CALL TO ORDER: The meeting was called to order at 3:15 PM with a quorum.

APPROVAL OF THE MINUTES: The minutes from February 25, 2009, were accepted as presented.

CAMPUS REPORT:

Chancellor Cabral addressed the Senate in relation to the proposed changes to the Campus Council charter. In an attempt to make shared governance as efficient as possible and to remove duplications of roles, the following changes to the Program Review process have been suggested: to decrease the Program Review Standing Committees from five to two. Because staffing and equipment are already being done by various offices, and because OPPA is addressing external issues, those committees would be disbanded, and only the Space Management and Facilities Planning Committee and the IT Committee would remain. Also, the Executive Planning Council would cease to exist, and its functions would be taken over by the Campus Council. The Campus Council would, therefore, present the final priority to the Senate for their approval.
list recommendations to the chancellor.

Chancellor Cabral also announced that Leeward Community College had just established its first scholarship endowment.

Kathy Hill distributed copies of the Institutional Learning Outcomes and asked for Senate feedback. Since these Institutional Learning Outcomes must be tied to the college mission statement, the Senate suggested that a copy of the mission statement be attached to show the connection. Also, since program and course outcomes are supposed to nest within the Institutional Learning Outcomes, the Senate suggested the addition of a statement tying in practical skills, like those related to Career and Technical Education goals, which deal with entry-level job skills.

Chair Currivan shared the draft of the proposed changes to the Campus Council Constitution (View Document) and a side-by-side comparison of the Campus Council/EPC Membership (View Document).

Chair Currivan also asked the senators to be attentive to issues relating to contract renewals, especially those relating to faculty members who teach at the Waianae campus or as part of OCEWD. Some questions have arisen about who reviews the contract renewal documents for Waianae faculty: the DPC on campus or someone else.

Chair Currivan shared and discussed a Power Point presentation from Windward Community College relating to evaluation of shared governance organizations. (View Presentation)

COMMITTEE REPORTS

EXECUTIVE COMMITTEE

Chair's Report: View Report

Chair Currivan announced inclusion of information regarding a candidate's effectiveness in producing SLOs has been discussed in some TPRCs. The Senate will vote on whether to accept the White Paper relating to SLOs at the April 29th Senate meeting.

ACADEMIC/INSTITUTIONAL SUPPORT COMMITTEE: No Report

BUDGET & PLANNING

The committee met with Mark Lane on March 11 to discuss the costs associated with administrative offices and positions on campus. The committee commented on the difficulty associated with discovering these costs because the school does not have an updated
organizational chart. Mark Lane agreed to work on the chart and is willing to attend the April 29th meeting to discuss faculty concerns. The committee would like the following information: the cost for administrative positions (dean level and higher), a list of travel grant recipients and an explanation of how decisions for those grants are made, and a list (by faculty name) of those who receive assigned time.

CURRICULUM COMMITTEE: (View Report)

Motion 09-12: To accept the following new course proposal based on the recommendations of the Curriculum Committee: AG 112

PASSED - Unanimously

ACADEMIC REVIEW BOARD: Senator Levy announced that the appropriate prerequisite information for Writing Intensive courses is now being updated in the catalog.

ELECTIONS COMMITTEE: No report

FACULTY COMMITTEE: Senator Lum announced the following faculty members as replacements on the Space Management and Facilities Planning Program Review Standing Committee: Luukia Archer (Arts and Humanities) and Jeremiah Boydstun (Language Arts). A replacement for the IT Standing Committee is still needed.

GEN ED COMMITTEE: (View Report)

Senator Lococo noted that Manoa is accepting all Diversification courses, and while it is accepting all Foundations courses, for a few of the community college Foundations courses, Manoa is also requiring that additional courses be taken.

LEGISLATIVE RELATIONS COMMITTEE: View Report

PROGRAM REVIEW COMMITTEE
Senators Herr and West presented the following report from the Assessment Team:

"The Assessment Team continues to work with colleagues in divisions and support units on the design of student learning outcomes and their assessment. To date, templates have been received for 60 courses and 20 support units. Members of the Assessment Team presented a workshop at the 'Best Practices' conference last Monday at Windward Community College that was both well attended and well received."
STUDENT COMMITTEE
In relation to the ongoing student grievance procedure, the students have requested the ability to vote. Currently only the three faculty members have votes. The committee pointed out that there was no way to amend the procedures quickly enough for any changes to take effect this semester. Senator Flegal suggested that the students research what other campuses do and present the information in the form of a report for future consideration.

AD HOC COMMITTEES
CONTINGENT FACULTY/LECTURERS: No Report

UNFINISHED BUSINESS: The survey of Senate effectiveness has been in the works for a while. Senator Walker and Chair Currivan have been working on questions for the survey (View), and it is ready to be sent out via Survey Share. The following motion was made relating to the survey:

Motion 09-13 (Lococo/May): To use Survey Share and the questions relating to Senate effectiveness as a way to survey the faculty. The results of the survey will be presented at the next meeting

PASSED - Unanimously

NEW BUSINESS: Chair Currivan announced that Senate Concurrent Resolution 123 mandates a study for auditors to determine if it would be advantageous to separate the community colleges from Manoa.

Chair Currivan announced that the next meeting of the Senate would be in AM 209.

In relation to West Oahu teaching lower division courses on the Leeward campus, Chair Currivan reported that when the Board of Regents agreed to the formation of a new campus, they did not place any restrictions on West Oahu in that regard.

ANNOUNCEMENTS: Senator West announced the upcoming Dance performance in the Theatre and the drama production in the Lab Theatre.

Chair Currivan announced that she would send the policy statement from Barbara Beano related to prior experiential learning to the Division Chairs.

Chair Currivan also announced that the Senate would need to meet on May 13th to look at the
draft of the Midterm Report to ACCJC.

**ADJOURNMENT:** The meeting was adjourned at 5:10 PM.

Minutes respectfully submitted by Michael Nester, Secretary