



**Approved Faculty Senate Meeting Minutes
 November 9, 2016 • GT-105 • 3:00 pm**

Senators Present	
<ul style="list-style-type: none"> ● William Albritton, <i>Chair</i> ● Jayne Bopp ● Jeremiah Boydston ● William Castillo ● Michael Cawdery ● Ashley DeMoville ● James Fujita ● Petersen Gross ● Junie Hayashi ● Warren Kawano 	<ul style="list-style-type: none"> ● Eiko Kosasa, <i>Vice-Chair</i> ● Steve Jacques ● Jeff Judd ● Raymund Liongson ● Tiana Loo ● Stanley May ● Wayde Oshiro, <i>Secretary</i> ● Suzette Scotti ● Christy Takamure ● Danny Wyatt
Senators Absent	Guests
<ul style="list-style-type: none"> ● Catherine Walker ● Lexer Chou ● Robert Hochstein 	

I. Call to Order @ 3:00 pm after quorum was established.

The following are the Faculty Senate Meeting Minutes for November 9, 2016. The regular meeting takes place in GT-105 and is scheduled from 3:00 pm until adjournment. Faculty Senate Chair William Albritton, Vice-Chair Eiko Kosasa, and Secretary Wayde Oshiro were present at this meeting.

II. Approval of the MINUTES (October 19, 2016) - Approve as submitted

III. Faculty Senate Reports

A. Chair's Report (Albritton)

1. ACCFSC (All Campus Council of Faculty Senate Chairs) meeting on October 21, 2016
 - a) Notes on questions for Hae Okimoto, Chair of the Course Evaluation Committee
 - (1) eCafe is currently optional; request from students for evaluations to be seen by more than individual faculty; CES will automatically submit reports to division chairs.

- (2) CES committee members not shared; ratio of required vs. instructor or campus questions still unanswered; concerns about publicly sharing comments from open-ended questions; reported that UHWO program chairs don't want to receive the submitted evaluations from their faculty.
- (3) Use in tenure/promotion process is a campus decision; concerns that evaluations will be used for job performance persist.

Proposed Motion for vote at December 7 meeting:

Based on information presented in memorandums from VP for Academic Affairs Risa Dickson ([April 20, 2015](#)), President David Lassner ([March 8, 2016](#)), and milestones presented on the ITS Course Evaluation System website (<http://www.hawaii.edu/its/course-evaluation-system/>), the Leeward Community College Faculty Senate opposes the implementation of the New Course Evaluation System (CES) for the reasons outlined in the [Manoa Faculty Senate Resolution 16.16](#) approved on May 4, 2016.

- 2. CCCFSC (Community College Council of Faculty Senate Chairs) meeting on October 21, 2016
 - a) Response from John Morton on Title IX and Disability statements in syllabi. Morton stated that a policy on syllabi requirements is being developed.
 - b) Response from John Morton on "16.14: Motion: The Leeward Community College Faculty Senate recommends that the Board of Regents consider adding a faculty representative..."
 - (1) Regent Candidate Advisory Council is the body responsible for selecting nominees to the BOR. Adding more regents would require a change to State law. Discussion to rescind motion based on this information.

Proposed Motion for vote at December 7 meeting: On behalf of the Faculty Senate Executive Committee, Vice Chair Kosasa moves that Faculty Senate rescind [Motion 16.14](#):

- 3. BOR meeting on November 17th at Leeward CC.
 - a) FS Chair Albritton will give a 5 minute presentation. Presentation shared with FS. Math 75 & 100 can be taken concurrently for students testing two levels below college level - 18 students.
 - b) Discussion on the roles of Faculty Senate and Campus Council in the campus budgetary process. FS role in budgetary process is established in BOR policy RP 1.210.
 - 4. Past practice of waiting to the following meeting when voting on a new motion will be followed.
- B. Vice Chair's Report (**Kosasa**)

1. Campus Council Report - Ongoing discussion on its continued role in shared governance.
- C. Secretary's Report (**Oshiro**) - No report
- D. Standing Committees
 1. Academic Support & Institutional Support (**Takamure**) - No report
 2. Assessment (**Cawdery and Judd**) - No report
 3. Budget & Planning (**May**) - See III.A.3.b
 4. Curriculum Committee (**Fujita**)

16.18: Motion (Fujita) On behalf of the Curriculum Committee, Senator Fujita moved that the Faculty Senate adopt the following:

New Courses: ED 330, ED 331, ED 332, ED 334, ED 335

VOTE: 19 Y, 0 N, 0 A - Motion passed

16.19: Motion (Fujita) On behalf of the Curriculum Committee, Senator Fujita moved that the Faculty Senate adopt the following:

Course Modifications: ART 175, ART 176, ME 213, ICS 110M, ICS 129, ICS 151, ICS 240, ICS 251, ICS 281, ICS 282, PBT 250, PBT 275, PBT 290V

VOTE: 19 Y, 0 N, 0 A - Motion passed

5. Distance Education (**Gross and Kawano**) - No report.
6. Elections (**Castillo and Hayashi**) - Election in progress.
7. Faculty (**Wyatt**) - No report.
8. General Education (**Scotti**) - Renewed the following foundation designated courses: ART 175, ENG 100, ENG 100E, HIST 151, HIST 152, MATH 140, PHIL 110, REL 150.
9. Legislative Relations (**Jacques and Liongson**) - No report.
10. Student (**Bopp and Chou**) - No report.
- E. Ad Hoc Committees
 1. Alternative Course Schedule (**Boydston and Chou**) - Compiling data from survey of discipline coordinators. Will share with division chairs for their feedback. Next meeting November 21. Contacted chancellors and vice chancellors at other campuses for their feedback on course scheduling.
 2. Policy on Curriculum Review and Revision (**Boydston**) - Committee opposed to inclusion of Title IX and disability statements in course syllabi. Committee will send memo with a motion for FS to vote on at next meeting.

IV. New Business

- A. Motion on new Course Evaluation System (CES) - See III.A.1.a for proposed motion.
 - B. Other new business - none
- V. Announcements**
- A. TBD
- VI. Adjournment at 4:21 PM**
- A. Next meeting date and time: **December 7, 2016, 3-5pm in GT 105**
 - B. Subsequent meetings for the academic year:
 - 1. January 25, 2017
 - 2. February 15, 2017
 - 3. March 15, 2017
 - 4. April 12, 2017
 - 5. May 3, 2017

Compiled and submitted by Wayde Oshiro, Secretary