
SENATORS EXCUSED: M. Reese.

GUESTS: Mark Silliman, Interim Provost, Leslie Allen.

CALL TO ORDER: Secretary Jack Pond called the meeting to order with a quorum at 3:23 pm.

APPROVAL OF THE MINUTES: The minutes of the December 6, 2000 meeting were read and approved with one correction and one addition.

CHAIR’S REPORT:

✓ The Chair reported that the BOR recently approved a plan to establish a separate Office of the Chancellor for the University of Hawaii at Manoa as a separate position. In addition 5 new positions were also created and ten executive/managerial positions were abolished with one position redescribed. The new positions are Vice Chancellors for: Academic Services, Instruction and Research (two positions) Student Affairs and Administration.
✓ The Chair also reported that the proposed tuition increase planned for the UH System does not include a tuition increase for the community colleges for the next two years. Beginning in 2003, an increase of $2 per credit is proposed. Beginning in 2001, Community College resident and nonresident students will pay for ALL credits for which they are registered. This will affect the 24% of UHCC students who enroll for more than 12 credits. A concern was expressed that most vocational programs require students to take between 15 and 18 credits per semester, so this would greatly affect voc/tech students. Hearings on the proposed tuition are scheduled for LCC in February. Check the bulletin for date/time/place.
✓ The Chair reports that UHH has proposed to offer a Master’s Degree in Hawaiian Studies.
✓ Finally, the Chair reported that he had signed a request (with all other CC Senate Chairs) to postpone the implementation of UHMs new Gen Ed Core/Grad Req to Fall 2002 to provide sufficient time for the community colleges to coordinate the development of new core category/graduation criteria and to review course proposals to identify courses that meet these new criteria. The request to President Mortimer and the BOR asks that they invoke governance defined in EM 98-8.

Motion 01-01 (Thomson/Hayasaka): The Senate endorses the document signed by the Chair.

PASSED – UNANIMOUSLY

COMMITTEE REPORTS:

BUDGET AND PLANNING – Senator Iha submitted a report he made to the members of his committee describing the problems at LCC’s cafeteria and the potential for addressing them given the current budget situation. The good news is that the College is proceeding with plans to improve the FSER plant.
PROGRAM REVIEW – Senator Levy stated in her report that much is being discussed in the area of program review at the college and system levels since the recent WASC visits. Two system-wide committees will look at Program Health Indicators (PHIs) for Vocational Technical programs/courses and the possibility of adapting them for Liberal Arts courses. Bernadette Howard represents LCC on one of these committees. Andy Rossi works on Program Review for Liberal Arts/AA courses and reports to the Senate. Senator C. Hochstein wondered whether faculty shouldn’t be involved sooner in the process of program/course review to aid in setting standards and evaluation measures, selecting evidence of effectiveness, establishing learning outcomes, etc. She indicated it might be useful to include more faculty on these two committees. The Senate requested Senator Levy communicate our recommendation that there be more faculty input on the system-wide committees

STUDENT COMMITTEE – Senator Andres reported that enrollment for Spring 2001 (5100) is up from last spring.

CURRICULUM COMMITTEE - Senator Goodman reported that the deadline for new course proposals is March 2, 2001. The Committee’s first meeting is scheduled February 15. Following meetings are scheduled for March 1, March 22, and April 26.

AD HOC COMMITTEE REPORTS:

REVISION OF ADP – This committee will need new leadership as Senator Osell is taking a one-semester leave.

REORGANIZATION – The first meeting of this committee this semester will be on February 2 at 1:30 in LA 227.

CHLOE HOLLAND COMMUNITY SERVICE – The two highway clean-up dates scheduled for this semester are February 10 and March 24. The Senate will need to decide at its next meeting whether to continue this effort.

GUEST REPORT:

Mark Silliman introduced Leslie Allen (Ext. 668; leslie.allen@UHF.hawaii.edu) who is the fund developer who will take charge of a fundraising effort at LCC. She is paid by the UH Foundation. She presented a list of LCC Campaign Initiatives that included a Center for the Performing Arts, the Observatory Park, a Center for Innovation and Excellence in Teaching and Learning, a Technology Center, a Library Fund and Scholarships—each with a stated $ goal. Targeted items are in the ADP.

The Provost also discussed the state of reorganization at Leeward. Basically, it will take place in three stages. The first will consist of a Committee/Task Force that will render a decision whether or not there is a need to restructure the College. Their decision will be due this May or sooner. The second stage will be to design the new structure if it has been determined that one is necessary. The third stage will be the implementation team that will carry out the new plan. To this end, he is seeking names of three Senators who will serve on the committee. Later in the meeting, the Senate recommended three persons: Senators Hayasaka, Imada, and Thomson.

NEW BUSINESS:

Senate Officers will need to be elected this semester. The Senate recommended that the joint meeting between the old and new senators be held in April and that elections be held at that time. The Senate confirmed April 4, 2001 as the date for the joint meeting.

Senator Pond reported that he had not received follow-up reports on actions taken by last semester’s Senate. Two from the Provost and one from the Director of Administrative Services are still outstanding. The Senate requested Senator Pond follow up by phone and report at the next meeting.

ANNOUNCEMENTS:
✓ A replacement is needed for Senator Osell. The Chair recommended Senator Iha be invited to continue to serve (he has been sitting on the Senate as a replacement for Shari Holder). The Senate unanimously confirmed this choice.
✓ The Chair requests that Senator Pond check with Senator Holder to determine if she plans to return.
✓ Following today’s Senate meeting, Prof. James West will address the Senate on the status of current Union negotiations.

**ADJOURNMENT:** The meeting was adjourned at 5:35 pm.

**RESPECTFULLY SUBMITTED:** Jack Pond, Secretary.