

Faculty Committee Meeting Minutes
Monday, November 25, 2019
CE-203

Present: Jim West, Genai Keli'ikuli

Issues Discussed:

- **DPC Procedures:** Via Jim West, DPC procedures are approved by the division, administration, and UHPA. They must also adhere to the UHPA contract. Since there are variations between DPC procedures from department to department, are we able to get copies of those procedures from each and compile them into a single resource/binder? (Will ask Della)
- **Electronic Submission of Dossiers:** What are the current instructions for electronic submissions? (Will ask Della or those that may have submitted electronically before.)
- **Designating chairs and members:**
 - What is the process for appointment by division chairs?
 - What is the process that division chairs use to appoint committees?
 - Or what is the process by which diversification chairs are appointed or what is the process through which diversification committee members are appointed?
 - Via Mike Cawdery: "Currently, none. Diversification chairs are 'passed a torch'. Then they select a representative group of members or are supposed to. They are only required to submit reports to the senate through the General Education Committee."

Writing Intensive (Jeremiah Boydston)
Foundations (Suzette Scotti) is appointed by FS
General Education (Suzette Scotti) is appointed by FS
Diversification Curriculum Committee (Michael Oishi)
HAP (Iokepa Badis)
E (Eiko Kosasa),
OC (Carleen Yokotake),
Sustainability (Daniela Elliott)

Chair of the committee recruits members or ask chairs for recommendations - general rule, they need at least one from the liberal arts divisions and a counselor with a certain number of members

What is the faculty senate's role in the formation of designation committees? Is there any? What is the process for members on those committees?

*Should all of the designating committee chairs be appointed by the FS chair?

*Should the FS chair have the right to remove a chair?

*Should Curriculum Committee chair have to be on FS?

- **Concerning Lecturers (R-19):** "Performed poorly" -
 - Failure to submit contract renewal
 - Outrageous responses to student