Curriculum Committee Report to the Faculty Senate

November 4, 2015

The Curriculum Committee approved the following curriculum requests, course proposals, and program proposals and asks the Faculty Senate to accept the committee’s recommendations.

Courses

New Courses

ED 282L - Collaboration and Teaming Lab (1 credit)

New
(Previously taught as ED 298L.)

Justify the need for the course:
This course was an experimental course offered for one year and enrollment has filled for this course indicating it is in demand.

Prerequisites:
ENG 22 or ENG 24 or equivalent with a C or better or placement in ENG 100; or consent of instructor. Current registration in or completion of ED 282

Corequisites:
None

Recommended preparation:
None

Action: 12 Approved, 0 Disapproved, 0 Abstained

MATH 75 - Introduction to Mathematical Reasoning (3 credits)

New

Justify the need for the course:
MATH 22 is proposed to be deleted starting fall 2016. MATH 75 will serves as the non-STEM pathway for students who place below college level mathematics.

Prerequisites:
None

Corequisites:
None

Recommended preparation:
MATH 88 - Introduction to Mathematical Reasoning (2 credits)

New

Justify the need for the course:
MATH 22 is proposed to be deleted starting fall 2016. MATH 88 taken with the companion college algebra course (currently MATH 103) will serve as an option for STEM pathway students who place one level below college level mathematics. These students can use MATH 103 to meet the AA degree and AS degree. This practice is an adaptation of a Complete College America recommendation of using co-requisite courses rather than prerequisites.

Prerequisites:
Appropriate math placement within the past two years.

Corequisites:
MATH 103

Recommended preparation:
None.

Action: 11 Approved, 0 Disapproved, 0 Abstained

Course Modifications

BUSN 270 - ADVANCED RECORDS AND INFORMATION MANAGEMENT (3 credits)

Modification

Rationale for Change:
This is a five-year review. All fields were reviewed and updated as needed.

New Prerequisites:
BUSN 170, Records and Information Management (RIM), with a grade of C or better, or equivalent, or work experience in RIM and Microsoft ® Access and Microsoft ® PowerPoint or instructor approval.

Previous Prerequisites:
BUSN 170 Records and Information Management (RIM) or equivalent or work experience in RIM and Microsoft® Access and Microsoft® PowerPoint or instructor approval.

Action: 11 Approved, 0 Disapproved, 0 Abstained
BUSN 284 - Medical Office and Administrative Procedures (3 credits)
Modification
Rationale for Change: This is a five-year review. All fields were reviewed and updated as needed.
New Prerequisites: ENG 100 or equivalent; BUSN 121, BUSN 123, or BUS 101; and HLTH 110.
Previous Prerequisites: ENG 100 or equivalent, and keyboarding and word processing skills.
Action: 11 Approved, 0 Disapproved, 0 Abstained

CULN 115 - MENU PLANNING AND MERCHANDISING (1 credit)
Modification
Rationale for Change: Update Student Learning Outcomes.
Action: 11 Approved, 0 Disapproved, 0 Abstained

CULN 269 - CULINARY SPECIAL EVENTS (3 credits)
Modification
Rationale for Change: Update Student Learning Outcomes.
Action: 11 Approved, 0 Disapproved, 0 Abstained

ED 282 - Collaboration and Teaming (3 credits)
Modification
Rationale for Change: The ED 282L lab can be taken with ED 282 or after completing ED 282, it is not required to take it concurrently.
New Corequisites: None
Previous Corequisites: Enrollment in ED 295 Service Learning
Action: 15 Approved, 0 Disapproved, 0 Abstained

ED 284 - Collaboration and Teaming (3 credits)
Modification
Rationale for Change:
ED 284 can be taken without any previous education courses.

**New Prerequisites:**
ENG 22 or ENG 24 or equivalent with a C or better; or placement in ENG 100; or consent of instructor.

**Previous Prerequisites:**
ENG 22 or ENG 24 or equivalent with a C or better; or placement in ENG 100; or consent of instructor; and at least one prior ED course.

**Action:** 11 Approved, 0 Disapproved, 0 Abstained

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**FR 201 - INTERMEDIATE FRENCH I (3 credits)**

**Modification**

**Rationale for Change:**
To update for currency. To align FR 201 with the new system-wide policy that states 200-level courses must be three credits.

**New Number of Credits:** 3

**Previous Number of Credits:** 4

**Action:** 12 Approved, 0 Disapproved, 0 Abstained

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**FR 202 - INTERMEDIATE FRENCH II (3 credits)**

**Modification**

**Rationale for Change:**
To update for currency. To align FR 202 with the new system-wide policy that states 200-level courses must be three credits.

**New Number of Credits:** 3

**Previous Number of Credits:** 4

**Action:** 12 Approved, 0 Disapproved, 0 Abstained

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**MATH 78 - College Math Companion (1 credit)**

**Modification**

**Rationale for Change:**
In a UHCC Student Success Council Task Force meeting on August 20, 2015, consensus was reached on the same course numbering, course title, course descriptions, and three course SLOs among math representatives on the task force. Since COMPASS will not be available starting fall 2016, prerequisites were changed, although the assessment instrument and appropriate placement scores have not been decided yet. In addition, the remaining fields have been reviewed and updated.

**New Prerequisite:**
Either of the following, or an articulated equivalent, within the past two years: C or better (or CR) in MATH 22 OR appropriate math placement.

**Previous Prerequisite:**
Either of the following, or an articulated equivalent, within the past two years: CR in MATH 22 OR qualifying placement test score (30-49 in the COMPASS algebra placement domain).

**Action:** 17 Approved, 0 Disapproved, 0 Abstained

**MATH 82 - Algebraic Foundations (4 credits)**

**Modification**

**Rationale for Change:**
In a UHCC Student Success Council Task Force meeting on August 20, 2015, consensus was reached on the same course numbering, course title, course descriptions, and three course SLOs among math representatives on the task force. Since COMPASS will not be available starting fall 2016, prerequisites were changed, although the assessment instrument and appropriate placement scores have not been decided yet. In addition, the remaining fields have been reviewed and updated.

**New Prerequisite:**
Either of the following, or an articulated equivalent, within the past two years: C or better (or CR) in MATH 22 OR appropriate math placement.

**Previous Prerequisite:**
Either of the following, or an articulated equivalent, within the past two years: CR in MATH 22 OR qualifying placement test score (30 or higher in the COMPASS algebra placement domain).

**Action:** 17 Approved, 0 Disapproved, 0 Abstained

**MATH 100C - Survey of Math Culinary Arts (3 credits)**

**Modification**

**Rationale for Change:**
Fields 4 (effective term) and 7 (prerequisites) are being updated on the basis of the August 20, 2015 UHCC Student Success Council Task Force math representative consensus.

**New Prerequisite:**
Either of the following, or articulated equivalent, within the past two years will qualify a student for MATH 100C: C or better (or CR) in MATH 75, OR C or better (or CR) in MATH 82, OR appropriate placement, OR concurrent enrollment in MATH 78.

**Special Approval:** Academic Advisor Approval.

**Previous Prerequisite:**
Either of the following, or articulated equivalent, within the past two years will qualify a student for MATH 100C: CR in MATH 82, OR qualifying placement test score (50 or higher in the COMPASS Algebra placement domain). Special Approval: Academic Advisor Approval.

**Action: 16 Approved, 0 Disapproved, 0 Abstained**

**MATH 103 - COLLEGE ALGEBRA (3 credits)**

**Modification**

**Rationale for Change:**
In a UHCC Student Success Council Task Force meeting on August 20, 2015, consensus was reached on August 20, 2015 on the same course numbering, course title, course descriptions, and three course SLOs among math representatives on the task force. Since COMPASS will not be available starting fall 2016, prerequisites were changed, although the assessment instrument and appropriate placement scores have not been decided yet. In addition, the remaining fields have been reviewed and updated.

**New Prerequisite:**
Any ONE of the following, or an articulated equivalent, completed within the past two years: C or better (or CR) in MATH 82, OR appropriate placement, OR concurrent enrollment in MATH 88.

**Previous Prerequisite:**
Any ONE of the following, or an articulated equivalent, completed within the past two years will qualify a student for MATH 103: CR in MATH 82 OR qualified placement test score (62 or higher in the COMPASS algebra placement domain).

**Action: 17 Approved, 0 Disapproved, 0 Abstained**

**MATH 111 - MATH FOR ELEMENTARY TEACHERS I (3 credits)**

**Modification**

**Rationale for Change:**
Fields 4 (effective term) and 7 (prerequisites) are being updated on the basis of the August 20, 2015 UHCC Student Success Council Task Force math representative consensus.

**New Prerequisite:**
C or better in ENG 22 or ENG 24 or equivalent; and EITHER of the following within the past two years: C or better (or CR) in MATH 75, OR appropriate placement.

**Previous Prerequisite:**
C or better in ENG 22 or ENG 24 or equivalent; and any ONE of the following, or an articulated equivalent, within the past two years, will qualify a student for MATH 111: A C or better in MATH 103 OR qualified placement test score (70 or higher in the COMPASS algebra placement domain).

**Action: 16 Approved, 0 Disapproved, 0 Abstained**
MATH 115 - INTRODUCTION TO STATISTICS AND PROBABILITY
(3 credits)
Modification
Rationale for Change:
In a UHCC Student Success Council Task Force meeting on August 20, 2015, consensus was reached on August 20, 2015 on the same course numbering, course title, course descriptions, and three course SLOs among math representatives on the task force. Since COMPASS will not be available starting fall 2016, prerequisites were changed, although the assessment instrument and appropriate placement scores have not been decided yet. In addition, the remaining fields have been reviewed and updated.

New Prerequisite:
Any one of the following, or an articulated equivalent, within the past two years: C or better (or CR) in MATH 75, OR C or better (or CR) in MATH 82, OR appropriate placement, OR concurrent enrollment in MATH 78

Previous Prerequisite:
Any one of the following, or articulated equivalent, completed within the past two years will qualify a student for MATH 115: C or better (or CR) in MATH 82 OR qualified placement test score (50 or greater in the COMPASS Algebra placement domain)

Action: 16 Approved, 0 Disapproved, 0 Abstained

MATH 231 - CALCULUS III (3 credits)
Modification
Rationale for Change:
The entire outline is being reviewed and updated as needed as part of ongoing course assessment.

Action: 16 Approved, 0 Disapproved, 0 Abstained

MKT 120 - PRINCIPLES OF MARKETING (3 credits)
Modification
Rationale for Change:
Improve student success.

New Recommended Preparation:
BUS 120 - Principles of Business

Previous Recommended Preparation:
None.

Action: 11 Approved, 0 Disapproved, 0 Abstained
SPAN 101 - ELEMENTARY SPANISH I (4 credits)

Modification
Rationale for Change:
Changes to the other fields are all to update for currency. To align SPAN 101 with the new system-wide policy that states 100-level European Language courses must be four credits.
New Number of Credits: 4
Previous Number of Credits: 3
Action: 12 Approved, 0 Disapproved, 0 Abstained

SPAN 102 - ELEMENTARY SPANISH II (4 credits)

Modification
Rationale for Change:
Changes to the other fields are all to update for currency. To align SPAN 102 with the new system-wide policy that states 100-level European Language courses must be four credits.
New Number of Credits: 4
Previous Number of Credits: 3
Action: 12 Approved, 0 Disapproved, 0 Abstained

THEA 222 - Beginning Acting II (3 credits)

Modification
Rationale for Change:
THEA 222 is a second level acting class. In the class students perform one lip sync, one monologue, and two scenes. When the student takes the class a second time for credit, he or she will prepare different pieces for these performances.
New Catalog Description:
Advanced work in improvisation and character development. Vocal and physical training is emphasized, particularly on scene work. Actors are expected to work together to present scenes to the class. This course is repeatable once for credit. (DA) (Formerly DRAM 222)
Previous Catalog Description:
Advanced work in improvisation and character development. Vocal and physical training is emphasized, particularly on scene work. Actors are expected to work together to present scenes to the class. (DA) (Formerly DRAM 222)
Action: 9 Approved, 6 Disapproved, 0 Abstained

THEA 260 - Dramatic Production (3 credits)

Modification
Rationale for Change:
THEA 260 is a performance class. It results in a production that is put before the public. A different play is produced every time the class is taught.

**New Catalog Description:**
Practical introduction to the process of converting a script into a performance. Students are required to participate in at least two aspects of a public performance. This course may be repeated twice for credit (three times maximum). DA (Formerly DRAM 260)

**Previous Catalog Description:**
Practical introduction to the process of converting a script into a performance. Students are required to participate in at least two aspects of a public performance. (Formerly DRAM 260)

**Action:** 9 Approved, 6 Disapproved, 0 Abstained

**THEA 262 - Local Style Theatre (3 credits)**

**Modification**

**Rationale for Change:**
THEA 262 is a performance class. It results in a production that is put before the public. A different play is produced every time the class is taught.

**New Catalog Description:**
A practical performance-oriented theatre course that presents the local experience in a theatrical production. The actual production activities the student undertakes will vary with the production requirements of the play being produced. This course may be repeated for credit twice (three times maximum.) (DA) (Formerly DRAM 262)

**Previous Catalog Description:**
A practical performance-oriented theatre course that presents the local experience in a theatrical production. The actual production activities the student undertakes will vary with the production requirements of the play being produced. (Formerly DRAM 262)

**Action:** 9 Approved, 6 Disapproved, 0 Abstained

**Course Deletions**

**MATH 22 - Pre-Algebra (3 credits)**

**Deletion**

**Rationale for Change:**
MATH 22 will no longer be offered starting fall 2016 because of the developmental education initiative.

**Action:** 17 Approved, 0 Disapproved, 0 Abstained

**MATH 9 - Whole Number Skills (1 credit)**

**Deletion**

**Rationale for Change:**
MATH 9 will no longer be offered starting fall 2016 because of the developmental education initiative.

**Action: 17 Approved, 0 Disapproved, 0 Abstained**

**Programs**

**New Programs**

(None.)

**Program Modifications**

**Baking (CO)**

**Modification**

**Rationale for Change:**
Change in MATH requirements: from MATH 82 to MATH 75

**New Requirements:**
- CULN 112 Sanitation and Safety (2 credits)
- CULN 150 Fundamentals of Baking (5 credits)
- MATH 75 Introduction to Mathematical Reasoning or equivalent or higher (3 or 4 credits)

Total Credits: 10 or 11

**Action: 11 Approved, 0 Disapproved, 0 Abstained**

**Business Essentials (CO)**

**Modification**

**Rationale for Change:**
To improve student success and program completion rates.

**New Requirements:**
- MGT 122 Human Relations in Business (3 credits)
- BUS 101 Business Information Systems (3 credits)
  or ICS 100 Computing Literacy and Applications (3 credits)
  and ICS 101 Digital Tools for the Information World (3 credits)

Total Credits: 6 or 9
Existing Requirements:
ENG 100 Composition I (3 credits) or
ENG 209 Business Writing (3 credits)
BUSN 188 Business Calculations
BUS 101 Business Information Systems (3 credits)
or ICS 100 Computing Literacy and Applications (3 credits)
and ICS 101 Digital Tools for the Information World (3 credits)
SP 151 Personal and Public Speech (3 credits)
or SP 251 Principles of Effective Public Speaking (3 credits)
Total Credits: 12 or 15
Action: 17 Approved, 0 Disapproved, 0 Abstained

Culinary Arts (CA)
Modification
Rationale for Change:
Change in MATH requirements: from MATH 82 to MATH 75
New Requirements:
CULN 111 Introduction to the Culinary Industry (2 credits)
CULN 112 Sanitation and Safety (2 credits)
CULN 120 Fundamentals of Cookery (5 credits)
CULN 125 Fundamentals of Cookery II (5 credits)
CULN 224 Asian/Continental Cuisine (5 credits)
CULN 150 Fundamentals of Baking (5 credits)
MATH 75 Introduction to Mathematical Reasoning or equivalent or higher (3 or 4 credits)
ENG 22 Introduction to Composition or equivalent or higher (3 credits)
Total Credits: 30 or 31
Action: 10 Approved, 0 Disapproved, 0 Abstained

Dining Room Supervision (CO)
Modification
Rationale for Change:
Change in MATH requirements: from MATH 82 to MATH 75
New Requirements:
CULN 112 - Sanitation and Safety (2 credits)
CULN 160 - Dining Room Operations (5 credits)
CULN 275 - Human Resources Management and Supervision in the Hospitality Industry (2 credits)
MATH 75 - Introduction to Mathematical Reasoning or equivalent or higher (3 or 4 credits)
Social Science Elective (SOC 151 - Introduction to Sociology of Food recommended) (3 credits)
SP 151 - Personal and Public Speech (or COM 145 - Interpersonal Communication or ENG 100 - Composition I) (3 credits)
Total Credits: 18 or 19

Action: 10 Approved, 0 Disapproved, 0 Abstained

Information and Computer Science (AS)

Modification
Rationale for Change:
This is to help students who transfer to UH West O’ahu, because UH West O’ahu does not offer ENG 225, but does offer ENG 209.

Program changes:
1. Added "or ENG 209" to the writing requirements: ENG 225 Technical Writing, or ENG 209 Business Writing (3)
2. Removed "economics" from the Description. So, the sentence begins, "Skills in writing, speech and mathematics ..."
3. Included transfer to UH West O'ahu in the last sentence of the description.
5. Removed the sentence about the program being articulated under the paragraph about open access in box 1. We articulated some courses in the program, not the program itself.

Action: 11 Approved, 0 Disapproved, 0 Abstained

Management (CA)

Modification
Rationale for Change:
The WAFC is recommending that all articulated programs reduce the number of required courses from 10 to 8 to improve student success and completion rates. Community colleges seeking endorsement from WAFC must demonstrate that each of its selected courses contain at least 70% of the required outcomes. The WAFC program outcomes are covered by 70% or more with the 8 courses listed. Courses that are being eliminated from the certificate program include BUSN 188 and SP 151
Seventy percent (70%) of the outcomes required by these courses were found to exist in other program courses.

**New Requirements:**

- ENG 100 Composition I (3 credits)
- or ENG 209 Business Writing (3 credits)
- BUS 101 Business Information Systems (3 credits)
- or ICS 100 Computing Literacy and Applications (3 credits)
- and ICS 101 Digital Tools for the Information World (3 credits)
- MGT 122 Human Relations in Business (3 credits)
- MGT 124 Human Resources Management (3 credits)
- MKT 130 Principles of Retailing (3 credits)
- MGT 120 Principles of Management (3 credits)
- ACC 124 College Accounting I (3 credits)
- or ACC 201 Introduction to Financial Accounting (3 credits)
- MKT 120 Principles of Marketing (3 credits)

Total Credits: 24 or 27

**Existing Requirements:**

- SP 151 Personal and Public Speech (3 credits)
- or SP 251 Principles of Effective Public Speaking (3 credits)
- BUSN 188 Business Calculations (3 credits)
- ENG 100 Composition I (3 credits)
- or ENG 209 Business Writing (3 credits)
- BUS 101 Business Information Systems (3 credits)
- or ICS 100 Computing Literacy and Applications (3 credits)
- and ICS 101 Digital Tools for the Information World (3 credits)
- MGT 122 Human Relations in Business (3 credits)
- MGT 124 Human Resources Management (3 credits)
- MKT 130 Principles of Retailing (3 credits)
- MGT 120 Principles of Management (3 credits)
- ACC 124 College Accounting (3 credits)
- ACC 201 Financial Accounting (3 credits)
- MKT 120 Principles of Marketing (3 credits)

Total Credits: 30 or 33

**Action:** 17 Approved, 0 Disapproved, 0 Abstained

**Management Foundations (CO)**

Modification
Rationale for Change:
To improve student success and program completion rates.

New Requirements:
MKT 120 Principles of Marketing (3 credits)
MGT 120 Principles of Management (3 credits)
MGT 124 Human Resource Management (3 credits)
Total Credits: 9

Existing Requirements:
MGT 120 Principles of Management (3 credits)
ACCT 124 College Accounting (3 credits)
or ACCT 201 Introduction to Financial Accounting (3 credits)
MKT 120 Principles of Marketing (3 credits)
Total Credits: 9

Action: 17 Approved, 0 Disapproved, 0 Abstained

Natural Science (AS) Modification
Rationale for Change:
These changes are necessary to better align our AS Natural Science program with other UHCC AS Natural Science programs. On May 1st, 2015 the UHCC Vice Chancellors for Academic Affairs (VCAA) met with the UH System Director of STEM Education and other UHCC administrators to discuss the AS Natural degree. At that meeting, the VCAAs agreed that the AS Natural Science degree would have four concentrations named the same at all UHCC campuses. This change will eliminate confusion, allow the UH System to more easily track and report student enrollment, retention, transfer and graduation, help to clarify articulation, and will simplify the message to students, college advisers and high school counselors. Typographical errors were fixed to provide better clarity and readability.

Program changes:
1. Updated PLO’s to be uniform across other UHCC AS Natural Science programs.
2. Updated the names of the four concentrations to be uniform across other UHCC AS Natural Science programs.
3. Course deletions of courses no longer offered at Leeward CC.
4. Updated with newest program data (number of enrolled students and number of graduates).
5. General typographical errors were fixed.

Action: 12 Approved, 0 Disapproved, 0 Abstained
Program Deletions

Advanced Programming and Network Troubleshooting (CO)
Deletion
Rationale for Change:
The Advanced Programming and Network Troubleshooting CO is being deleted, because one of the required courses, ICS 294, is no longer offered.
Action: 12 Approved, 0 Disapproved, 0 Abstained

Web Programming (CO)
Deletion
Rationale for Change:
The Web Programming CO is being deleted, because it has been replaced by the Database Support CO, which contains similar courses.
Action: 12 Approved, 0 Disapproved, 0 Abstained

Web Science (CO)
Deletion
Rationale for Change:
The Web Science CO is being deleted, because it has been replaced by the Database Support CO, which contains similar courses.
Action: 12 Approved, 0 Disapproved, 0 Abstained