Curriculum Committee Meeting Minutes  
Thursday, April 28, 2016  
1:30 PM – 3:00 PM (BS 105)

Attending:  
1. Aguilera, Kelsie  
2. Albritton, William (Chair)  
3. Boystun, Jeremiah  
4. Burdick, Betty  
5. Cai, Weirong  
6. Choi, Jessica  
7. Choy, Doug  
8. Fujita, James  
9. Hochstein, Candace  
10. Kaluhiokalani, Manao  
11. Kharbanda, Hardeep (Sunny)  
12. Lane, Joy  
13. Padasdao, Bryson  
14. Seffrood, Jiajia (Secretary)  
15. Stavrue-Peahi, Jean  
16. Wong, Evelyn

Guests:  
1. Oshiro, Janel  
2. Halemano, Adam

Handouts:  
For all documents, see website at: http://emedia.leeward.hawaii.edu/facsenate-cc/

I. Call to Order at 1:34 pm.

II. Approval of Minutes (April 7, 2016). Approved by a show of hands.

III. Announcements  
A. None.

IV. SUBGROUP REPORT: (Michael Bauer) Review and vote on the following proposals:  
A. PBT 141 – modification

Field 9: need to change “CHEM-151” to “CHEM 151” and “CHEM-151L” to “CHEM 151L”

Comments from Curriculum Committee about Field 29: if the discipline wants to pursue MOU, then the discipline should keep the original prerequisite.
If the discipline does not want to pursue MOU, then remove the original prerequisite. It does not make sense to remove it now and add it back on later. We need to ensure the standard of the course. Also note that the effective date is Fall 2017. The articulation agreement may be reached during 2016-2017 AY.

The same issue with all PBT courses.

V. SUBGROUP REPORT: (Betty Burdick) Review and vote on the following proposals:

A. PBT 200 – modification
B. PBT 200L – modification

**ATTN:** For a class with corresponding lab, anything put in corequisite should be put in both courses, and students will have to take the course and the lab at the same semester. A student passed one and failed the other will not be able to register either course without an override. If the instructor allows a student to register one without having to register the other at the same time, then any requirement should be put in prerequisite.

*Ask the proposer about Field 7 and Field 8.*

VI. SUBGROUP REPORT: (Weirong Cai) Review and vote the following proposals:

A. PBT 250 – modification **Tabled**

Moved the prerequisites to recommended preparation.

Field 9: need to double check on the math and English recommended preparation.
Field 11: the SLOs were modified for the statements outside the box but not in the box

More fields need to be worked on.

B. Marine Option Program (MOP) (ASC) – modification

Changes were made because some of the courses were decoupled.

Field 3B: changed “BIOL 200 4 cr” to “BIOL 200 3 cr and BIOL 200L 1 cr”
Field 3B: changed “ZOOL 200 1 cr” to “ZOOL 200L 1 cr” also added the word “lab” in the description
Field 7: changed “Initially about three MOP ASCs are expected to be awarded per year gradually growing to six in 5 years” to “Initially about three MOP ASCs are expected to be awarded per year gradually, growing to six in five years”
VII. SUBGROUP REPORT: (James Fujita) Review and vote on the following proposals:

A. PBT 251 – modification

Moved the prerequisites to recommended preparation.

Field 4: changed to “Fall 2017”
Field 9: need to double check on the English recommended preparation.
Field 30: remove “This is a new course.”
Field 42: changed it back to “2014-2015 AY”

B. ACC 124 – modification

VIII. SUBGROUP REPORT: (Gholam Khaleghi) Review and vote on the following proposals:

A. PBT 264 – modification

Moved the prerequisites to recommended preparation.

Field 4: need to change it to “Fall 2017”
Field 9: need to ask the proposer about the recommended preparation on CHEM 151B – does the proposer what CHEM 151 or CHEM 151 together with CHEM 151L
Field 42: changed back to “2012-2013 AY”

B. BUSN 105 – deletion
C. BUS 202 – deletion
D. BUSN 131 – deletion
E. BUSN 192 – deletion
F. BUSN 266 – deletion
G. FIN 160 – deletion
H. FIN 260 – deletion
I. MGT 125B – deletion
J. MGT 125C – deletion
K. MGT 125D – deletion
L. MKT 150 – deletion

Table

MKT 150 is still listed in one of the certificate. It will cause technical issues if we delete the course now.

Recommendation: delete the course and the certificate at the same time.
M. MKT 160 - deletion

All the course for deletion are no longer being offered.

IX. Announcements & Adjournment (2:48 pm). Next meeting is in August 2016.

Minutes by Jiajia Seffrood.

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