

Faculty Senate Student Affairs Committee Annual Report AY 2018-2019

Submitted by: Kale 'a Silva and Summer Shimabukuro

Purpose of the Committee

1. Review and make recommendations to the FS on policies and procedures including but not limited to student admissions, testing, counseling, retention, conduct code, academic dishonesty, academic grievances, academic awards and distinctions.
2. Consult with the Dean of Student Services as needed

Committee Membership

1. Appointed faculty members who were voting members
 - Summer Shimabukuro, Committee Co-Chair
 - Kale'a Silva, Committee Co-Chair
 - Representatives from Student Services
2. Non-voting member:
 - Michael Riccio (Vice-President of Student Government)
3. Ad Hoc academic grievance committee

Ad Hoc Academic Grievance Committee Volunteers 2018-2019 Academic Year

DIVISION	FACULTY REP
Arts & Humanities	Michael Oishi
	Raymund Liongson
	Karim Khan (alt)
	Tracie Losch (alt)
Business	Ross Higa
	Shelley Ota
	Tina Lee (alt)
	Warren Kawano (alt)
	Kazuko Nakamitsu

Language Arts	Michele Mahi
	Frances Won (alt)
	Michelle Igarashi (alt)
Math & Sciences	Jiajia Garcia
	Michael Bauer
	Alejandro Ramos (alt)
	Gregg Longanecker (alt)
Professional Arts Tech	Bob Hochstein
	Eric Pang
	Don Maruyama (alt)
	Irwin Yamamoto (alt)
Social Sciences	Eunice Brekke
	Jayne Bopp
	Corey Adler (alt)
	Kale'a Silva (alt)
Student Government	Marc Kahala-Earley
	Michael Riccio

Committee Meeting Dates AY 2018-2019 and Topics Discussed

- October 10, 2019
 - Purpose and responsibilities of committee
- December 5, 2019
 - Met with previous committee members and discussed past duties, issues and accomplishments
- February 7, 2019
 - Worked on clarifying Ad Hoc Student Grievances Committee and updating participants
 - Review of current student grievances policy
- March 13, 2019
 - Discussion of involving Student Services unit heads or representatives to provide insight and possibly attend future meetings for Student Affairs committee
- April 3, 2019
 - Meeting with Student Services unit heads to discuss policies to review and discuss future meetings/issues for this committee
- April 10, 2019
 - Draft annual report
 - Discuss final meeting for AY2018-2019
- Next Meeting set for May (waiting to hear from student services re: date)

Narrative of Actions, Goals/Priorities and/or Accomplishments or Future endeavors

- Ad Hoc student grievance committee formed (previous members were removed and updated by division chairs)
- The committee worked to clarify strategies for identifying student issues and decided on a multi-pronged approach in which it solicits feedback from the faculty senate, representatives from student services, directives from the UHCC System office, and student government
- Goal for next term:
 - Solidify committee membership to include representation from Student Services
 - Email will be sent at beginning of AY 2019-2020 to solicit volunteer members
 - Review of policies identified by UHCC Systems Office via the Faculty Senate
 - Academic Renewal Policy
 - Repeat Course Policy
 - Records Retention
 - Review of any policies of concern identified by the Student Service Unit Heads