

**S-Designation Follow-up Report to the Leeward CC Faculty Senate**  
**Gholam Khaleghi and Daniela Elliott**  
**April 10, 2019**

**1. Update:**

Gholam Khaleghi and Daniela Elliott attended the Gen Ed Committee meeting on April 3, 2019. The Gen Ed committee decided to forward the S-Designation to the curriculum committee because it only deals with requirements for the AA degree. Sustainability Focus (SF) courses are not a general education requirement, and making a SF courses a requirement is not a goal of this initiative. We were encouraged to use the Global Studies model for an Academic Subject Certificate. Our intention today is to submit a motion for the Faculty Senate to approve the S-Designation (May 1st meeting).

**2. Application procedures and standards for using the Sustainability Focused Banner attribute code (SF) for classes at Leeward CC.**

a. Draft of Procedures:

<https://docs.google.com/document/d/1BmacHthgWOuxTm1KoEfkY1244xNaYbYR1tqO0uScJGg/edit>

b. S-Designation application can be found here:

[https://drive.google.com/open?id=1ApxDw\\_lty7UkR1dJejk41h\\_fs3H\\_FQh6](https://drive.google.com/open?id=1ApxDw_lty7UkR1dJejk41h_fs3H_FQh6)

**3. Committee Membership**

Chair: Senator Gholam Khaleghi - Social Sciences (Economics)

Members: Each Division has been invited to have at least one representative on the Ad Hoc S-Designation Committee.

Current Members:

Eunice Brekke (SS)  
Eileen Cain (LA)  
Cara Chang (LA)  
Daniela Elliott (M&S)  
Pete Gross (MS, Curriculum Committee)  
Jeanne Keuma (LA)  
Jeremiah Boydston (LA)

Gholam Khaleghi (SS, Faculty Senate, Committee Chair)  
John Laimana (SS)  
Tina Lee (Business)  
Bruce Lindquist (SS)  
Heather Mccafferty (M&S)  
James West (Arts and Humanities)  
Jonathan Wong (Student Services)

### **3. Timeline and Curriculum Committee Deadlines**

- Send out campus email with deadlines for applications (late April 2019)
- Fall 2019- Review applications and submit them to Faculty Senate approval (These would be effective Fall 2020).