



Approved Faculty Senate Meeting Minutes

April 12, 2017 • GT-105 • 3:00 pm

Senators Present	
<ul style="list-style-type: none"> ● William Albritton, <i>Chair</i> ● Jayne Bopp ● William Castillo ● Lexer Chou ● Ashley DeMerville ● James Fujita ● Petersen Gross ● Junie Hayashi ● Robert Hochstein ● Warren Kawano 	<ul style="list-style-type: none"> ● Eiko Kosasa, <i>Vice-Chair</i> ● Jeff Judd ● Raymund Liongson ● Tiana Loo ● Stanley May ● Wayde Oshiro, <i>Secretary</i> ● Suzette Scotti ● Christy Takamure ● Catherine Walker ● Danny Wyatt
Senators Absent	Guests
<ul style="list-style-type: none"> ● Jeremiah Boydston ● Michael Cawdery ● Steve Jacques 	<ul style="list-style-type: none"> ● Rawley Riccio, <i>Student Government Representative</i> ● Candace Hochstein, <i>Professor</i> ● Eileen Cain, <i>Associate Professor</i>

I. Call to Order @ 3:10 pm after quorum was established.

The following are the Faculty Senate Meeting Minutes for April 12, 2017. The regular meeting takes place in GT-105 and is scheduled from 3:00 pm until adjournment. Faculty Senate Chair William Albritton, Vice-Chair Eiko Kosasa, and Secretary Wayde Oshiro were present at this meeting.

II. Approval of the Minutes (March 15, 2017) - Minutes approved as submitted

III. Faculty Senate Reports

A. Chair's Report (Albritton)

1. Vote on a Curriculum Committee motion to reaffirm a vote that originally took place via email.

17.48: Motion (Fujita): On behalf of the Curriculum Committee, Senator Fujita moved to approve HIT 192 and DMED courses and programs as submitted in the Curriculum Committee report dated [March 2, 2017](#).

Vote: 19 Y, 0 N, 0 A - Motion Passed

2. [Policy on Curriculum Review and Revision](#) is now official
 3. Meeting with Risa Dickson - March 16: CES update (see Vice Chair's CCCFSC report for a summary of recent changes to proposed CES implementation)
 4. Integrated Academic and Facilities Plan for the UH System Draft - Purpose is to provide a comprehensive planning process and prevent unnecessary duplication of programs and facilities.
 5. University Council on Articulation - April 7 - Student concerns with difficulty transferring from CCs and non-UH colleges to UH. Lack of transition help. Non-standard course numbering at CCs is a problem. E5.209 being updated. Talk of a 6-year limit to completing a degree.
 6. Strategic Plan meeting - April 7: UHCC is targeting HS direct entry, Adult schools for GED, Pacific Islanders, Working age adults, International students.. UHCC is working on a DE Liberal Arts degree. Classes not counting towards degree dropped from 22% to 4% when using GPS (Guided Pathway System).
- B. Vice Chair's Report (Kosasa)
1. BOR (Board of Regents) - March 22 meeting highlights were shared.
 2. ACCFSC (All Campus Council of Faculty Senate Chairs) - March 24, 2017 meeting highlights were shared.
 3. CCCFSC (Community College Council of Faculty Senate Chairs) - March 24, 2017 meeting - John Morton: Issue should division chair automatically see the CES results will be made at College/Division level. If it is automatically shared need to decide who will see the results. Morton will convene a meeting with CES ad hoc chairs to discuss common questions.
- C. Secretary's Report (Oshiro) - End of year of committee reports due at next meeting.
- D. Standing Committees
1. Academic Support & Institutional Support (Takamure) - no report
 2. Assessment (Cawdery and Judd) - no report
 3. Budget & Planning (May)
 - a) A subscription to Turnitin.com was not submitted for consideration as a planning list item at the division level this academic year.
 - b) Discussion on the lack of the lack of formal input by FS in the development of the institutional priorities. Assessment committee will explore an amendment to the planning process so that items

that are common to all faculty can be added to the proposed Institutional Priorities at the appropriate step in the process. Senator May introduced the following motion.

17.49: Motion (May): On behalf of the FS Budget & Planning Committee, Senator May made a motion to add a one-year license for an Internet-based, plagiarism-prevention service (similar to Turnitin.com), approximately \$12,865, to the planning lists.

Vote: 15 Y, 2 N, 2 A - Motion Passed

4. Curriculum Committee (Fujita)
 - a) Course disapprovals by administration
 - (1) MUS 166 - Modern American Music: Administration denied this course with the explanation that the new course does not show enough demand to offer as a permanent course. Recommendation is that it be offered again as an experimental course. Discussion on the approval and disapproval of new courses.
 - (2) HIST 297C - Bible as History: Reason given was that the course does not support degree or transfer requirements. FS will ask administration if this denial is due to a policy change. Are lecturers discouraged from proposing new courses? Potentially fewer course proposals from lecturers with specialized subject expertise.
 5. Distance Education (Gross and Kawano) - Awarded Innovative Online Teaching Award. Winner to be announced.
 6. Elections (Castillo and Hayashi) - no report
 7. Faculty (Wyatt) - no report
 8. General Education (Scotti) - no report
 9. Legislative Relations (Jacques and Liongson)
 - a) UH Promise Bill passed Ways and Means Committee. Scheduled for conference before going to governor for signing. Early College bill died. Waipahu HS will be able to continue their Early College program for three more years with foundation support.
 10. Student (Bopp and Chou) - no report
- E. Ad Hoc Committees
1. Alternative Course Schedule (Boydstun and Chou)
 - a) Della drafted sample class schedules for Fall 2017 and Fall 2018 which fit all classes into a four day week. Committee will be gathering more data to justify the proposed schedule.
 2. Course Evaluation System (Oshiro and Walker)

- a) In light of recent news from John Morton about his proposed CES plan for the community colleges, the ad hoc committee has decided to postpone the upcoming vote on a tier 1 campus question.
3. Policy on Curriculum Review and Revision (Boydstun) - Policy revision was approved by administration.

IV. Old Business

- A. At Leeward CC, changing the grading option has to be done by the end of the late registration; however, this is not a systemwide policy. For example, Windward CC has a different policy:
https://windward.hawaii.edu/admissions_records/Credit_No_Credit.pdf
 1. Student Committee will confer with students to see if there is support for a change to the CR/NC grading option deadline.
- B. Presentation on creating a Sustainability Designation Review Committee as part of Faculty Senate (Eileen Cain) - [Presentation](#)
 1. Eileen provided a background and justification for the S-Designation at Leeward. The designation is being successfully used with courses on other campuses. The S-designation is not a requirement for graduation and is not an official designation. KCC prepends the descriptor *S Focused* or *S Related* to the course title. Eileen's proposal is to create a S designation standing committee. More discussion is needed among senators.
- C. Back Language Credit Policy (Candy Hochstein)
 1. Request to amend existing policy by removing the credit by exam requirement so students transferring to Manoa will receive back language credits awarded at Leeward. Currently, Manoa won't accept Leeward credits unless the student initiates a time consuming appeal. If the amendment is approved, an MOA with Manoa will be the next step. Manoa needs the policy amendment before they will consider a MOA with Leeward. Both Kapiolani and Kauai have existing MOAs with Manoa.

Back Language Credits Amended Policy Statement – Students placed above the 101 (or corresponding newer 3-credit course emphasizing oral proficiency) level in Hawaiian or foreign languages offered at Leeward CC, can receive, at no additional cost, credits for the courses they are exempted from upon completing the next course in the sequence with the grade of C or higher. Students whose level is above that of 202 (or the corresponding newer 3-credit course emphasizing oral proficiency), including native speakers of the languages, can receive credits for the full course sequence provided they pass the highest course offered with the grade of C or better.

D. Proposed Institutional Priorities for 2016-2017

1. No feedback on the institutional priorities was received at the meeting. Senators should provide individual input to the Executive Committee prior to the May 1st Campus Council meeting.

V. Announcements

- A. Sen. Wyatt: New Wai'anae campus will open this summer. Campus name will be Wai'anae Moku. Move in date is sometime in July.

VI. Adjournment at 5:20 pm

- A. Next regular meeting date and time: May 3, 2017, 3-5pm in GT 105

Compiled and submitted by Wayde Oshiro, Secretary

