

## 1997-1998 Faculty Senate Motions

Chair: Bob Hochstein

Motion #	Meeting Date	Motion	Vote	Follow-up (if any)
97-35	9/3/97	To add the highlights of the activities of the Chloe Holland Service Committee to the May 7 minutes and attach the summary report to the official minutes.	unanimous	
97-36	9/3/97	To Accept the minutes as amended.	unanimous	
97-37	9/3/97	That the Faculty Senate support in principle, the Aloha United Way Drive.	13-0-1	
97-38	9/3/97	To reconsider the vote on the basic skills portion of the University-wide General Education Standards as passed by all other campuses.	5-3-5	
97-39	9/3/97	To consider possible revisions to the Gen. Ed • Report at the next Senate meeting.	10-1-2	
97-40	9/24/97	To adopt the revised UAP Policy and to implement it as soon as practical and reasonable after publishing it in the appropriate College documents.	15-1-2	
97-41	9/24/97	To approve the General Education Skill Standards as distributed in the Spring of 1997.	13-4-2	Minutes list this as: "Roll Call Vote"
97-42	9/24/97	<p>To append the system-wide General Education Academic Skill Standards with a sixth standard defining abstract and non-linear thinking as it applies to LCC's Academic Skill Standards.</p> <p><b><i>Abstract Thinking</i></b>            Abstract, or non-linear thinking, an analytical and creative process is essential to every discipline and content area in the formulation of ideas and evaluation of myriad solutions to problems with no one, correct approach. It is integral to qualitative reasoning, subjective analysis, concept generation, comparative analysis, and education of the whole person. It includes aesthetic appreciation, formation of identity, and affective response. Provision of exposure to abstract, non-linear thinking is essential. in order to address different modes of learning, to teach life long intellectual and learning skills, and to expand the student's awareness of the self as a member of the global community.</p> <p><i>Students should be able to:</i></p> <ol style="list-style-type: none"> <li>1. Recognize the possibility of more than one solution to a problem with no single "right" answer.</li> <li>2. Demonstrate ability to apply creative, abstract thinking processes to solve problems and generate ideas.</li> <li>3. Demonstrate ability to analyze data subjectively and qualitatively.</li> <li>4. Demonstrate fundamental concepts intrinsic to aesthetic perception.</li> <li>5. Demonstrate understanding of the function of subjective, non-quantifiable a"nalysis and intuitive understanding in creative problem solving and concept generation.</li> </ol>	17-0-2	

		<p>6. Demonstrate understanding of the relationship between cause and effect.</p> <p>7. Demonstrate ability to consider influences on personal and group identity, conceptually and historically.</p> <p>8. Demonstrate ability to evaluate and engage _in interpretation.</p> <p>9: Demonstrate understanding of the function of -contention as a catalyst for change.</p> <p>10. Recognize the function and value of non-linear thinking and modes of expression.</p>		
97-43	9/24/97	To forward this question to the Faculty Committee	unanimous	Refers to: "Student Evaluations of Instruction."
97-44	9/24/97	To prepare a joint letter with Student Government to Police Chief Michael Nakamura requesting the LCC Campus become a regular part of police patrol routes.	12-2-1	Letter not sent. According to the minutes (11/5/97): "The Chair made several announcements. The first was to notify the Senate that HPD frequently patrols our campus parking lot, so there is no need to send the letter requesting same."
97-45	10/15/97	The Senate recommends that the Math/Science and Language Arts Divisions have substantial representation on the System-wide committee that will establish cut-off scores.	unanimous	
97-46	11/5/97	The Leeward Community College Faculty Senate recommends the preservation and protection, whenever possible, of native/endangered plants that have been experimentally placed Diamond Head of the Theater.	13-1-2	
97-47	11/5/97	The Leeward Community College Faculty Senate strongly recommends the reactivation of one-semester sabbatical leaves.	unanimous	
97-48	11/5/97	To accept the Committee's recommendation to accept Block A changes to the <i>Student Conduct Code</i> .	unanimous	
97-49	11/5/97	To accept the Committee's recommendation to remove <b>Block B</b> changes to the <i>Student Conduct Code</i> requiring faculty to report all instances of dishonesty.	12-0-1	Motion removed the sentence stating "Faculty are required to report all instances of academic dishonesty to the Dean of Student Service. " "The Senate, after some discussion, noted that no sanctions would be taken against a faculty member who did not report such an instance."
97-50	11/5/97	To accept the Committee's recommendation to accept Block B changes to the <i>Student Conduct Code</i> requiring more specific language and removing the requirement that electronic devices be disabled.	unanimous	

97-51	11/5/97	To pass all nine comments on to the Dean for consideration.	2-12	Failed
97-52	11/19/97	Curriculum Committee Recommendation	unanimous	
97-53	11/19/97	To invite Clifford Togo and Wayne Soares to the December 10 Senate meeting to address issues of campus security.	16-1	
97-54	11/19/97	<p>That a copy of the attached letter go with this invitation.</p> <p><b>To: Clifford Togo, Director of Administrative Services</b>  <b>From: Leeward Community College Faculty Senate</b>  <b>Re.: Campus Security</b></p> <p>Date: November 19, 1997</p> <p>Recently the Faculty Senate was asked to entertain a motion to request increased patrol of our campus by the Honolulu Police Department. The motion was never brought to floor, but it did raise some important discussion among the Senators and the Student Government Representatives present , resulting in the submission of this letter.</p> <p>After some discussion, it was decided that the issue of campus security is the province and responsibility of Campus Security, rather than the domain of the Honolulu Police Department. The concurrence of the Senate was that more stringent preventive measures, such as increase in the number of Security personnel on duty, was more appropriate and more effective than increased police patrol.</p> <p>The issue of campus security has taken on preeminent importance in recent years. Cars are broken into or stolen nearly weekly, and the potential effect this situation has on enrollment must be taken into consideration. If our campus earns the reputation of being ".unsafe, n (which it has,) enrollment must necessarily be affected. While the Senate understands the budgetary constraints which govern these decisions, the safety of our students, faculty, staff and community must have primary consideration.</p> <p>The epidemic of break-ins and auto thefts warrants immediate action. The present view of the faculty and students is that the current Security force is Inadequate, at least in terms of numbers, and should be strengthened, as the frequency of crimes committed on campus attests. That Security needs more support than they're getting is a point the students felt so strongly about, they asked their representatives to bring it to the Senate.</p> <p>'What answer shall we give them?</p>	13-2-2	Concerning increased security on the LCC campus.
97-55	11/19/97	To remove item C under "Disruption" on page 6 which lists refusal to participate in a cooperative group setting when such refusal disrupts or impedes the progress of other students.	unanimous	Concerns revisions to the Student Conduct Code

97-56	11/19/97	To remove item E under "Disruption" on page 6 which lists noisy entrance to or exit from class during class time as disruptive behavior. This section also states "students are expected to be in their seats when class begins and stay until the end."	13-0-3	
97-57	11/19/97	To reconsider Motion 97-51 to not send the nine comments to the Dean of Student Services.	12-2-2	
97-58	11/19/97	To forward the nine comments to the Dean of Student Services as a separate item as comments received by the Senate but not necessarily endorsed.	13-3	
97-59	12/10/97	To commend Student Services, the Committee on Access and Accommodation and especially Lynne Douglas for the fine work on this document.  <i>Policy for Nondiscrimination on the Basis of Disability</i>	unanimous	
97-60	12/10/97	To examine the entire Policy for Nondiscrimination ... at the January meeting.	unanimous	
97-61	12/10/97	The Senate goes on record in support of additional campus security positions.	10-2-7	
97-62	12/10/97	The Senate commends the current security staff for their efforts.	18-1	
97-63	12/10/97	Curriculum Committee Recommendation	unanimous	
97-64	12/10/97	Curriculum Committee Recommendation	unanimous	
97-65	12/10/97	To examine the Senate's elections procedures at the January meeting.	10-2-1	
98-1	1/21/98	Curriculum Committee Recommendation	unanimous	
98-2	1/21/98	Curriculum Committee Recommendation	unanimous	
98-3	1/21/98	Curriculum Committee Recommendation	13-0-1	
98-4	1/21/98	Curriculum Committee Recommendation	13-0-1	
98-5	1/21/98	Curriculum Committee Recommendation	unanimous	
98-6	1/21/98	To give pre-approval to the above proposals.	unanimous	Pre-approval for the following courses which had not yet been approved by the Curriculum Committee: ART 112, BUS 193, HSERV 294, HSERV 295, BUS 25, Food Service AAS Degree.
98-7	3/2/98	To establish a committee to look into the feasibility of such a project.  "As a possible Senate project for the 30th anniversary, the Senate might consider replacement of the plaques on the trees planted in honor of recipients of various awards on campus."	unanimous	Senators Dabrowski, Hayasaka, and Trimble appointed to the committee.
98-8	2/11/98	To encourage other academic divisions to follow the inspiring lead of vocational programs in going to area high schools, and that the Senate take on a formalized Ambassador Program as a worthwhile endeavor.	unanimous	
98-9	2/25/98	To convene the Budget Committee as a committee of the whole and suspend minutes.	15-0-1	
98-10	2/25/98	To reconfirm the action taken by the Budget Committee (a committee of the whole) in the form of Resolution #98-1).	14-0-4	

***Leeward Community College Faculty Senate Resolution # 1998 • 1***

Whereas, the LCC Senate fully recognizes the necessity of immediate compliance with the UH System directive of the college to plan for a 5% budget reduction for fiscal year 1999,

And whereas, the LCC Division Chairs through the Dean of Instruction have complied in good faith and in only one week with this specific directive,

And whereas, the Provost, upon receiving these budget cuts (proposed in good faith by the Division Chairs as budget cuts intended to address ONLY the 5% "temporary" budget cut~,) has proposed that these 5% budget cuts be made permanent in order to "rightsize" (provosts' term) this institution regardless of the status of the budget,

And whereas these budget cuts were put forth

- without due consideration by the entire college as to the mission of the institution,
- without consideration as to maintenance of the academic quality of the institution,
- without consideration of the ADP,
- without consideration as to how these cuts will affect the "open door" philosophy of the CC system,
- without consideration as to impending retirements of faculty and staff when these cuts will be implemented,
- without regard as to how these cuts will affect the students,
- without regard as to the impact upon the college prerequisite policy,
- and without consideration as to the long term college-wide impact of making these cuts permanent,

And whereas, the issue of permanent budget cuts to the college will clearly and significantly impact the curriculum, quality of instruction, and the instructional missions of the college, which are BOR mandated responsibilities of the Faculty Senate,

Now, therefore be it resolved that the LCC Senate recommends that this budget be considered exclusively as a temporary solution to the potential 5% budget cut as originally presented to, and intended by the Division Chairs,

And be it further resolved that the LCC Senate recommends that the Provost immediately put into motion an open and thoughtful college-wide effort (which includes the Faculty Senate as well as the Campus Council) to consider the issue of permanent budget cuts and the resulting instructional, operational, and mission implications to the college, faculty, staff, and its students,

		<p>And be it further resolved that the LCC Senate <i>states its strong objection</i> to the serious breach of faith and to the lack of shared governance (as defined by WASC accreditation standards) on the part of the Provost and <i>censures</i> the Provost's purposeful misrepresentation and misuse of budget cuts that were requested, created, represented and intended as a <b>temporary</b> 5% budget reduction, to unilaterally institute a <b>permanent</b> 5% reduction ("right sizing") of the college's instructional budget without proper consideration and input from all the stake holders impacted by the Provost's action.</p>		
98-11	3/4/98	<p>To support the Resolution (#1998-2) in support of CADD at LCC.</p> <p><b><i>Leeward Community College Faculty Senate Resolution # 1998-2</i></b></p> <p>Whereas, the Leeward Community College Computer Aided Drafting and Design Technology Program is the only all-computer drafting technology program in the State of Hawaii;</p> <p>and whereas, the LCC CADD Tech program did conduct comprehensive surveys, including telephone, mail-in, fax, and on-site visits to determine that the industry it serves has come to a point in its evolution where computer aided drafting is now deemed the norm and traditional drafting is the exception;</p> <p>and whereas, the LCC CADD Tech program did develop a complete all-computer, two-year vocational-technical curriculum that offers three levels of degree/certificate certifications (the Certificate of Completion, the Certificate of Achievement, and the Associate in Applied Science Degree);</p> <p>and whereas, this new curriculum focuses on the instruction of the use of computers to accomplish common, everyday drafting tasks in a way that provides its students with the opportunity to develop the kind of skills that today's employers are looking for;</p> <p>and whereas, the LCC CADD Tech program and its curriculum is endorsed by, first, the LCC CADD Tech program Advisory Board, made up of individuals in Industry from Hawaii's Architectural, Engineering, and Constructions firms, then the LCC Curriculum Committee, then the LCC Faculty Senate, and finally the LCC Administration;</p> <p>and whereas, the LCC CADD-Tech program is staffed with instructors who have worked in the Construction Industry for more than a combined 40 years with an emphasis in production, drafting, and more importantly more than a combined 25 years in production drafting utilizing the computer;</p>	unanimous	

	<p>and whereas, the state of the LCC CADD Tech program makes a concerted effort to be informed of new developments in the field of study through back-to-industry internships, both college sponsored and non-sponsored, and memberships in CADD and Industry organizations;</p> <p>and whereas, the LCC CADD Tech program has teamed up with the State of Hawaii's Department of Education to provide Oahu's high school students with a CADD specific head-start program where qualifying high school seniors attend a special course in which they may earn college credit;</p> <p>and whereas, the LCC CADD Tech program is breaking new ground in CADD technology education; and whereas, the idea of consolidating the LCC CADD Tech program with the Honolulu Community College Drafting Technology program on the HCC campus would remove our new and up-to-date curriculum from the Community College System's program offerings to the State of Hawaii;</p> <p>and whereas, the removal of the LCC CADD Tech program from the Community College System's program offerings would not improve the state of Drafting Technology education in the State of Hawaii;</p> <p>and whereas; the College's commitment to the LCC CADD Tech program, through its allocation of resources to provide state-of-the-art software and hardware to the students of Leeward Community College, has not been given sufficient time to reap the rewards it is destined to earn;</p> <p>and whereas, the cost savings of closing the LCC CADD Tech program would be significantly less than the cost savings of closing the HCC Drafting Technology program;</p> <p>and whereas, the absorption costs that HCC would face should a decision be made to absorb LCC's CADD Tech program would tum any cost savings that normal program consolidation would accomplish into cost overruns;</p> <p>and whereas, the current LCC CADD Tech program's capacity would satisfy the current employment demands of the State of Hawaii's construction industry;</p> <p>and whereas, the LCC CADD Tech program has the means to absorb the majority of the student demand at HCC;</p> <p>Now, therefore, may it be resolved that the Faculty Senate supports this resolution to keep the CADD Tech program here at Leeward Community College and that any attempts to</p>		
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		consolidate Oahu's Community College drafting technology programs should be made in the direction of the state-of-the-art drafting technology program here at Leeward Community College.		
98-12	3/4/98	To approve written requests for one-semester leaves of absence from Senators	unanimous	
98-13	3/4/98	To approve the chairman's appointment of Hiram Pajo to fill the Senate position vacated by T. Benevente.	unanimous	
98-14	3/4/98	To recommend a score of 65 on the COMPASS Reading Test for entry into non English classes numbered above 100 and limited Nelson Denny back up testing.	unanimous	
98-15	3/4/98	To table discussion of this Memo until the next meeting.	unanimous	Concerns MOA between UHCC's and UHWO for "Prior Learning Credit"
98-16	3/4/98	To approve the revised questionnaire.	unanimous	
98-17	3/4/98	To pre-approve OAT 144: Business Behavioral Strategies	unanimous	
98-21	4/1/98	To accept the Revised Charter of the now named UHFS.	unanimous	"Revised Charter to the All Campus Council of Faculty Senate Chairs renaming it to the University of Hawaii Faculty Senate."
98-22	4/1/98	<p>To pass on the report as amended by the committee.</p> <p style="text-align: center;"><b>Instructor Review of Leeward Community College's 504/ADA Title Two: Policy for Nondiscrimination on the Basis of Disability</b></p> <p>James Goodman, Chairperson J.E. Bungard (A&amp;H) Susan Lum (A&amp;H) Kay Porter (L A) Elsie Hyde (S SCI) Michael Lee (M&amp;S) Keith Tyau (VIT)</p> <p>We, the members of this subcommittee, having reviewed the above document find it to be a very thorough listing of the rights and responsibilities of the administration and faculty in regards to providing reasonable and equal accommodations to physically and mentally challenged students. We have some concerns that we feel have not been addressed by this document.</p> <p>1. Although the document cites that only "an appropriate source" can make the determination of a student's disability (p. 13), the document gives few specific types of conditions that would be considered disabling.</p>	unanimous	"report on the Senate's response to the 504/ADA Title Two: Policy for Nondiscrimination of the Basis of Disability. Six amendments were suggested"



		<p>2. Faculty is expected to provide reasonable accommodations to disabled students, yet faculty do not "...need to know what the disability is, only that it has been appropriately verified by the office (p. 16),..." For both safety issues and proper accommodations, some instructors feel that they should be notified as to the nature of the disability.</p> <p>3. In terms of teaching and class room management, one article that has aroused an almost universal response was "Prohibition on tape recorders may not be imposed (p. 13)." Many faculty members feel that such a requirement would greatly compromise the quality of their teaching: This challenge to academic freedom has been answered by two possible solutions: that students be required to turn off recorders at the instructor's request and/or that all recordings be <i>automatically</i> turned back to the instructor at the end of the semester, as the recordings are the intellectual property of the instructor. *See page 25, article 10, section A, second paragraph of the UHPA 1995-9 Agreement.</p> <p>4. Another concern deals with the faculty's responsibility for a disabled student's access to a testing site (p. 31). We feel that should be the responsibility of the Services to Students with Disabilities (SSD), not the instructor.</p> <p>5. For clarification, this document should define that FERPA (p. 17) stands for Family Educational Rights and Privacy Act.</p> <p>6. We recommend that any reference to accommodation should be amended to include the legal term "reasonable" accommodation.</p> <p>Other than the above concerns, we recommend the adoption of Leeward Community College's 504/ADA Title Two <u>Americans with Disabilities Act</u> Policy for Nondiscrimination on the Basis of Disability.</p>		
98-23	4/1/98	To forward the letter to Kenneth Mortimer.	12-0-2	
98-24	4/1/98	<p>To accept the Committee's report.</p> <p>From the Minutes:</p> <p>AD HOC COMMITTEE ON TERM LIMITS OF LCC SENATORS AND DIVISIONAL REPRESENTATION - Senator Williamson reported that there seems to be little support for term limits for Senators. That Senators should be elected from both tenured and non-tenured ranks was supported by most faculty. On the issue of divisional representation, the committee noted that the Senate By-Laws call for the Chairman to appoint a Senator from any division not represented on the Senate. This has not been done for some time and the</p>	unanimous	

		By-Laws may need to be revised on this matter.		
98-25	4/22/98	Division Chairs and/or secretaries shall make reasonable effort to inform faculty whose classes are being considered for cancelation at the earliest possible time and no later than the end of the "scramble day" for registration.	14-2-1	
98-26	4/22/98	Any class that is being taught on the first day of instruction will be taught through the end of late registration. Should there be any need for adjustment, the instructor/lecturer will be compensated for that first week of class.	15-2	
98-27	4/22/98	Under no circumstances shall an instructor be notified of class cancelation while the class is in session.	unanimous	
98-28	4/22/98	<p>To accept the report from Senator Wright's Committee on Evaluation of Administrators.</p> <p style="text-align: center;"><b>Leeward Community College Faculty Evaluation of the College Administration</b></p> <p><b>Specifications</b>  1 through 5 numerical rating system: 1= strongly disagree;  2= disagree; 3= somewhat agree; 4= agree; 5= strongly agree</p> <p>not applicable/don't know option</p> <p>category check-offs for full/half time faculty or lecturers  20-25 questions  last question overall rating  space for open-ended comments</p> <p>7 administrators to be evaluated: Dean of Instruction, Dean of Student Services, Provost, Director of Administrative Services, Assistant Dean of Instruction, Assistant Dean of Academic Support, Director of OCET</p> <p><b>Skill Areas Implicated</b></p> <ul style="list-style-type: none"> <li>• leadership</li> <li>• communication</li> <li>• organization</li> <li>• judgment and decision making</li> <li>• interaction and working relationships</li> <li>• ability to motivate and facilitate action</li> <li>• advocacy</li> <li>• collegiality and shared governance</li> </ul>	unanimous	
98-29	4/22/98	To approve Faculty Senate Resolution #3 in support of Fritz Osell's proposed move of the	unanimous	

		telescope to Waialua.		
98-30	4/22/98	<p>To forward copies of FSR #3 to those persons listed on Senator Osell's list and to Ms. Birch.</p> <p>Whereas, a LCC faculty member successfully obtained a grant of \$152,000 to build an observatory for the University of Hawaii undergraduate system for the purposes of undergraduate astronomy teaching and research programs, and</p> <p>Whereas, the attached document clearly shows that the advantages of locating the observatory at Waialua High School would be of great benefit to both the University and the residents, K-12 students, and teachers in the North Shore district, and</p> <p>Whereas, the positive benefits realized to the Waialua community in the form of direct contact with minority undergraduate college students and faculty with the Waialua high school students and teachers that will result by having LCC faculty and students come to the Waialua High School campus for direct use of the telescope, and</p> <p>Whereas, the interaction of Waialua community members, students, and teachers with the LCC faculty and undergraduate students will stimulate interest in LCC and focus attention of Waialua students to consider attending college after graduation from Waialua High School, and</p> <p>Whereas, the superior dark and clear skies at Waialua will insure extensive use of the telescope by undergraduate students and residents of the Waialua community, and</p> <p>Whereas, extensive use of the telescope will enable joint projects and programs to be carried out by undergraduate students working with Waialua high school students and their teachers, and</p> <p>Whereas, the partnerships developed between the Waialua community and the University community, mainly LCC, will bring both groups together in numerous ways that will be of great benefit to both, and</p> <p>Whereas, the robotic capability of the telescope will enable operation from the LCC campus, giving LCC students the option of direct use of the telescope by visiting Waialua or operating the telescope remotely from the LCC campus.</p> <p>Therefore be it resolved that the LCC Faculty Senate unanimously endorses and supports the request of Grant Principle Investigator Fritz Osell, to build the telescope at the Waialua High School Campus.</p>	unanimous	
98-31	4/22/98	To recommend the LCC administration consider proper signage to the Leeward Community	unanimous	

98-32	5/6/98	<p>College Theater as part of the 30th anniversary. To send the letter to the Chancellor as written.</p> <p style="text-align: center;"><b><i>Leeward Community College</i></b> <b>Faculty Senate Memorandum</b></p> <p>Dr. Joyce S. Tsunoda Senior Vice President and Chancellor for Community Colleges 2327 Dole Street Honolulu, Hawaii 96822</p> <p>Dear Chancellor Tsunoda,</p> <p>We are writing to you as an entity, namely as the LCC Faculty Senate. We know that you are in possession of our Senate Resolution number 1998-2. At that time, we were hoping that LCC would be able to keep its CADD program that had just begun to gain new momentum both in terms of technology and enrollment. However, we understand your desire to stop-out LCC's CADD based on past performance statistics and the decline of employment in the building trades. It is not our intent to contest that decision. Now that HCC's drafting program will be the only CADD on Oahu, we wish them every success in the future.</p> <p>Our goal in this letter is to ask for your help in leveraging LCC's resources and talents in an optimal way. The CAD (computer assisted design) technology has many applications. Among them are geographical information systems (GIS), modeling topography, mapping, remote sensing, and facilities management (mini-GIS). Other applications include set design, event planning (equipment placement and inventory), and multimedia and game animations. We are concerned that this information may not have been relayed to you in its entirety.</p> <p>The direction that we would like to take at LCC with this technology is to offer multi-purpose foundations of (generic) CAD with multidisciplinary applications. Since this approach is relatively new, we would like to emphasize that it would/could lead to Hawaii based employment/job placement but its market would be global. Just like virtual office environment offers global opportunities, so could targeted CAD applications. It could create a clean "white collar" industry in our local environment. New ways of calculating potential job opportunities must be devised, since the employment contracts could originate in far away places like Stockholm and Singapore or Helsinki and Hong Kong.</p> <p>Since the new CAD courses could be modular, they can have both credit and non-credit students in a given module. They would lend themselves to both vertical and horizontal</p>	unanimous	
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