



**APPROVED Regular Faculty Senate Meeting Minutes
 September 23, 2015. GT-105 3:00pm.**

Faculty Senators Present	
<ul style="list-style-type: none"> • William Albritton • Michael Cawdery, <i>Secretary</i> • Eileen Cain • Lexer Chou • Petersen Gross • Jeff Judd • Momi Kamahela, <i>Chair</i> • Helmut Kae • Eiko Kosasa, <i>Vice-chair</i> • Michael Lane • Patrick Leddy • Raymund Liongson • Blanca Polo • Christine Walters 	<ul style="list-style-type: none"> • Susan Lum • Stan May • Shelley Ota • James West • Irwin Yamamoto • Steve Jacques • Wayde Oshiro • Christy Takamure • Catherine Walker
Senators Absent	Guests
	<ul style="list-style-type: none"> • Trong Dang, <i>Student Government President</i> • Kathryn Fujioka-Imai • Jennie Thompson • Lani Uyeno • Ann Berner • Jennifer DiGiancinto • Mike Pecsok • Jenny Watada • Eric Matsuoka

Call to Order: 3:07pm after quorum of 16 established.

The following are the APPROVED Regular Faculty Senate Meeting Minutes for September 23, 2015. This regular meeting takes place in GT-105 and is scheduled from 3:00pm-until adjournment. Faculty Senate Chair, Momi Kamahela, Faculty Senate Vice Chair, Eiko Kosasa, and Faculty Senate Secretary, Michael Cawdery were present at this meeting.

I. Approval of Minutes

The September 2, 2015 Faculty Senate meeting minutes were approved as corrected. Secretary was asked to add a line to include note of Wayde Oshiro being asked to co-chair for elections committee.

III. Special Guest: Mike Pecsok, Vice-Chancellor for Academic Affairs, Chief Academic Officer: Introduction to Strategic Plan 2015-2021 Developmental Education Initiatives (Presentation link: <https://goo.gl/TQetbc>)

- Students are struggling to complete developmental education and as a result students are struggling to progress and graduate.
- We are investing in accelerating remediation/developmental education.

IV. Faculty Senate Reports

A. Chair's Report (**Kamahele**) *Report given.* (Report linked here: <https://goo.gl/I9cIMy>)

1. ACCFSC meeting 9/18

- Faculty Senate Chair has accepted position University Council on Articulation.
- 360 Evaluations/Administration review process.
- Review their charters and by laws.

2. CCCFSC meeting 9/18

- OER report (presented by Leanne Riseley, <https://goo.gl/fWijRG>)
- Data base on demographics of high school students attending UHCC: http://uhcc.hawaii.edu/highschool_data/index.php

3. Leeward CC Administration meeting 9/14

Mechanism in place to report faculty concerns to the Office of Administrative Services. Notice: the FS going forward in the development of a mechanism, currently acting through Faculty Senate Standing Committee of Academic and Institutional Support and suggested as a formal, regular meeting, which has two basic functions to support students and faculty at Leeward:

1. The faculty can communicate common and pertinent concerns to the VCAS related to student success and professional issues.
2. The VCAS office can provide responses to faculty concerns, and additionally, provide regular updates of common and pertinent issues pertaining to student success and professional issues.

B. Executive Committee (**Kosasa/Cawdery**) *No report given.*

C. *Standing Committees*

1. Academic and Institutional Support (**Takamure**) *Report Given.* Report as follows:

On September 14, 2015, Faculty Senate Chair, Momi Kamahela, inquired to the Administration regarding power outages, faculty/security personnel relationship/parking issues related to the ongoing construction on campus, and general access to campus facilities. She also requested that Mark Lane, Vice Chancellor of Administrative Services, to attend a meeting with the Academic and Institutional Support (AIS) Committee to address these concerns. The AIS committee will meet and discuss these issues.

2. Curriculum (**Albritton**) *Voting Item.* (Report linked here:

The Curriculum Committee approved the following curriculum requests, course proposals, and program proposals and asks the Faculty Senate to accept the committee's recommendations. Course Modifications:

- HIT 102
- HIT 108
- HIT 115
- HIT 171

15.35 Motion (ALBRITTON) The Curriculum Committee Chair, Senator Albritton, moved that the Faculty Senate adopt modification of the following courses:

- HIT 102
- HIT 108
- HIT 115
- HIT 171

VOTE: Y-22 N-0 A-0. Vote passes.

3. Faculty (**Cain**) *Report Given.* Report as follows:

Some Concerns that have been expressed by faculty about the Administration's DevEd

Initiative:

- This initiative took faculty by surprise. It was started after nine-month faculty went off-duty and was announced at the beginning of the new academic year (August 2015).

- Curriculum decisions should be under the purview of the faculty, as described in the The Memorandum of Agreement (MOA) Regarding the Roles and Consultation Protocols Involving UH Administration, UH Professional Assembly, and the UH Faculty Senates, signed by VP Morton and UHPA on Feb. 5, 2015. This MOA is tied to the UHPA contract and is legally binding - it is the settlement of a grievance that went to arbitration.
- The expectation that the initiative will be implemented in the Fall 2016 is unrealistic.
- Some campuses do not have accelerated DevEd classes.
- The expectation of how many students should pass the classes and the possible "dumbing down" of classes to meet such expectations are concerns:
 - 75% of students who placed one level below college ready will pass in one semester;
 - 70% of students who placed two levels below college ready will pass in one year.
- A proposed model of DevEd classes that involves one-credit or two-credit companion courses would have an impact on teaching equivalencies; these are workload and compensation are union issues -- the Administration and the Faculty cannot make such decisions without UHPA being involved.

4. General Education and Foundations Board (**West**) *Report given.* (Report linked here: <https://goo.gl/HY8wKR>)

Report given on for the discussion of curriculum hallmarks and the relationship between the Curriculum Committee and the designating committees.

D. *Ad Hoc Committees*

1. FS Website (**Lane**) *Report Given* on the status, purpose, review and updates to the Leeward CC, Faculty Senate website. (Report linked here: <https://goo.gl/LSEflv>)

2. Charter/Bylaws (**Kosasa**) *Report Given.* Report as follows:

The Ad-Hoc Committee has had two meeting since the beginning of the semester and plans to present the completely revised Charter and Bylaws to the Faculty Senate in the November meeting. The Committee plans to hold a campus wide referendum on the revision of the document in 2016-spring semester. The committee members are: Eiko Kosasa (Chair), Brent Hirata (Support Services), Tina Lee (Business), Bruce Lindquist (Social Sciences), Tara Rojas (Language Arts), Catherine Walker (Math & Sciences), Naiad Wong (Arts & Humanities), and Irwin Yamamoto (PAT).

V. **New Business**

A. General Education on Oral Communication vote was deferred.

B. Other

VI. Announcements

A. UHPA Update (**Cain**) *Report Given.*

UHPA leadership will hold a meeting at Leeward CC next week Tuesday, 9/29/15, 2:30 – 3:30 in GT-105. UHPA members should have received an invitation by email. It will be an opportunity to meet with the new UHPA Leadership, Kristeen Hanselman, Executive Director, who will give an overview of issues UHPA is dealing with and Christian Fern, the new Associate Executive Director. Included in the discussion will be the Memoranda of Understanding in the new contract: Workforce Housing, Childcare and Family Leave, Distance and Online Learning (UHPA-BOR 2015-7 Agreement, pp. 102-4).

UHPA is about to launch a series of surveys called “Rate My Administrator.” It is being designed so that UHPA members can evaluate anonymously different administrators in the system, so there will be more than one survey, e.g., evaluating a dean, evaluating a Chancellor, etc. This is in the planning stages.

Senator Liongson notes:

I have asked that UHPA revisit its agreement with the Royalty Insurance, the insurance group that assumed the coverage of members after UHPA withdrew its membership from the National Education Association (NEA). Since less than 15% applied beyond the automatic \$20,000 coverage, Royalty Insurance subjected UHPA applicants to medical background scrutiny. Several UHPA applicants were denied their application, effectively losing the coverage they initially had with NEA.

B. Other-

- Maui meeting of BOR
- Guided pathways
- Memo on ACCJC’s role in Higher Education

VII. Adjournment—Next Meeting: October 14, 2015 in GT 105, 3:00 – 5:00pm

C. Next Meeting: October 14, 2015 in GT 105, 3:00 – 5:00pm

The second meeting of Leeward CC’s Faculty Senate in the 2015-2016 academic year was adjourned at 4:18pm.

AY 2015-2016 Faculty Senate Meetings:

Fall 2015: 11/4, 12/2
Spring 2016: 1/20, 2/17, 3/16, 4/13, 5/4

These minutes were compiled and presented by Leeward CC Faculty Senate Secretary, Michael Cawdery.