Faculty Senators Present

- William Albritton
- Kristi Ayers
- Michael Cawdery, Secretary
- Brent Hirata
- Jeff Judd
- Helmut Kae
- Momi Kamahele, Chair
- Eiko Kosasa
- Michael Lane
- Raymund Liongson
- Michael Scully
- Jay Sakashita
- Blanca Polo
- Danny Wyatt
- Makanani Lopes
- Susan Lum, Vice-Chair
- Stan May
- Lance Morita
- Kay Ono
- Shelley Ota
- James West
- Irwin Yamamoto
- Eunice Brekke
- Pi’ikea Hardy-Kahaleoumi

<table>
<thead>
<tr>
<th>Senators Absent</th>
<th>Guests</th>
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<tbody>
<tr>
<td>• Patrick Leddy</td>
<td>• Trong Dang, Student Government President</td>
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<td>• Lance Morita</td>
<td>• Bruce Lindquist</td>
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I. Call to Order: 3:30pm

II. Approval of the MINUTES (February 18, 2015)

The February Faculty senate meeting minutes were approved as distributed.

III. Faculty Senate Reports

A. Chair’s report (Kamahele) REPORT LINKED HERE (https://goo.gl/LgtleF)

1. ACCFSC Meeting 2/20
2. Campus Council Meeting 3/2
3. Meeting with Administration 3/2
4. SPC Meeting 3/13
B. Standing Committees


2. Curriculum (Albritton)— REPORT LINKED HERE

Request from Curriculum Chair to to add “or ENG 24” to all courses that require ENG 21 or ENG 22:Banner already has this as part of the rules for prerequisites, so we are just making the prerequisites more explicit to avoid student and faculty confusion for those students who have taken ENG 24, which replaces ENG 18, 19, 21, and 22. We are not adding any new or different prerequisites to courses.

15.17 Motion (ALBRITTON/KOSASA) from Curriculum Chair to add “or ENG 24” to all courses that require ENG 21 or ENG 22.

VOTE: Y-23 N- 0 A-0. Vote passes unanimously.

3. General Education Committee (West)- Report given on E-focus and QR-focus components of the AA degree

C. Ad Hoc Committees

1. Student Evaluation (Ayers)- Report given on student evaluations.

   This committee has been meeting for three years. They have examined over 30 evaluations from Leeward CC. The last student evaluation was approved in 1973. The pilot student evaluation was pilot tested with 152 students on campus. Results from the survey that asked about their opinions about the student were positive. The committee finalized their selection for the student evaluation on February 27, 2015. They changed the verbs to past tense and dropped the three questions about student evaluation. The committee held two faculty forums on campus during the month of February. They also conducted an on-line survey about the student evaluation questions. There were 42 faculty responses.

2. Committee on Policies and Procedures for College Credit Equivalency Program (Ono)—Report given.

   REPORT AND POLICY MANUAL LINKED HERE (https://goo.gl/4jX2CB)

3. Assessment Committee (Judd)—Report given.

   REPORT LINK (https://goo.gl/sLWw6i)

4. Committee on Senate Charter/ByLaws Revision (Kosasa) – Report given in collaboration with Elections committee chair, who worked in collaboration with the senate to ensure that the elections process was conducted fairly and efficiently. The Elections committee chair, made the following motions:

15.18 Motion (KAE/WEST) On behalf of the elections committee, the chair moves that the faculty Senate adopt the ballot recommendation to be used for the campus wide vote to amend the Faculty Senate Charter/Bylaws.

VOTE: Y-21 N- 0 A-0. Vote passes unanimously.
15.19 Motion (KAE/JUDD) On behalf of the elections committee, the Chair of the elections moves that the Faculty Senate adopt the following timeline: the voting period is to begin on Wednesday April 1, 2015. The EC has the authority to extend the voting period in the event that the voter turnout is too low.

VOTE: Y-21 N- 0 A-0. Vote passes unanimously.

15.20 Motion (KOSASA/YAMAMOTO) On behalf of the Ad-Hoc Committee on Senate Charter/Bylaws Revision, I move that the Faculty Senate adopt a revised version of Motion 15.15 from the Faculty Senate Special Meeting in February to include faculty recommendations from the online Faculty Forum.


VI. Unfinished Business

A. Final Vote on Proposed Amendment Changes:
   1. Amend the Amendment Process
   2. Amend the Election Process
   3. Amend the Election Committee Status

B. Budget and Planning Committee motion (May)

Motion 15.21 (MAY/JUDD) On behalf of the Faculty Senate Budget and Planning Committee I would like to make a motion to request that the entire campus budget come to the Faculty Senate for review and input.

VOTE: Y-21 N- 0 A-0. Vote passes unanimously.

C. Letter of thanks for our former OPPA director Della Anderson (Brekke)-

Motion 15.22 (BREKKE/SCULLY) “On behalf of the faculty senate, I move to acknowledge and express support for the work of Della Anderson in her leadership of OPPA

VOTE: Y-21 N- 0 A-0. Vote passes unanimously.

VIII. Announcements

A. IOTA (Innovative Online Teaching Award)—Hirata reported soliciting nominees
B. Curriculum Management- Chair reported.
C. Other
   a. Student Government President Trong- Report given on 2 day-a-week schedule; OAR resources
   b. Sen. Yamamoto- Keys are still an issue
   c. Commencement attendance and support
   d. Sen. Wyatt- Faculty support for Jean Stavrue-Peahi

IX. Adjournment—5:51

Next Meeting: April 15th, 2015 in GT 105, 3:00 – 5:00pm

Faculty Senate Meetings 2015: 5/6 Snacks and Refreshments: May and Lane