

Welcome to the All Campus Council of Faculty Senate Chairs AY 2019-2020

This communication includes the ACCFSC - Planning for AY 2019-2020:

- I. **Meeting dates & leadership**
- II. **Neighbor Island Travel, Parking, and Video Con.**
- III. **Council responsibilities**
- IV. **Council goals**

- I. **Meeting dates & leadership** - Our 1st Regular Meeting will be Friday, Sept. 27th, 2019 @ 9:00 am in Information Technology Center - Room 105A

- Co-chairs: Tom Conway (4-yr.) & Michael Cawdery (2-yr.)
- **Secretary:** We are currently soliciting nominations for Secretary ([Duties include](#))
- Webmaster: Elizabeth Ratliff
- Dates for AY 2019-2020:
 - Friday, 9/27 @ 9:00am - [Blue Jeans Video Con link](#)
 - Friday, 10/18 @ 9:00am
 - Friday, 11/22 @ 9:00am
 - Friday, 1/17 @ 9:00am
 - Friday, 2/21 @ 9:00am
 - Friday, 3/20 @ 9:00am
 - Friday, 4/17 @ 9:00am
- We are guests in ITS and as such responsible for this room. We have been asked to share the [conditions for use](#) and [helpful hints for presenters](#). Also, starting next month, we have reserved ITS 105-A&B if 4-yr & 2-yr breakouts are necessary.

- II. **Neighbor Island Travel, Parking, and Video Con.**

- **Please indicate** if you intend to travel to Oahu here: <http://bit.ly/2kEhnLc>
- **Please indicate** if you need parking here: <http://bit.ly/2kEhnLc>
- **Please indicate** if you intend to video conference: <http://bit.ly/2kEhnLc>
- We will be using blue jeans for video conferencing. The general [BlueJeans instructions are linked here.](#)

- The Draft ACCFSC Travel budget for review is linked here: [draft budget](#)

III. **Council Responsibilities AY 2019-2020** - We have some responsibilities to the Council that we are required to follow. These include:

- Identify a secretary. ([Duties include](#))
- The budget request for NEIGHBOR ISLAND TRAVEL.
- Communicate information regarding PARKING PASSES.
- A request of information for the [Membership Document](#) about current leadership & communication (email) for each of the representative bodies.
*Communication of meeting dates, times, and locations is optional.
- Request attendance and communication from each of the representative bodies.
- Maintain a [Budget for AY 2019-2020](#)
- Distribution of the ACCFSC [Meeting Schedule](#) for AY 2019-2020.
- We need to provide the President and a designate with memos to approve the updated ACCFSC - [Charter & ByLaws](#).
 - Draft [Charter](#) for Approval
 - Draft [Bylaws](#) for Approval

IV. **Council goals AY 2019 - 2020** - At our retreat, we discussed many things. The leadership team is trying to incorporate these goals into the work of the Council in an effort to make participating more manageable, efficient and effective. These include:

- We plan to organize special meetings with the UH Administration to open clear and transparent lines of communication. These meetings will be open to council members and will be announced.
- An opportunity to centralize the sharing of schedules in an act of good faith for admin who may want to approach a council. [Membership Document & Meeting Schedules](#). We realize this may be impractical, but it is of general value and interest.
- We hope to be able to provide opportunities for the councils to meet in UHCC & 4-year representative groups to keep communication in session engaged, pointed, and efficient.

- We will regularly be soliciting agenda items originating in your bodies that you would like to discuss with the Council members, or may be of value to the community of leadership. We recognize that some issues will be of value specifically to 4-year or 2-year members, and some issues will be broader. Therefore, the intention will be to separate the groups at the appropriate time.
- We will solicit communication, presentations, and agenda items from the UH administration. We recognize this body is A part of the communication process as opposed to THE mechanism.
- Leadership at representative campuses will be solicited for a report from the BOR meetings held at their respective campus in the subsequent ACCFSC regular meeting (generally, the regular ACCFSC meetings will be held the following working day).
- We hope to be able to identify clearly the [policies & Administrative items](#) that are requested to be shared and reviewed by the council or the individual bodies. For example, as it stands, the representative bodies are being requested to provide input on the [Executive Policy EP 1.207 - Executive Policy on Service Animals and Emotional Support Animals](#) - Statement EEOAA EEO/AA Director & ADA Coordinator, Mark Au office reads as follows: Please email your comments using the [attached form](#) by December 2, 2019 to the Service Animal Policy Committee at: eeo@hawaii.edu. It is our goal to complete the formal consultation process as quickly yet as thoroughly as possible.
- We hope to clarify the communication processes between ACCFSC & UH Admin. We seek to make them more formal/regular/consistent. This is a working draft to consider on how we deal with [Managing the Communication](#) (just a mock-up draft). This is completely open for discussion and only in nascent stages.
- We hope to develop a working list of administrative leadership and contact information.
- In addition, your voices were recorded at the ACCFSC retreat and ideas for investigation and review include:

- Soliciting a presentation from admin (VPAA) on the comprehensive future of liberal arts education at UH Manoa & UH 4-year institutions
- Soliciting a presentation from admin (VPAA) on the comprehensive plan for Online education and the role of the faculty in this process
- Soliciting a presentation from admin (VPAA) on a comprehensive and inclusive plan for policy review and development
- Research, review, and evaluation of initial STAR roll out
- Developing capacity and alignment across systems for articulation, transfer, academic policy, and curriculum
- Developing communication lines between ACCFSC and the BOR and communicating clearly about Manoa, 4-year, and CC needs