



Faculty Senate Meeting Minutes February 21, 2018

The regular meeting of the Leeward CC Faculty Senate was held in the Ka'ala Room (GT-105). Chair, James Fujita, was present and presiding with Wayde Oshiro, Vice-Chair. A quorum being present, the Chair called the meeting to order at 3:06 p.m.

Senators Present: Milton Ayakawa, P. Jayne Bopp, Jeremiah Boydston, Weirong Cai, William Castillo, Lexer Chou, Petersen Gross, Junie Hayashi, Betty Ickes, Jeff Judd, Warren Kawano, Genai Keli'ikuli, Gholam Khaleghi, Tiana Loo, Stanley May, Michael Oishi, Suzette Scotti, Jaydene Kale'a Silva, Catherine Walker, Christine Walters, and Danny Wyatt.

Student Government Representative Present: Salih Batuhan Satilmis

Senators Absent: No senators were absent.

I. Approval of Minutes

The minutes of the January 24, 2018 meeting of the Faculty Senate were accepted without corrections.

II. Introduction of Student Government Representative: Salih Batuhan Satilmis.

III. Faculty Senate Reports

A. Chair's Report

1. All Campus Council of Faculty Senate Chairs (ACCFSC).

a. Highlights of the meeting of January 26, 2018.

i. Concern over duplication of programs in the UH System.

1. Leeward CC's Advanced Professional Certification (APC) in SPED was used as an example.

a. Senator Judd noted that the APC was designed to address the state's need in special education to provide alternatives to traditional programs. In order to ensure that there was no duplication of

programs and to seek support from all stakeholders, the Leeward CC Education Program followed all UH system protocols, which included numerous meetings and discussions with all UH system and state stakeholders over the course of several years. During that time, no UH college campus, or any stakeholder, raised concerns regarding the new program and, in fact, Leeward CC was praised for creating an alternative SPED licensure program. It was only during the final approval stage did UHM raise a concern over duplication of programs.

- ii. Representative Angus McKelvey, Chair of the House Higher Education Committee, was invited to speak to the ACCFSC. He accepted and brought along his legislative aide.
 1. While Senator Kaiali'i Kahele, Chair of the Senate Higher Education Committee, supports the elimination of UH autonomy, Representative McKelvey reiterated that he respects the UH autonomy clause and will stay out of issues internal to the UH System.
 2. [Senate Bill 2328](#), sponsored by Senator Kahele, has been amended to eliminate the mandate of Open Educational Resources (OER) by 2020.
 - i. Representative McKelvey noted that he supports a resolution in support of OER, not a mandate. He does not want to see Hawai'i become the first state in the nation to mandate OER.
 - ii. There is no House companion bill to SB 2328, so it is unlikely it will pass.

3. There has been misinformation about a change to a new Learning Management System (LMS).
 - a. Faculty have indicated that they would like input on the implementation of a new LMS.
 - b. There will be no new LMS as there are insufficient funds for a change.
 - c. Instead, there will be an upgrade of LauLima. A pilot program using an upgraded LauLima will coincide with the current version of LauLima, so some students will be taking courses using two different systems some time in the future.
2. Community College Council of Faculty Senate Chairs (CCCFSC)
 - a. Highlights of the meeting of January 26, 2018.
 - i. UH Vice President for Community Colleges, John Morton, noted that declining enrollment in the UH System is a concern. Less than 2% unemployment is an insufficient explanation for this decline.
 - ii. Bills related to the Hawai'i Promise Scholarship are making their way through the state legislature. Last year the Hawai'i Promise Scholarship was funded but was not a law, though some now would like to make it a law and a permanent program.
 - iii. Vice President Morton welcomes support for OER, though he does not support SB 2328. He noted that the bill has no chance of passing. Even if it becomes a law, the UH System will not comply.
 - iv. The Accrediting Commission for Community and Junior Colleges (ACCJC) accreditation news.
 1. The overall accreditation response has been positive.
 2. Not a single college was placed on warning.
 3. The focus of the ACCJC is now on substantive issues such as mission statements and higher-level standards.
 4. Things that draw attention in accreditation include: full implementation of student learning

outcomes (SLOs) and failure to assess courses.

5. Vice President Morton suggests deactivating courses that have not been taught and have not been assessed.
6. A particular concern in accreditation is the need for real and substantive contact in distance education (DE) courses.
 - a. Accreditors will have access to DE courses to see if there is substantive contact. This is driven by the federal Department of Education.

B. Vice-Chair's Report

1. Nothing to report.

C. Secretary's Report

1. Nothing to report.

D. **Standing Committees**

1. The Academic and Institutional Support (AIS) Committee held a [meeting on February 20, 2018](#). Below is a summary of their major concerns.
 - a. The City and County of Honolulu will replace the sign near Sam's Club that currently directs motorists to both Leeward CC and UH West Oahu.
 - b. Update on lack of lights behind Tuthill Courtyard.
 - i. Vice Chancellor of Administrative Services, Mark Lane, noted that a contract is currently being formalized with Johnson Controls. This project is hoped to be completed by Summer/Fall 2018.
 - c. Room BS-107 does not have asbestos. Mark Lane possesses a map of rooms where asbestos is located.
 - d. Water bottle refilling stations.
 - i. Mark Lane notes that the college needs to hire a plumber for this project. He hopes to hire one during the week of February 20, or the week following.
 - e. People are not abiding by the designated smoking areas campaign.
 - i. Mark Lane will work with Student Life to get small maps printed.
2. Assessment Committee

- a. **Motion: 18.63:** On behalf of the Assessment Committee, Senator Judd moved that the Faculty Senate accept the revised [Assessment Policy \(Policy Number L5.210\)](#).
 - i. The Senate approved the revised policy.
3. Budget and Planning Committee
 - a. [Institutional Resource Request Form](#).
 - i. Vice Chancellor for Academic Affairs, Della Teraoka, produced an Institutional Resource Request Form that individuals or groups on campus may use to request resources there were not included in a program, unit, or area Resource Request list.
 - ii. The Senate will vote on the Institutional Resource Request Form at its next meeting.
4. Curriculum Committee
 - a. **Motion 18.64:** On behalf of the Curriculum Committee, Senator Gross moved that the Faculty Senate accept the new programs and courses, modified programs and courses, and deletions of courses enclosed in his [February 21, 2018 report](#).
 - b. The Senate approved of all proposals contained in Senator Gross's report.
 - c. Eunice Brekke, chair of the A.A. Task Force, notes that General Education Learning Outcomes (GELOs) are being reviewed with an eye toward reducing their number.
5. Distance Education Committee
 - a. Senator Kawano noted that the Distance Education Committee will be sending out a survey to identify needs in distance education courses. This survey will be coming out the week of February 26.
 - b. The Innovative Online Teaching Award application is now available. Faculty are encouraged to apply. The application deadline is February 28, 2018.
6. Elections Committee
 - a. Nothing to report.
7. Faculty Committee
 - a. Nothing to report.
8. General Education Committee
 - a. Nothing to report.
9. Legislative Relations Committee

- a. Senator Ickes reported that a House bill excluding smoking completely from all UH campuses is currently before the Legislature.
 - b. Update on [SB2328](#) (related to Open Educational Resources, OER)
 - i. The bill has been amended.
 - 1. Mandate has been removed.
 - 2. Establishes an OER task force to analyze and evaluate all general education and high enrollment courses and identify which could be taught using OER.
 - c. Hawai'i Promise Scholarship.
 - i. The Senate has a companion bill to establish a permanent program to meet unmet need for students.
10. Student Affairs Committee
- a. Senator Bopp noted that beginning Fall 2018 students will be able to change from a letter grade option to a CR/NC option up to the last day to withdraw (changed from the first week of classes).
 - b. Senator Loo updated the Senate on revisions to the Unsatisfactory Academic Performance (UAP) policy. The committee will solicit campus input, then draft a revised policy.

E. Ad Hoc Committees

- 1. Course Evaluation System (CES) Committee
 - a. Senators Oshiro and Walker noted that all divisions have voted. Five divisions (Arts and Humanities, Business, Language Arts, Math and Sciences, and Professional Arts and Technology) voted not to share results with their respective division chairs while two divisions (Social Sciences and Student Services) voted to share all results with their chairs.
 - b. Currently there is no CES coordinator at Leeward CC. This responsibility will be given to the new Office of Planning, Policy, and Assessment (OPPA) coordinator.
- 2. Alternate Class Schedule Committee
 - a. Nothing to report.

IV. Unfinished Business

- A. No unfinished business.

V. New Business

A. Vice President Morton has asked all faculty senates to review the revised [Chancellor's Search Policy](#). The Senate will vote on this revised policy at its next meeting.

B. There will be a single UH System Policy for repeating courses. This policy will be used for evaluating Standard IV of accreditation.

VI. Announcements.

A. No announcements to report.

VII. Adjournment. The meeting was adjourned at 4:19 p.m. Next Meeting: March 14, 2018 in the Ka'ala Room, GT-105, 3:00–5:00 p.m.

Respectfully submitted by Michael Oishi, Secretary