

## REPORT OF THE FACULTY SENATE BUDGET & PLANNING COMMITTEE

October 14, 2015

A problem that became apparent in the 2014/2015 academic year was that many faculty members felt they never got feedback on the planning lists in terms of what was funded and what was not. A number of faculty members were surprised that not a single item from the planning lists of the last three years had been funded. The information may be out there but it is not easy to access. Discussion in the Faculty Senate in 2014/2015 expressed a desire for better closure on the planning lists including an announcement at convocation.

Stanley May, the Faculty Senate Budget & Planning Committee Chair, contacted Della Anderson, the Director of Planning, Policy and Assessment December 8, 2014 about the lack of feedback on the planning lists in terms of what was funded, what was not and the rationale for those decisions. Stan asked that when the Chancellor made his final decisions in the next year about what items on the planning lists were to be funded, could that report be added to the planning lists? It would be a lot easier for faculty to access the information that way. Della agreed that was a good idea and would pass it on to the new Director of Planning, Policy and Assessment.

Laurie Lawrence succeeded Della as the Interim Director of Planning, Policy and Assessment. Stan met with Laurie Lawrence September 25, 2015. Discussion included sending out an announcement about the planning lists with a link to the campus via email and a presentation on the planning lists at spring convocation. The budget is not finalized until early fall, after fall convocation, so spring would be the earliest time to include it in the convocation program. The FY 2016 budget with the planning lists was presented to Campus Council October 5 and then posted on Leeward's website. Mark Lane sent out an email October 9, "FY 2016 Operating Budget Posted On-Line." Mark described the operating budget as the "culmination of the institution's resource allocation and planning list process" and included a link to the FY 2016 budget with the planning lists.

The email from Mark Lane with a link was a step forward in disseminating this information to the college. When the FY 2016 budget is presented to Campus Council that information really doesn't seem to get disseminated to the broader campus community. It would have been helpful if "planning lists" was emphasized more in the email. The planning lists are at the very end of the FY 2016 budget. The relation between the planning lists and the budget are explained on page 5 of the report:

Display 7—FY 2016 Reallocations and New Funding Recommendations highlights the final new funding decisions made by the campus administration. The items that were included in the final funding decisions were all high priority recommendations that originated through the College's Annual Review and Resource Allocation (AARA) or were fixed

costs or mandatory funding items. See Displays 11 and 12 for the prioritized planning lists (Personnel and Non-Personnel).

It is very unclear what was funded on the planning list because that information is under Display 7 while the planning lists are under Displays 11 and 12 at the end of the report. It would have been more helpful to have indicated directly on the planning lists what was funded. Steps should be taken to present the information more clearly and better communicate that information to the campus community.