



**APPROVED Regular Faculty Senate Meeting Minutes
 September 2, 2015. GT-105 3:00pm.**

Faculty Senators Present	
<ul style="list-style-type: none"> • William Albritton • Michael Cawdery, <i>Secretary</i> • Eileen Cain • Lexer Chou • Petersen Gross • Jeff Judd • Momi Kamahela, <i>Chair</i> • Helmut Kae • Eiko Kosasa, <i>Vice-chair</i> • Michael Lane • Patrick Leddy • Raymund Liongson 	<ul style="list-style-type: none"> • Susan Lum • Stan May • Shelley Ota • James West • Irwin Yamamoto • Steve Jacques • Wayde Oshiro • Christy Takamure • Catherine Walker
Senators Absent	Guests
<ul style="list-style-type: none"> • Blanca Polo 	<ul style="list-style-type: none"> • Leanne Riseley, <i>EMC Director</i> • Trong Dang, <i>Student Government President</i> • Christina Kaleiwahea, <i>ASUH member</i>

Call to Order: 3:05pm after quorum of 16 established

The following are the UNAPPROVED Regular Faculty Senate Meeting Minutes for September 2, 2015. This regular meeting takes place in GT-105 and is scheduled from 3:00pm-until adjournment. Faculty Senate Chair, Momi Kamahela, Faculty Senate Vice Chair, Eiko Kosasa, and Faculty Senate Secretary, Michael Cawdery were present at this meeting.

I. Approval of Minutes

The May 6, 2015 Faculty Senate meeting minutes were approved as corrected. Chair Kamahela requested of the Senate a modification of the Agenda under item VI. New business Section A. She asked to place that item under announcements in order to provide for Senate discussion. This would move item B to A, C to B.

Chair Kamahale asked for unanimous consent. The request was unanimously approved.

II. FS Executive Officers and Introduction

The faculty senate officers were introduced by Chair Kamahale as followed:

- a. Chair, Momi Kamahale
- b. Vice Chair, Eiko Kosasa
- c. Secretary, Michael Cawdery

The faculty senate was introduced to individual senators in attendance as noted in the preceding table.

IV. Approval of Appointed Senators

The appointed faculty senators for OCEWD and The Lecturer's group were appointed by Chair Kamahale as followed with confirmation from the Senate:

1. Patrick Leddy—OCEWD
2. Christine Walters—Lecturers

V. Faculty Senate Reports

A. Chair's Report (**Kamahale**) Report given. The Chair of the Senate provided a report that included visits to Math & Science, Business, Social Science, P.A.T., and Arts & Humanities with the Vice-Chair, Eiko Kosasa for the purpose of informing faculty on the future goals of the Faculty Senate for the AY 2015-2016 and encouraging faculty to run for the Faculty Senate. In addition, the following policies were noted by the FS Chair to remind Senators that these guiding documents sanction the work of Faculty involvement in the governance of the College. As such, the Faculty Senate serves to fulfill this principle. Chair Kamahale also advised the Senate of the resignation of Senator Scully due to teaching schedule conflicts.

Policy RP 1.210: Regents' Policy on Faculty Involvement in Academic Decision-Making and Academic Policy Development

<http://www.hawaii.edu/policy/?action=viewPolicy&policySection=rp&policyChapter=1&policyNumber=210>

Policy EP 1.201: Faculty Involvement in Academic Policy

<http://www.hawaii.edu/policy/?action=viewPolicy&policySection=ep&policyChapter=1&policyNumber=201>

1. Division Meetings
2. Senator Michael Scully, resignation

B. Executive Committee (**Kosasa/Cawdery**)

1. CCCFSC Meeting Retreat 8/28 (**Cawdery**): At the request of the Faculty Senate Chair Kamahale, Secretary Cawdery attended the retreat of the Council of Community Colleges of Faculty Senate Chairs and provided a report to the Leeward CC Senate on system initiatives. Report given (<https://goo.gl/Xsxhdc>). Additional Documents (<https://goo.gl/0iXilf>).

C. *Standing Committees*— Chair Kamahale appointed the following Senators to the position of Standing Committee Chairs and requested and received confirmation by the Senate.

1. Academic and Institutional Support, Senator **Takamure**
2. Budget and Planning, Senator **May**
3. Curriculum, Senator **Albritton**
4. Faculty, Senator **Cain**
5. Legislative Relations, Senator **Jacques**
6. Program Review, Institutional Research, and Assessment, Senator **Judd**
7. Student, Senator **Ota**
8. General Education and Foundations Board, Senator **West**
9. Distance Education, Senator **Gross**
10. Elections, Senator **Kae & Oshiro**

D. *Ad Hoc Committees*—

Chair Kamahale appointed the following Senators to the position of Ad Hoc Committee Chairs for the FS Website and the Charter/Bylaws and requested and received confirmation by the Senate.

1. FS Website, Senator **Lane**
2. Charter/Bylaws, Senator **Kosasa**

VI. New Business

A. Midterm Report, ACCJC –(Voting Item) The Senate considered the mid-term report provided by Della Anderson, and decided whether to adopt its findings. The motion and vote is as follows:

Motion 15.34 (Lionson/Judd): Senator Lionson moved that the Faculty Senate adopt the ACCJC Midterm Report of Leeward Community College.

VOTE: Y-22 N-0 A-0. Vote passes unanimously.

VII. Announcements

A. UHPA Update (**Cain**) Senator Cain, who is also LeeCC-UHPA Representative, provided a report on UHPA updates. The following report was given.

UHPA Representative Report to the Leeward CC Faculty Senate, September 2, 2015
Eileen Cain, Leeward CC Director on the UHPA Board of Directors

1. The new UHPA Contract went into effect in July, 2015. Eleven-month faculty received their 4% salary increase in July; nine-month faculty received their increase in the August 20, 2015 paycheck. This is a two-year contract; negotiations for the next contract will begin soon.
2. UHPA Executive Director, Dr. J.N. Musto retired at the end of August after thirty-five years of service.
3. The new Executive Director is Kristeen Hanselmann, who was Associate Executive Director until she assumed her new duties.

B. Other

1. Open Educational Resources (OEC)

Senator Wayde Oshiro and EMC director Leanne Riseley provided the following report on Open Educational Resources, the emergent movement, and Leeward's participation in that movement, linked here: [Report given](https://goo.gl/Rk3hcf) (<https://goo.gl/Rk3hcf>).

Chair Kamahale asked Senator Oshiro about the purpose of this presentation to the Senate. Senator Oshiro asked for the support of the Faculty Senate.

2. Chair Kamahale stated that the J.N. Musto Resolution of Spring 2015 was sent.
3. Chair Kamahale stated that the Faculty Senate will revisit and update the Oral Communication requirement and asked the Senate to consider the possibility of a Hallmark-based requirement rather than its current course-based.

VIII. Adjournment

A. Next Meeting: September 23, 2015 in GT 105, 3:00 – 5:00pm. The meeting was adjourned at 4:18pm.

AY 2015-2016 Faculty Senate Meetings

Fall 2015: 9/23/ 10/14, 11/4, 12/2.

Spring 2016: 1/20, 2/17, 3/16, 4/13, 5/4.

These minutes were compiled and presented by Leeward CC Faculty Senate Secretary,
Michael Cawdery.

