
SENATORS EXCUSED:  S. Hayasaka, L. Keyser.

GUESTS:  Barbara Saromines-Ganne

CALL TO ORDER:  The meeting was called to order at 3:20 p.m. with a quorum.

APPROVAL OF THE MINUTES:  Tabled to next meeting.

GUEST REPORT:

Barbara Saromines-Ganne asked to address the Senate regarding the policy of canceling low enrolled classes during the summer session.  On May 17, Ms. Saromines-Ganne sent a letter to the Dean of Academic Support requesting an explanation of the reasons under enrolled Arts and Humanities classes were canceled three days before the first day of classes.  Other AH courses were over enrolled which would have more than covered tuition shortfalls from the under enrolled classes.  The verbal response was that classes with extra students (which would generate extra tuition beyond the break-even point) could not subsidize lower enrolled ones.  At the same time three under enrolled courses in Math Science Division were extended.  A written response to Ms. Saromines-Ganne’s letter was never received.  

Motion 00-31 (Levy/Osell):  To move the matter to the Faculty Committee for investigation and to request an Administrative response to Ms. Saromines-Ganne’s letter to address official policy on cancellation of low enrolled classes and the enrollment figures needed at each faculty members’ range.  A copy should be sent to the Senate.

PASSED – UNANIMOUSLY

CHAIR’S REPORT:  Chair Hochstein reported on several issues which arose at the Fall 2000 Faculty Senate Chairs’ Retreat at the Molokai Education Center

- MCC has moved to operate on a trimester basis this semester,
- HCC and MCC have dropped many Friday classes,
- Possible reorganization of UH System and UHM and possible effects on the system,
- Possible reorganization of the UHCC Chancellor’s Office and it’s effects,
- Possible reorganization at LCC,
- Distance Education,
- Articulation,
- WEB registration – Aldrich and Buzzio,
- Recruitment for Administrative Positions,
OLD BUSINESS:

- LCC’s ADP, and
- Remembrance for Cecil Reynolds.

NEW BUSINESS:

- The Senate’s meeting schedule was discussed.

Motion 00-32 (C. Hochstein/Imada): That Senate meetings be held once each three weeks and be held to a 5:30 end time.

PASSED – UNANIMOUSLY

Meetings will be held on Sept. 13, Oct. 4, Oct. 25, Nov. 8, Nov. 29, Dec. 6. These dates will avoid conflicts with holidays, finals week, the All Campus Council of Faculty Senate Chairs and allows the Senate to meet prior to monthly Board of Regents meetings.

Committee Chair Assignments.

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<td>James Goodman</td>
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Distribution of Senate Minutes.

Motion 00-33 (Lococo/Pascual): To put approved minutes on WWW

PASSED – UNANIMOUSLY

Motion 00-34 (Thomson/Osell): The Senate highly recommends that the Administration continue to publish the Campus Bulletin in hard copy format so that full distribution to all constituencies can be maintained.

FAILED – Y=3; N=12; Ab=1

Motion 00-35 (Toyama/Pond): It is recommended that external hard copy distribution of the Campus Bulletin be continued. Internal hard copy distribution be made available by request to the Provost’s Office. All
members of the Campus Community are welcome to request a hard copy

PASSED – Y=15; N=0; Ab=1

- Chair Hochstein requests that a Senator from each division ensure that the Senate Agenda be posted in the Division Office when it is made available.
- As of Convocation, Leeward’s enrollment was approximately 4,270. As of the end of late registration, the enrollment was at 5,345. The Student Committee will see if possible trends in enrollment can be observed. Are large numbers of students waiting until the Change-of Registration/Registration Day or Late Registration to enroll?
- A chair is needed for the Ad Hoc Committee on Revision of the Academic Development Plan.
- Re-keying of the campus is presenting some problems. Some keys do not open doors they are supposed to; some office keys do not open restrooms; multiple keys now needed to take the place of single keys. Some Senators questioned the need for campus re-keying as well as the expense of multiple keys.

Motion 00-36 (Osell/Reese): The Senate strongly recommends immediate suspension of the campus re-keying project and a complete reporting to the Senate by administration regarding the need for and impact of such a project.

PASSED – Y=12; N=0; Ab=1

ANNOUNCEMENTS:

- A Highway Clean-up is scheduled for September 17 and October 15. Volunteers are needed; contact Senator C. Hochstein. Clean-ups are scheduled on Sundays. Participants meet at the flagpole at 7:00 am. Finish time is approximately 9:30 am.
- A committee is needed to track follow up of curricular changes that have been made by the Senate.
- Senator Holder requested a semester leave from the Senate due to a class-schedule conflict. Frank Iha will fill the vacant seat for one semester.
- Don Thomson will replace Senator L. Keyser for this semester.
- Food/drink for the next Senate meeting will be provided by Senators Lococo and Lum.

ADJOURNMENT: The meeting was adjourned at 6:05 pm

RESPECTFULLY SUBMITTED: Jack Pond, Secretary