

LEEWARD COMMUNITY COLLEGE
2006-2007 Faculty Senate

APPROVED Minutes of the December 13, 2006 Meeting

Joseph Chernisky, Chair
Aulii Ross, Vice Chair
Michael Lane, Secretary

SENATORS PRESENT: K. Caldwell, K. Chambers, J. Chernisky, L. Chun, L. Currivan, C. Davis, M. Fujita, C. Ganne, C. Hochstein, D. Kunimune, M. Lane, S. Laycock, P. Lococo, D. Matsumoto, S. May, A. Ross, D. Sakai, J. West, L. Yamada

SENATORS ABSENT: K. Fujishima-Lee, B. Hotta, L. Lawrence, R. Liongson

GUESTS: Betty Burdick, Ku'uipo Losch, and Michael Sagliano

CALL TO ORDER: The meeting was called to order at 3:13 PM with a quorum.

APPROVAL OF THE MINUTES: The minutes from November 15, 2006, were approved unanimously with minor corrections.

CAMPUS REPORT:

Ku'uipo Losch, a Hawaiian Studies instructor at LCC, presented information on the system-wide and local Puko'a Native Hawaiian Advisory Councils, of which she is a member. The Puko'a Council is an advisory body of Native Hawaiian faculty, staff, and students that regularly meets with the UH system administration on relevant issues. The mission of the council is to preserve and perpetuate Hawaiian culture, language, and values and improve the entry, retention, and success of Native Hawaiian students.

Hawaiians comprise a large percentage of the Oahu's population, and the largest proportion of Hawaiians on Oahu lives in the Leeward District that is served by LCC. The LCC faculty and administration should keep abreast of the resources available to assist Native Hawaiian students.

Currently, two system-wide projects are designed to focus on Native Hawaiian student success in all areas: Achieving the Dream and Native Hawaiian Student Success Centers. Achieving the Dream is a National Community College initiative to improve performance with special attention to Native Hawaiian students (http://www.hawaii.edu/vpaa/system_aa/cc_stratplan.html). The initial stage of this project will focus on data collection. The Native Hawaiian Student Success Centers project will plan and design facilities for all Native Hawaiian student programs and services in the UH system.

Additionally, several college projects are underway: the HAP focus requirement, college assessment for the SWOT report, and Native Hawaiian Student Web site. HAP is an opportunity to incorporate Hawaiian, Asian, and Pacific content in existing and new courses to help people better understand Hawaii and strengthen our connections with the larger Pacific community.

College assessment begins with the collection of data to assess the needs of LCC as well as Native Hawaiian students' needs and interests. The Native Hawaiian Student Web site was the primary priority cited in the LCC Puko'a Council SWOT. The site will include links to resources to help and support Native Hawaiian students, as well as links to activities, events, and other areas of interest.

Chair Chernisky asked about the availability of staff to teach HAP courses. Ku'uipo Losch stated that more personnel are required. Currently there are only two faculty members, and they cannot teach all of the HAP courses. She followed with a discussion of the efforts to integrate the Halau into Hawaiian student activities on campus. Finally, she welcomed everyone to participate on the council.

COMMITTEE REPORTS:

EXECUTIVE COMMITTEE

Chair's Report

Chair Chernisky reported that he met with Chancellor Quigley about the conceptual model for the revised Campus Planning Process. Each standing committee will have four faculty members, two staff members, and a student representative. A discussion followed about the level of enthusiasm in the faculty for participation on the standing committees. Chair Chernisky stated that he would like to see at least 30 volunteers for the 20 faculty slots on the five standing committees.

The general consensus of the Senate is that the SWOT process went well; however, Senator West pointed out that we do not know how well the new standing committees will work.

<p>Motion 06-79: To accept the revised version of the Campus Planning Process.</p>

<p>PASSED - Unanimously</p>

Kudos - Congratulations were given to Senator Kunimune and Yumiko Asai-Lim for their selection as WO Learning Champions. Senator Chambers was commended for his work on the Travel Grant Committee, which finished its work on December 15, 2006. Senator Ganne received a \$34,000 grant for the Digital Media Center to purchase HD video software.

ACADEMIC/INSTITUTIONAL SUPPORT COMMITTEE – Co-Chair Kunimune informed the Senate about issues and progress concerning graffiti, break-ins, and the new smoking ban.

BUDGET & PLANNING – Chair Fujita distributed a report prepared by DAS Mark Lane.

CURRICULUM COMMITTEE - Chair May discussed the status of efforts to increase the size of the committee to handle the assessment workload. He talked about the committee's efforts to ensure that each division and unit provides representatives for the larger committee, which is set to begin work in January 2007. Chair May envisions six subgroups with four members each. Senator Caldwell asked if the new members were permanent, which prompted a discussion about the needs for assessment and the size of the committee. Senator Lococo reminded the Senate that a permanent change in the size of the committee would require amending the Senate Bylaws.

Chair May raised the issue of whether or not the committee has the authority to disapprove proposals due to problems with SLO's. At recent meetings, many committee members expressed concern over proposals with numerous SLO's or SLO's that are not measurable. The question is whether or not the committee has the authority to disapprove proposals due to issues with SLO's. Senator West said that a formal document stated that SLO's should be determined by the divisions. Chair Chernisky said that the committee should not be responsible for enforcing SLO's, which is the division's responsibility. However, Senator Lococo stated that the committee does have the authority to vote down a proposal over SLO issues.

Senator West asked if a course could be offered if it failed to pass the committee due to issues with SLO's. Chair May responded that an existing course would still be an approved course and could be offered.

Motion 06-80: To approve modifications for DMED 120 Netprep Web Development, DMED 140 Principles of Animation, DMED 141 Introduction to 3D Animation, and DMED 150 Film Analysis & Storytelling.

PASSED - Unanimously

Motion 06-81: To approve modifications for DRAM 221 Beginning Acting I.

PASSED - Y – 13; N – 0; Ab - 5

Motion 06-82: To approve modifications for REL 204 Understanding Japanese Religions and REL 207 Understanding Buddhism.

PASSED - Unanimously

Motion 06-83: To approve modifications for DMED 200 Electronic Portfolio, DMED 221 Netprep Dynamic Web Publishing, DMED 230 Digital Compositing, DMED 240 Animation & Special Effects, DMED 242 Character Animation, and DMED 293 Practicum in Digital Media.

PASSED - Unanimously

Motion 06-84: To approve modifications for MUS 121B Beginning Voice Class, MUS 122B Intermediate Voice Class, MUS 221B Advanced Voice Class, MUS 203G Guitar Ensemble II, and MUS 232 Applied Music.

PASSED - Y – 17; N – 0; Ab - 2

Motion 06-85: To approve modifications for ENG 100E.

PASSED - Unanimously

ELECTIONS COMMITTEE – Chair Yamada distributed the tallies by divisions for the Faculty Senate election. Ballots were sent to 208 eligible voters and 166 ballots were completed, a voting rate of 80%. The elections for Faculty Senate Officers is set for the February 7, 2007 Faculty Senate meeting.

FACULTY COMMITTEE - Chair Currivan reported the committee would like to review an apparently extant policy that allows students to withdraw from classes after the published withdrawal date if they request withdrawal.

LEGISLATIVE RELATIONS COMMITTEE - No report.

PROGRAM REVIEW COMMITTEE – Information on the professional review and assessment motions was distributed. The General Education Outcomes (GEO) contains six categories with 46 specific GEO's. The Program Review and Assessment Committee, along with the Critical Thinking and Abstract Thinking GEO Committees, recommend reducing the number of GEO categories from six to five by merging the Abstract Thinking Category with the Abstract Thinking Category with the Critical Thinking Category. The committee also recommends reducing the 16 GEO's in those two categories to six.

A discussion ensued about the rationale for the recommendations and the reason why LCC has an Abstract Thinking Category.

Motion 06-86 (West/Lococo): 1. Combine the Abstract Thinking and Critical Thinking GEO's into a revised Critical Thinking Category. 2. Establish an ad hoc committee to review the current content of the Critical Thinking and Abstract Thinking Categories and reduce the sixteen student learning outcomes listed in these two groups to no more than six critical thinking student outcomes. This committee will make a recommendation to the Senate no later than March 2007.

PASSED – Y – 20; N – 0; Ab - 1

STUDENT COMMITTEE - No report.

AD HOC COMMITTEES

GEN ED – No report.

MORALE – Co-Chair Ross reported that the committee has funds from UPA and 48 letters promising prizes from community sponsors for the faculty and staff morale event scheduled for January 3, 2007.

ADJOURNMENT: The meeting was adjourned at 5:28 PM.

RESPECTFULLY SUBMITTED: Michael Lane, Secretary