Chair: Momi Kamahele

Vice-Chair: Susan Lum

Secretary: Raymund Liongson

Senators Present: William Albritton, Kristi Ayers, Michael Cawdery, Brent Hirata, Jeff Judd, Helmut Kae, Momi Kamahele, Eiko Kosasa, Michael Lane, Patrick Leddy, Raymund Liongson, Makanani Lopes, Susan Lum, Stan May, Lance Morita, Kay Ono, Shelley Ota, Blanca Polo, Jay Sakashita, James West, Danny Wyatt, Irwin Yamamoto.

Senators Absent: Eunice Brekke, Michael Scully, Pi’ikea Hardy-Kahaleoumi.


I. Call to Order
The meeting was called to order at 3:20pm

II. Election of Executive Officers for Academic Year 2015-2016
The election of Executive Officers for AY 2015-2016 was postponed. The Faculty Senate decided to amend the current Charter/Bylaws to align with the current demands of today including the election of Executive Officers. (see notes in Section V.D.3)

III. Approval of the MINUTES (December 10, 2014)
The minutes of the December 10, 2014 meeting were approved as distributed.

IV. Campus Report
No Report

V. Faculty Senate Reports

A. Chair’s Report (Kamahele)- No Report

B. Executive Committee (Lum/Liongson)
   1. Election of new Faculty Senate Secretary: Senator Liongson resigned his position due to health concerns. Nominations were requested and Senator Cawdery self-nominated for this position. With no others being nominated, Senator Cawdery was elected Faculty Senate Secretary by acclamation.

C. Standing Committees
   1. Academic and Institutional Support (Morita)- No report
2. Budget and Planning (May)

Senator May stated that the Faculty Senate should have input into the budget making process. Senator Judd recommended that a process be put in place that allows for the Faculty Senate to provide input into the budget-making process prior to it being finalized by the Campus Council. Chair asked for a motion at the next meeting that requests that the budget pass through the Faculty Senate before going to the Campus Council.

3. Curriculum (Albritton)—Voting Items

Motion 15.01

To approve the following new courses and course modifications as recommended by the Curriculum Committee Chair:

a) CHEM 161  
b) CHEM 161L  
c) CHEM 162  
d) CHEM 162L  
e) DMED 241  
f) DMED 251  
g) DMED 261  
h) BIOL 100 (mod)  
i) BUSN 193V (mod)  
j) EE 213 (mod)  
k) ICS 110M (mod)

The motion was amended so as to not include the following new courses tabled for review:

- DMED 160  
- ASTR 110 (mod)  
- DMED 130 (mod)

Vote: Y: 20; N: 1; A: 0  
Motion Passed Unanimously.

Discussion: ENG prerequisites were the reason for the tabling of these courses.
Motion 15.02

To approve the following program modifications as recommended by the Curriculum Committee Chair:

a) Database Support (CO)
b) Digital Media Production (AS)
c) Digital Media Production (CA)
d) Digital Media Production (CO)
e) Digital Video for the Web (CO)
f) Graphic Design (CO)
g) Information and Computer Science (AS)
h) Mobile Developer (CO)
i) Software Developer (CO)
j) Web Design (CO)

**Vote: Yes: 21; No: 0; Abstain: 0**

Motion Passed Unanimously.

4. Faculty (Lane) – no report

5. Legislative Relations (Kosasa) – no report

6. Program Review, Institutional Research, and Assessment (Judd) —
   Committee Chair Judd will be recruiting Faculty members for the Ad Hoc Committee on Assessment.

7. Student (Ota) – no report

8. General Education and Foundations Board (West) - no report

9. Distance Education (Hirata) - no report

10. Elections (Cawdery/Kae) - no report

D. Ad Hoc Committees

1. Committee on Student Evaluation (Ayers)

   Committee Chair Ayers informed the Faculty Senate that a faculty forum will be held on Tues 2/10 and Wed 2/11 in GT 105 from 12-1:15 will be held to solicit input for a student evaluation form to be used campus-wide. In addition, the committee will be soliciting input electronically.

2. Committee on Policies and Procedures for College Credit Equivalency Program (Ono)

   Committee Chair Ono stated that a system wide committee is exploring issues associated with credit by exam, articulations of credits, protocols for review, criteria for acceptance, etc.
Committee Chair Kosasa stated that in consultation with the Faculty Senate Chair and a parliamentarian, suspending the Charter/Bylaws is not in order. The Charter/Bylaws allow for amendments to be made. Therefore, until the Charter/Bylaws can be amended, elections of Executive Officers shall follow the current Charter/Bylaws.

However, in discussion the Faculty Senate agreed to amend the election process that includes election of Executive Officers by following the amendment process in the current Charter/Bylaws. By introducing this amendment, the Faculty Senate can hold elections of the Senate Executive Officers earlier in the spring semester.

Finally, the Faculty Senate discussed moving the Elections Committee to permanent status by making it a Standing Committee of the Faculty Senate responsible for the following:

1. General elections of the Faculty Senate in the Fall semester
2. Elections of the Executive Officers of the Faculty Senate. Further, the Elections Committee structure should follow that of other Standing Committees.

**Article VI Amendment of Charter**

In accordance with the current Charter/Bylaws in Article VI, the agreed upon new language to amend the amendment process was introduced by Senator Kosasa as follows:

“All amendments to this Charter and the Bylaws must be approved by two-thirds majority of the Senate members present for the vote and, if approved, shall be sent to the Chancellor. Amendments shall become effective upon approval by the Chancellor. The Chancellor will notify the Faculty Senate Chair regarding decisions on the amendments.”

This will be the language the Faculty Senate will consider at first reading in the Feb. 18 meeting. The second reading and vote on the proposed language to include in the Charter/Bylaws will be done in the special meeting directly following the regular meeting.

**Article V of the Bylaws on Elections**

Senator Kosasa introduced amending Article V of the Bylaws on Elections to clarify and separate the Election Committee's duties from the voting procedures. The Election Committee's function and membership information would be moved under Article IV: Standing Committees of the Bylaws. The voting procedures would remain with updates under Article V. Faculty Senate agreed to the introduction of these two amendments. The first reading of the amendments will be held in Feb. 18 regular meeting, and second reading will done in special meeting immediately following.

4. Contingent Faculty/Adjuncts (Lopes) no report

5. Committee on Faculty Senate Website (Hirata) no report
VI. Old Business

A. Latest version of MoA

Chair Kamahele asked for any changes to the current version of the MoA.

*Motion 15.04*

To change the language of the MoA FS section and other sections to remove the word “faculty” and replacing "other" with "additional" in 7) Review of the University and/or campus mission, strategic planning directions and goals, and related budget and assessment decisions. This responsibility may be exercised through campus budget and/or planning committees that may include other additional shared governance entities of the Faculty Senates responsibility on each campus.

**VOTE**

**Y-21 N- 0 A-0**

Vote passes unanimously.

VII. New Business

A. Other

More discussion continued on the recommendation to 1) amend the amendment process, 2) amend the election process and 3) amend the status of the Elections Committee. To expedite this process, the Faculty Senate agreed to hold a special meeting.

In accordance with Article II “Meeting of the Senate”, Section 4 of the Charter/Bylaws, “a special meeting shall be scheduled by the Chair upon the request of any three (3) Senators.” The Senators Cawdery, Ono, and Lane requested a special meeting for the sole purpose of voting on the amendments drafted to address: 1) amend the amendment process, 2) amend the election process and 3) amend the status of the Elections Committee.

Chair Kamahele stated that the special meeting shall take place as agreed by the FS. This special meeting will take place on Feb. 18 at 5:00pm.

VIII. Announcements

Senator Ayers reminded the Senate of Mindset workshop flyer with dates: [LINKED HERE](#)

IX. Adjournment— The meeting was adjourned at 5:50pm

Reminder: Special Meeting Feb. 18th, 5:00pm

X. Next Meeting: February 18, 2015 in GT 105, 3:00 – 5:00pm

AY 2014-2015 Faculty Senate Meetings:

2015: 2/18, special meeting 2/18, 3/18, 4/15, 5/6

Refreshment Sign-up: Jay Sakashita and Raymond Liongson