm.

AY 2015-2016 Faculty Senate Meetings

Fall 2015: 11/4, 12/2.

Spring 2016: 1/20, 2/17, 3/16, 4/13, 5/4.

These minutes were compiled and presented by Leeward CC Faculty Senate Secretary,
Michael Cawdery.

A handwritten signature in blue ink, appearing to read 'Michael Cawdery', is written over the text of the signature line.