

Foundations Board Meeting - Minutes

October 8, 2020

Join Zoom Meeting

<https://hawaii.zoom.us/j/9410482633>

Meeting ID: 941 048 2633

Passcode: 985101

- I. Call to order: 9:37AM
- II. Roll and quorum (majority): Eric Matsuoka, Jim West, Jay Sakashita, Lance Morita, Bruce Lindquist, Michelle Igarashi, Blake Hunrick
- III. Submittal deadline:
 - A. January 19 in order to meet course build, catalog, and website inclusion deadlines.
 - B. Michelle will send out date to campus.
- IV. Renewals (Michelle will send out reminders)
 - A. FGB
 1. ANTH 152 (S 21)
 2. BUSN 277 (S 21)
 3. BUSN 279 (F 21)
 4. GEOG 102 (S 21)
 - B. FGC
 1. MUS 107 (S 21)
- V. Updated [website](#)
 - A. Construction and contents
 1. Lance Morita was not but has since been added to “Board Member” page
 2. Per Jim’s request, Michelle will check Manoa’s applications for alignment. If appropriate, we will download and add Manoa’s applications to our site for future applicants’ use.
 3. Michelle will check with Candy regarding the sunseting of the FS designation. Note: all students who entered since F2018 must take an FQ as opposed to FS course.
 - a) What is the sunset date for existing FS courses?
 - b) What happens to existing FS courses? Are they “grandfathered” in?

- c) Or, will they need to re-apply for the FQ designation? If so, do they need to do this now?

VI. UH System-wide Foundations Meeting

- A. Friday, October 16, 2020
- B. Michelle will send out Doodle to committee if new business is introduced by any UH System entity.
- C. Bruce is on the Manoa Foundations Board: FG Faculty Learning Community. another System committee. He shared they discussed how FG courses are taught and how the fit into general Gen Ed objectives. They created a set of SLOs for assessing FG Manoa courses. These efforts do not affect hallmarks and therefore will have no impact on our designation application evaluation processes.

VII. New Course

- A. [HIT176](#) FQ (submitted by Eric Matsuoka)
 - 1. The FQ destination will serve three major purposes:
 - a) Give HIT students a course in their major that will satisfy the FQ requirement.
 - b) Give students going on to a Bachelor's program a "leg up" by having them complete their FQ requirement in their first two years of study.
 - c) Increase enrollment in course to help ensure the course will run. Should it not, those in Leeward's HIT program will be at a disadvantage in fulfilling program requirements.
 - (1) Could attract nursing majors from other campuses
 - 2. Blake suggested Eric discuss course acceptance with Kapiolani CC to ensure designation will be accepted smoothly for transfer.
 - 3. Course was unanimously approved. Michelle will notify Eric and ask grammatical corrections per Lance's recommendation be made before final submission. Once this is complete, Michelle will report new course to Faculty Senate and record for inclusion on Foundations website, Leeward catalog and website.

VIII. Adjournment 10:11AM