APPROVED Minutes of the November 29, 2000 Meeting

Bob Hochstein, Chair
Warren Imada, Vice Chair
Jack Pond, Secretary


SENATORS EXCUSED: L. Andres, F. Iha, W. Imada.

GUESTS: Shelley Ota

CALL TO ORDER: The meeting was called to order with a quorum at 3:15 pm.

APPROVAL OF THE MINUTES: The minutes of the November 8 meeting were read and approved with one minor correction.

CHAIRMAN’S REPORT: Chairman Hochstein reported on the meeting of the Faculty Senate Chairs meeting. Items included:

- UH President Mortimer has indicated that he will leave the islands immediately after his term expires in June. The extent of his role in the reorganization of the University remains unclear.
- EIF Grant applications were reviewed. The committee has made recommendations. Results are forthcoming. There was an unusually high number of applications.
- Interim Provost Mark Silliman will be in China from Dec 1 to 15. In his absence, Doug Dykstra will serve as Acting Interim Provost. Doug will be gone from Dec. 8 to 11 during which time Cliff Togo will serve as Acting Interim Provost.
- President Mortimer and Chancellor Tsunoda will both be guest speakers at Leeward Community College’s Commencement on Dec. 15.
- Cindy Martin needs Senate representation on two committees, the Travel Grant Committee and Staff Development Committee. Senator C. Hochstein will serve on Travel Grant Committee; Senators Lococo and Pascual will serve on the Staff Development Committee.

COMMITTEE REPORTS:

ELECTIONS – Senator Hara reported that noon Thursday, November 30, 2000 is the closing date for Senate elections. Counting will be done that afternoon, and results will be available later in the day.

PROGRAM REVIEW – Senator Levy reported on the System-Wide Distance Education Committee meeting and submitted a written report by Kay Porter. Additionally, on the matter of program review, Senator Levy reported on the difficulty in using Program Health Indicators (PHI) to evaluate Liberal Arts. Voc. Tech. PHIs will need to be revised if they are to be used. Should the C.C. System offer more support/direction in this matter? Should program review (which received a considerable amount of attention by Accreditation Visiting Teams) be done on a campus-by-campus basis or on a system-wide basis? What is LCC’s commitment to this?
CURRICULUM COMMITTEE – Senator Goodman presented two lists of C.C. actions. The first was a list of approved experimental courses in ACC, BUS, ECOM and DMED and needed no Senate action. The second was a list of course modifications (OAT 136, 137, BUS 155, MATH 100, MUS 122Z), a course deletion (OAT 125B), and two program changes (OAT and Accounting). It was decided to remove the Math 100 modification (change in prerequisites) and Accounting program changes and vote on the remainder of the package.

Motion 00-55: To separate the modification of MATH 100 and changes in the Accounting from the Curriculum Committee’s report and accept.

PASSED – Unanimously

Motion 00-56: To accept the Curriculum Committee’s report on the Accounting program changes.

PASSED – Y=16; N=2; Ab=0

AD HOC COMMITTEE REPORTS:

ADP REVIEW COMMITTEE – Senator Osell distributed the current version of the 1996-2002 ADP. The Senate discussed the purpose of this committee in light of the fact the ADP will expire in two years.

LCC REORGANIZATION COMMITTEE – Senator Hayasaka reported on the November 17 campus-wide meeting which attracted more than 20 people who mostly were receptive to the notion of reorganization. It makes good sense to dovetail reorganization talks with any revision/rewrite of the ADP.

CHLOE HOLLAND COMMUNITY SERVICE COMMITTEE – Senator C. Hochstein reported that the final highway clean-up has been done. The Senate needs to decide whether or not to continue this project in the future and notify the City and County by March, 2001.

DISTANCE EDUCATION OVERSIGHT – It has not yet been decided if Kay Porter will be the Senate liaison on the issue of distance education (she serves both on the LCC Distance Ed. and the System-Wide Distance Ed. Committees) or whether the Senate wishes to have more direct input and establish a separate Senate committee or assign the task of oversight to an established committee (Curriculum/Program Review?). Senator Goodman will take this back to the Curriculum Committee for discussion and comment.

OLD BUSINESS:

✓ The Senate requested the Secretary to contact Professor Saromines-Ganne about her letter regarding summer school course cancellations.
✓ The Senate brought a closure to the Shared Governance Policy discussions by stating that it will continue to operate under the BOR Policy and HRS Chapter 89 umbrellas as required.
✓ On the issue of Senate Department/Division representation, Senate Revised By-Laws are clear that an eighth unit shall be represented. This traditionally consists of Academic Support, Library, LRC, Media Ctr., Testing, etc. If no senators are elected from this group, the Chair may appoint one person to represent them.

Motion 00-57 (Osell/Lococo): Group H in the Senate By-Laws shall be represented by ONE Senator.

PASSED – Unanimously

Motion 00-58 (Osell/Thomson): To suspend the regular agenda to consider the Math 100 course revision which was previously separated from the Curriculum Committee’s
PASSED – Unanimously

Senator Goodman was able to produce for the Senate the hard copy of the Math 100 course modification proposal. Basically this prerequisite modification would allow students who receive an “A” in Math 24 to go directly into Math 100 (skipping Math 25).

Motion 00-59: To approve the Curriculum Committee’s recommendation to change the prerequisite for Math 100.

FAILED – Y=5; N=7; Ab=3

NEW BUSINESS:

✓ The issue of who should be allowed to walk at commencement was raised. Previously, only AA, AS, AAS, CA, and CC recipients walked. There is some concern that students who receive Academic Subject Certificates or Certificates should also be invited to walk.

Motion 00-60 (Hayasaka/Pond): To recommend to the Administration that any student who wishes to march at graduation because he/she has reached a College recognized milestone in a credit program offered as of this date (November 29, 2000) be allowed to participate in graduation.

PASSED – Y=11; N=3; Ab=2

ANNOUNCEMENTS: The following items will be placed on the agenda for next week:

✓ A motion to use the mode rather than the median in the calculation of faculty evaluations.
✓ Faculty should not administer final exams during the last week of instruction.
✓ Term limits for Senators.

ADJOURNMENT: The meeting was adjourned at 5:30 pm.

RESPECTFULLY SUBMITTED: Jack Pond, Secretary