



Approved Faculty Senate Meeting Minutes
March 15, 2017 • GT-105 • 3:00 pm

Senators Present	
<ul style="list-style-type: none"> ● William Albritton, <i>Chair</i> ● Jayne Bopp ● Jeremiah Boydston ● William Castillo ● Lexer Chou ● Ashley DeMoville ● James Fujita ● Petersen Gross ● Junie Hayashi 	<ul style="list-style-type: none"> ● Eiko Kosasa, <i>Vice-Chair</i> ● Steve Jacques ● Raymund Liongson ● Stanley May ● Wayde Oshiro, <i>Secretary</i> ● Suzette Scotti ● Christy Takamure ● Catherine Walker ● Danny Wyatt
Senators Absent	Guests
<ul style="list-style-type: none"> ● Jeff Judd ● Michael Cawdery ● Robert Hochstein ● Warren Kawano ● Tiana Loo 	<p>William Labby, OCEWD</p>

I. Call to Order @ 3:00 pm after quorum was established.

The following are the Faculty Senate Meeting Minutes for March 15, 2017. The regular meeting takes place in GT-105 and is scheduled from 3:00 pm until adjournment. Faculty Senate Chair William Albritton, Vice-Chair Eiko Kosasa, and Secretary Wayde Oshiro were present at this meeting.

II. Approval of the MINUTES (February 15, 2017)

III. Standing Committee Reports, Part I

A. Curriculum Committee (Fujita) - Item moved forward on the agenda

17.42: Motion (Fujita): On behalf of the Curriculum Committee, Senator Fujita moved that the Faculty Senate adopt the following:

New Courses: NEW 171, NEW 101, NEW 131, NEW 121, NEW 151, NEW 201, NEW 221, NEW 231, NEW 251, NEW 205, NEW 271, NEW 281, ED 336

VOTE: 17 Y, 0 N, 0 A - Motion Passed

17.43: Motion (Fujita): On behalf of the Curriculum Committee, Senator Fujita moved that the Faculty Senate adopt the following:

New Programs: AS-IIT Associate in Science - Integrated Industrial Technology, CA-IIT Certificate of Achievement - Integrated Industrial Technology, CO-IIT Certificate of Competence - Integrated Industrial Technology, APC-SPED Advanced Professional Certificate in Special Education Mild/Moderate PK-12

VOTE: 17 Y, 0 N, 0 A - Motion Passed

- a) Voting item: Retention of the Credit/No Credit grading option for all courses taught at Leeward CC. For rationale click [here](#).
Discussion point - Can we allow students to switch to C/NC option by the course withdrawal date? This would allow students to continue in the course without their poor performance affecting GPA. Windward offers students this option. FSEC will bring this up with admin and Chair Albritton will talk to Registrar Grant Hegelson.

17.44: Motion (Fujita): On behalf of the Curriculum Committee, Senator Fujita moved that the Faculty Senate approve the retention of the Credit/No Credit grading option for all courses at Leeward.

VOTE: 17 Y, 0 N, 0 A - Motion Passed

- B. Academic & Institutional Support (Takamura) - Moved forward on the agenda.
Per Mark Lane, best practice recommendation is that no students or student workers should be left unattended in classrooms or labs. Unclear if this is an actual policy. Several senators pointed out that this policy would mean that student workers would no longer be able to staff labs without direct supervision.

IV. Faculty Senate Reports

A. Chair's Report (Albritton)

- 1.** BOR (Board of Regents) - February 23 meeting highlights were shared.
- 2.** ACCFSC (All Campus Council of Faculty Senate Chairs) - February 24 meeting. President Lassner attended to answer questions concerning CES. Implementation is postponed until Fall 2018 as a result of concerns expressed by all UH faculty senates.
- 3.** CCCFSC (Community College Council of Faculty Senate Chairs) - February 24, 2017 meeting cancelled

4. [Consultation on Proposed Changes to EP 5.202, Review of Established Programs](#) - Mostly editing changes. No comments.
 5. Review, Revision and Reorganization of UH Administrative Procedures (Research) - No comments
- B. Vice Chair's Report (Kosasa) - Campus mission review process has concluded. Animals on Campus policy was amended to strike the section on service animal registration which is in violation of federal law. Interfolio focus groups scheduled on March 20 to share feedback on the pilot online dossier/contract renewal submission and review process..
- C. Secretary's Report (Oshiro) - No report
- D. Standing Committees, Part II
1. Academic & Institutional Support (Takamura) - See III.A.
 2. Assessment (Cawdery and Judd) - No report
 3. Budget & Planning (May) - No report
 4. Curriculum Committee (Fujita) - See III.B.
 5. Distance Education (Gross and Kawano) - DE Committee is establishing a DE Liaison Program to help instructors teaching online. One designated liaison will be assigned to each division.
 6. Elections (Castillo and Hayashi) - No report
 7. Faculty (Wyatt) - No report
 8. General Education (Scotti) - No report
 9. Legislative Relations (Jacques and Liongson) - UH Promise bills made it through the crossover. Next step is to pass through the Finance and Ways and Means Committees.
 10. Student (Bopp and Chou) - No report
- E. Ad Hoc Committees
1. Alternative Course Schedule (Boydston and Chou) - No report
 2. Course Evaluation System (Oshiro and Walker)

17.45: Motion (Oshiro and Walker): On behalf of the Ad Hoc Course Evaluation System Committee, Senators Oshiro and Walker moved that the Faculty Senate Elections Committee send an online ballot to all faculty, including lecturers, to vote on a Tier 1 campus question and open-ended question option. The online vote will be conducted week of April 3-7, 2017.

VOTE: 15 Y, 0 N, 0 A - Motion Passed

17.46: Motion (Oshiro and Walker): On behalf of the Ad Hoc Course Evaluation System Committee, Senators Oshiro and Walker moved that the the Faculty Senate adopt the proposed Leeward CC Policy on Sharing Course Evaluation System results.

VOTE: 14 Y, 0 N, 1 A - Motion Passed

3. Policy on Curriculum Review and Revision (Boydston)
 - a) Voting item: Strike out the "Assessment Notification" listed in Implementation #5

17.47: Motion: The Executive Committee moved that Faculty Senate strike out the "Assessment Notification" listed in Implementation #5 of the revised L5.201 Policy on Curriculum Review and Revision as requested by administration, and approve the policy as amended.

VOTE: 15 Y, 0 N, 0 A - Motion Passed

- V. Old Business
 - A. none
- VI. New Business
 - A. none
- VII. Announcements
 - A. none
- VIII. Adjournment
 - A. Next regular meeting date and time: April 12, 2017, 3-5 pm in GT 105
 - B. Subsequent meetings for the academic year:
 1. May 3, 2017

Compiles and submitted by Wayde Oshiro, Secretary