

Faculty Committee Annual Report SY 2019-2020

- Genai Keli'ikuli (co-chair)
- Gregg Longanecker
- Jim West
- Jeremiah Boydston
- Christina Keaulana,
- Jue Wang,
- Danny Wyatt (co-chair)

The functions of the Faculty Committee as identified in the Committee's By-Laws state:

1. Monitor, review, and make recommendations to the Faculty Senate concerning any aspect of faculty academic activities, including sabbatical leaves, travel, evaluation, committee assignments, criteria for faculty contract renewal, tenure, promotion, ethics, peer review and student evaluation of faculty.
2. Monitor, review, and make recommendations to the Faculty Senate concerning policy relating to criteria for lecturer contract renewal, ethics, peer review and student evaluation of lecturer.
3. Provide for an overview of policies and procedures of concern to the Faculty.

The Committee Co-Chairs, who volunteered to Co-Chair the committee at the first Faculty Senate Meeting in August, formally met three times during Fall Semester and once during Spring. Membership would have been greater but teaching conflicts limited membership to some degree.

Issues brought up for discussion included

1. **DPC Procedures:** The diversity in the amount of help Division Chairs provide faculty members was brought up. Some Divisions have more faculty being awarded tenure than other Divisions; this was also brought up at a Division Chairs meeting. The VCAA pointed out that contrary to some Division Chair's practice, they can provide guidance beyond just giving applying faculty the links and references to training.

Electronic Submission of Dossiers: Another related question was what are the current instructions for electronic submissions? This too came up at a Division Chair meeting and apparently there is only so much space on the UH server for electronic submissions so each college is given the opportunity for about ten faculty to participate in electronically submitting their dossiers. It was also pointed out that electronic submissions is a different form of writing so those participating need training.

2. **Designating chairs and members:** What is the process for appointment by division chairs? Division chairs are elected following each Division's DPC document which is reviewed and approved by the UHPA.

What is the process that division chairs use to appoint committees? This varies by Division.

What is the process by which diversification chairs are appointed or what is the process through which diversification committee members are appointed? According to the Faculty Senate Chair, there currently is no institutional process. Diversification chairs are 'passed a torch'. Then they select a representative group of members or are supposed to. They are only required to submit reports to the

senate through the General Education Committee.” The Chair of the committee recruits members or ask chairs for recommendations - general rule, they need at least one from the liberal arts divisions and a counselor with a certain number of members

Additional Questions that came up:

- What is the faculty senate’s role in the formation of designation committees?
Should all of the designating committee chairs be appointed by the FS chair?
- Should the FS chair have the right to remove a chair?
- Should Curriculum Committee chair have to be on FS?

3. Concerning Lecturers

1. "the [UHPA 2017-21 Contract](#) as it refers specifically to the Faculty Senate's function": In Reference R-19 and R-20, on pages 108-111, lecturers and faculty senate is discussed.

R-19:

Questions that came up included:

- Are lecturers are hired/retained at whim of division chair? Page 108 of UHPA 2017-21 Contract talks about 1-year, 2-year, or 3-year contracts; the division chair has the final say on lecturer retention.
 - What does it mean when it says “The Employer is not obligated to provide contracts to Lecturers where it is determined that they have performed poorly”? What determines what “poorly” means?
4. It was recommended that faculty committee members review the last two chapters of the UHPA 2015-21 Contract as it refers specifically to the Faculty Senate’s function, as well as the Bylaws so we can discuss whether they should be revised.
 5. The **VCAA “Directive”** that faculty teaching online courses must teach at least one course face-to-face on campus each semester was brought up late in Spring Semester. The committee co-chair is currently investigating this directive and the rational for it.