LEEWARD COMMUNITY COLLEGE
2000 – 2001 Faculty Senate

APPROVED Minutes of the May 2, 2001 Meeting

Bob Hochstein, Chair
Warren Imada, Vice Chair
Jack Pond, Secretary


SENATORS EXCUSED: P. Frary, F. Iha.

SPECIAL GUESTS: Christian Ganne, Mark Silliman, Della Kunimune, Frank Stanton, Shelley Ota, new members of the 2001-2002 Faculty Senate.

CALL TO ORDER: The meeting was called to order with a quorum at 3:15 pm.

SUSPENSION OF THE AGENDA: The regular agenda was suspended at 3:20 pm while the 2001-2002 Senate convened to elect officers. The results of the election are as follows:

- 2001-2002 Senate Chair: James Goodman
- 2001-2002 Senate Vice Chair: Jean Hara
- 2001-2002 Senate Secretary: Jack Pond

The 2001-2002 Senate adjourned at 3:50 pm. Several members remained for the duration of the regular meeting that followed. The 2000-2001 senate members reconvened at 3:50 pm.

APPROVAL OF THE MINUTES: The minutes of the April 4, 2001 meeting were read and approved with minor corrections.

COMMITTEE REPORTS:

BUDGET AND PLANNING – Senator Iha presented a report, in absentia, on the factors affecting enrollment. The detailed report lists the following factors that influence enrollment: 1) cost of education, 2) placement of students, 3) tuition payment deadline, 4) course prerequisites, and 5) [lack of] on-line registration at the College. The report also suggests several recommendations. First, that the College explore the possibility of extending the deadline for tuition payment similar to UHM. Second, that the College evaluate the results of suspending prerequisites. Finally, that the College scale down the planned project to take part in a system-wide, on-line registration process and move quickly to develop such capability at Leeward. Additionally, the report cited the recommendation made by the Accreditation Visiting Team that the College review the changes in placement as a result of the newly implemented COMPASS test and develop responses to ensure that students achieve goals in a timely and efficient manner. The Senate is indebted to Senator Iha for his report.

PROGRAM REVIEW – Senator Levy reminded the Senate (especially the new Senate members who were present) that next semester we will need to tackle the question, “Is the AA degree that we give worth the paper it’s written on?” We must ask ourselves how we measure the validity and effectiveness of our courses, programs and degrees. Newly elected Senator Flegal reminded the Senate that the assessment of our programs/courses/degrees will have a huge impact on curriculum and therefore the Senate needs to be involved. Senator Pond noted that Leeward is actually in a good place when compared to the other colleges in the Western region. Many of them are also grappling with the same issues. We can learn a great deal from other ACCJC colleges, especially from those who are further ahead in the area of (liberal arts) program review.
CURRICULUM COMMITTEE – Senator Goodman (Chair) brought several Curriculum actions to the Senate. The first was the approval of several ICS courses. ICS 151Z (Structured Database Programming) will add ICS 135 as a prerequisite; ICS 184 (Netprep Network Fundamentals) will change ICS 135 from a prerequisite to a recommended preparation; and the prerequisite for ICS 240 (Operating Systems) will change from ICS 155 (which was deleted) to ICS 111.

Motion 01-13: To accept the Curriculum Committee’s recommendation of changes to ICS courses (ICS 151Z, 184, 240).

PASSED – Unanimously

Note: one course, ICS 111 (Introduction to Computer Science), which was approved by the Curriculum Committee to be a requirement for the A.S. in ICS (to replace the deleted requirement of ICS 155), was deferred and will go to the Dean of Instruction for clarification.

The second Committee action brought to the Senate was the approval of a new course, BUS 201-Advanced Business Computer Systems, to follow BUS 101 as a second-level course.

Motion 01-14: To accept the Curriculum Committee’s recommendation to add BUS 201.

PASSED – Unanimously

The next recommendation was to change the prerequisite for ZOOL 240 from ZOOL 101 to BIO 101 as it is better suited than the current ZOOL class.

Motion 01-15: To accept the change in the prerequisite for ZOOL 240 from ZOOL 101 to BIO 101.

PASSED – Unanimously

The fourth recommendation from the Curriculum Committee was to create a new course, OCEAN 101 – Marine Option Program (MOP) Seminar (1 credit) that is planned to be a one hour per week statewide overview of ocean issues.

Motion 01-16: To accept OCEAN 101 as a new course.

PASSED – Unanimously

The fifth action was to Modify ANTH 215L (1 credit) as a required lab for ANTH 215. This replaces the existing experimental course ANTH 297L. There was some discussion that ANTH 215 should have also come to the Senate and be modified to require concurrent enrollment with the lab course.

Motion 01-17: To accept the modification of ANTH 215L as a required course to be taken with ANTH 215 provisionally, and to require that ANTH 215 be modified immediately to list the concurrent enrollment with the lab course.

PASSED – Y=14; N=0; Ab=1

The sixth recommendation was a modification of the Accounting Program. Under this proposal, Accounting students may choose from a long list of business education electives rather than from the current, short list of courses. This would give them more flexibility in designing their program.

Motion 01-18: To accept the modification to the Accounting Program making the list of electives longer and thereby giving students more flexibility.
PASSED – Unanimously

The final recommendation was to change the title of the Certificate of Completion in Digital Media to Digital Media Production Certificate of Completion and to change the total number of required credits from 17-19 to 21.

**Motion 01-19:** To accept the change in name of the Certificate of Completion in Digital Media Production and the increase in credits to 21.

PASSED – Y=14; N=0; Ab=1

Discussion followed about the timing of these changes and the need for counselors and advisors to have the latest, up-to-date information available.

Motion 01-20 (C. Hochstein/Imada): That the Senate expresses concern with regard to the timing of changes to the curriculum, the printing of the catalog and advising sheets which need to contain the most current information. New and returning students will register beginning in July. Accurate information is needed if they are to receive the best advising we can give them.

PASSED – Unanimously

Motion 01-21 (Hayasaka/Pond): To thank the Chairman of the Curriculum Committee for a job well done this year.

PASSED – Unanimously

**AD HOC COMMITTEE REPORTS:**

LCC REORGANIZATION – Senator Thomson reported that there are basically two types of individuals on this committee: those who want major reorganization and those who wish to protect their territories. The committee will recommend to the Provost that the campus move to the second stage of this reorganization plan as per the Provost’s previous vision.

CHLOE HOLLAND COMMUNITY SERVICE COMMITTEE – Senator C. Hochstein reported that the new Senate will need to appoint a new chair of this committee so that the College may continue its H-2 Freeway clean up. Current guidelines require 4 clean ups per year (2 per semester). Experience has proven that a minimum of 4 to 6 volunteers is needed to clean the two-mile stretch of highway. The new committee will be able to count on various clubs in addition to faculty support.

**OLD BUSINESS:**

Faculty Senate Representation on Accreditation Implementation Committees – The Provost is looking for Senators to serve on these (7) committees. So far, incoming Senator Judy Kappenberg has volunteered to serve. Others are encouraged to do so as well.

**ADJOURNMENT:** The meeting was adjourned at 5:35 pm.

**RESPECTFULLY SUBMITTED:** Jack Pond, Secretary.