



To: Paul Lococo, Faculty Senate Chair  
From: Chris Manaseri, Dean of Student Services  
RE: Resolution response  
Date: October 1, 2012

A handwritten signature in black ink, appearing to read "Chris Manaseri", with a long horizontal line extending to the right.

Thank you for the opportunity to become engaged in the conversations which apparently have been occurring for some time at Faculty Senate with regard to policy and practice at Leeward related to plagiarism. I submit this response to your memo of September 19, 2012 delivered to me September 24, 2012.

I had the opportunity to discuss your repeat offender resolution memo along with several others with Vice Chancellor Pecsok this morning. Please know that I would be happy establish a record of "repeat offenders" who have been reported for acts of plagiarism.

I propose that all acts of plagiarism which result in any action on the part of any instructor in any course be reported to the office of the Dean of Student Services for the record. In this way, the dean might be able to maintain a list of students whose academic behavior has resulted in some action or finding that indicated the student in question had been afforded the opportunity to learn from his or her involvement with plagiarism at our institution already. I further propose such list remain in the dean's office and only be used by the dean if and when additional acts of plagiarism are reported for any student.

Without such a list informed by all acts of plagiarism for which a student has been assigned any consequence by any instructor, it will be difficult to discern a repetitious act from an initial one.

I would further propose that if an act of plagiarism reported to the dean amounts to a repetitious act, the dean would indicate that to the reporting instructor, as well as automatically pursue the repetitious act as a violation of the Student Conduct Code, regardless of any academic sanctions initiated by the instructor reporting the plagiarism.

Please let me know if this is acceptable. If so, I will prepare a process by which such a record may be maintained in my office as well as a set of reporting protocols and instructions to faculty about this revised process.

Again, thank you for the opportunity to comment on the discussions which have occurred.