



UNIVERSITY of HAWAII®
LEEWARD
COMMUNITY COLLEGE

Date: May 7, 2018

To: Michael Oishi, Secretary, Leeward CC Faculty Senate

From: Gholam Khaleghi

Subject: Faculty Senate AIS 2017-2018 Academic Year Report

The AIS Committee met regularly with the following members: Kelsie Aguilera (secretary), Will Castillo, Brent Hirata, Gholam Khaleghi (chair), James Ogg, Heather Takamatsu, Christy Takamure, and Naiad Wong.

Mark Lane, Vice Chancellor of Administrative Services also attend all the meetings.

Throughout the 2017-18 academic year AIS members discussed and resolved issues related to the Leeward CC Campus as follows:

Issue: Possible Leeward CC campus administration limiting faculty access to offices on weekends and holidays.

Resolved: Mark Lane assured the committee that there are no plans to do so on our campus, although other campuses (Windward CC) have done so.

Issue: The new directional sign under the rail line across from Sam's Club directs motorists to both Leeward CC and UH West Oahu should be corrected.

Resolved: Mark Lane explained that the correction is the responsibility of the Hawai'i Department of Transportation. Della Teraoka has submitted the online request form to the Hawai'i DOT. Gholam Khaleghi followed up with the DOT until they changed the sign after six month.

Issue: There were a few potholes on Ala 'Ike.

Resolved: First, Gholam Khaleghi sprayed red paint around the around the pothole so that motorists can be aware and attempt to avoid the hole. Then, he asked one of the companies working near the campus to temporarily fill in the holes. Only one pothole was filled. Gholam followed up with both State and City and finally all potholes got filled/repaired.

Issue: A/C issues and mold in the E Building casing books and furniture have been claimed by the mold. The mold also created another problem for students who are having possible allergic reactions to the mold (sneezing, coughing, watery eyes, etc.)

Resolved: Mark Lane mentioned that a safety officer (Miles) can come in a test the mold and humidity levels. They can also do a thorough cleaning. Mark Lane will continue monitoring this case to ensure molds are removed.

Issue: Broken tiles in BS 107 with suspected asbestos exposed.

Resolved: Mark Lane has taken a look at this as well as his team. Mark says that not all exposed materials/fibers are asbestos. BS 107 actually does not have asbestos because Mark possesses a map of where asbestos are located on campus. There is a rug currently on the broken tiles and this project is currently on the schedule to be fixed during the summer 2018.

Mark also noted that we should understand that not all filling/fibers are asbestos. People should understand that asbestos are prevalent in much of the construction of our buildings, since the major construction took place in the 1970s.

Issue: Lack of lighting in the overflow parking behind Tuthill.

Resolved: Mark Lane mentioned that the solar powered lighting is a possible solution for the overflow parking lot. Since this will be a new project, lights are expected to go up in fall 2018. Mark also mentioned that improvements in lighting are also being made to the front parking lot with a target time frame of spring 2018.

Issue: Bottle filling stations have not been working properly.

Resolved: These issues have been resolved by the contractor.

Issue: The E Building ants, possibly fire ants.

Resolved: Mark Lane said that the building has been sprayed recently and will now be on a regular spraying program.

Issue: People not abiding by the designated smoking areas campaign.

Resolved: Mark Lane will work with Student Life to get small maps printed. He said that we can equip faculty with these small maps to kindly pass out when people are smoking outside of the designated areas.

Sincerely,

Gholam Khaleghi