Curriculum Committee Meeting Minutes  
Thursday, October 22, 2015  
1:30 PM – 3:00 PM (BS 105)

Attending:
1. Albritton, William (Chair)  
2. Badis, Joseph (Kepa)  
3. Bauer, Mike  
4. Burdick, Betty  
5. Cai, Weirong  
6. Choi, Jessica  
7. Fujita, James  
8. Hochstein, Candace  
9. Kaluhiokalani, Manaö  
10. Khaleghi, Gholam  
11. Kharbanda, Hardeep (Sunny)  
12. Padasdao, Bryson  
13. Seffrood, Jiajia (Secretary)  
14. Takamure, Christy  
15. Wang, Jue  
16. Wong, Evelyn

Guests:
1. Oshiro, Janel (VCAA)  
2. Helgesa, Grant  
3. Higa, Ross

Handouts:
For all documents, see website at:  http://emedia.leeward.hawaii.edu/facsenate-cc/

I. Call to Order at 1:33 pm.

II. Approval of Minutes (October 8, 2015). Approved by a show of hands.

III. Announcements

A. New deadlines for academic programs: “All new academic programs and all changes to existing programs must be fully approved by February 1st in order to be effective for the following fall semester.” This is “to insure that STAR functions properly for our students.”

It has brought to the Committee’s attention that the actual memo may state that both the programs and courses must be fully approved by February 1st.

The current published meeting schedule will be modified to accommodate this new deadline requirement.
B. Proposed Executive Policy EP5.xxx on programs with low number of degrees conferred.

IV. SUBGROUP REPORT: (Michael Bauer) Review and vote on the following proposals:

A. MATH 100C – modification

Only Field 7, Prerequisites, was modified to reflect the newly created prerequisite course.

B. MATH 103 – modification

Only Field 7, Prerequisites, was modified to reflect the newly created prerequisite course.

C. MATH 111 – modification

Only Field 7, Prerequisites, was modified to reflect the newly created prerequisite course.

D. MATH 115 – modification

It is a full review of the course. Changes also made to reflect the systemwide agreement.

E. MATH 231 - modification

V. SUBGROUP REPORT: (Betty Burdick) Review and vote on the following proposals:

A. Business Essentials (CO) – modification

Field 8: need to add total credits – 6 or 9

B. Management (CA) – modification

Field 3: added “or” between ACC 124 and ACC 201 (only one of the courses is needed)

Field 8: changed the total credits for the new program from “30 or 33” to “24 or 27”

C. Management Foundations (CO) – modification

The above three programs were modified to meet the WAFC requirements.

D. MATH 22 – delete
E. MATH 75 – new

The Committee is concerned about the grading options for MATH 75. If it is a required course for other programs, then CR/NR will affect any program that requires this course.

Response to the concern: There is a system committee considering grading options for the under 100 numbered courses. They will make a recommendation to administration who will approve or modify the recommendation. Everything is up in the air.

F. MATH 78 – modification
G. MATH 82 – modification
H. MATH 88 – new This course was tabled.

Field 10: more detailed course description will be needed

I. MATH 9 – delete

VI. SUBGROUP REPORT: (Weirong Cai) Review and vote the following proposals:

A. ED 282L – new This course was tabled.

Field 10: added “(Previously ED 298L)” at the end
Field 11: SLO’s need to be fixed due to system error
Field 15: double check the teaching equivalency
Field 37: replaced “(approved by the UH Board of Regents in May 2012)” by “catalog 2015-2016” and removed the word “mission” before it
Field 37: added missing “)” at the end of the second paragraph before the last
Field 37: the last sentence was modified to “that our graduates will be able to analyze, collaborate and value learning communities to promote growth for all learners, and evaluate his/her own effectiveness”
Field 38: changed ”correlate” to “correlates”
Field 38: The last sentence “The content in ED 282 prepares students with a foundation in collaboration and teaming in education” is not very clear whether it is about the course ED 282 or ED 282 helps with ED 282L
Field 39: added “It is a new course outline.”

B. ED 284 – modification This course is tabled.

Field 28: the statement “New course: Item #7: Pre-requisite should be NONE” is not
clear, because there is a pre-requisite listed in Field 7
Field 29: the current answer is not the rationale

C. ED 282 – modification

Only Field 8 was initially changed.

Field 28: also updated field #4 – effective term
Field 29: changed “ED 298L” to “ED 282L”
Field 39: added “This is a course modification.”

D. CULN 275 – modification Pushed to next meeting

VII. SUBGROUP REPORT: (James Fujita) Review and vote on the following proposals:

A. SPAN 101 – modification Pushed to next meeting
B. SPAN 102 – modification Pushed to next meeting
C. FR 201 – modification Pushed to next meeting
D. FR 202 – modification Pushed to next meeting

VIII. SUBGROUP REPORT: (Gholam Khaleghi) Review and vote on the following proposals:

A. Advanced Programming and Network Troubleshooting – delete
B. Web Programming – delete
C. Web Science – delete
D. THEA 262 – modification

This course was modified to reflect the change that the course may be repeated for credit twice (three times maximum).

E. THEA 222 – modification

This course was modified to reflect the change that the course may be repeated once for credit.

F. THEA 260 – modification

This course was modified to reflect the change that the course may be repeated twice for credit (three times maximum).

Attn: With repeatable for credits for these courses, it may result in potential
problems in financial aid and/or elective credits for obtaining degrees.

IX. Announcements & Adjourn (3:33 pm). Next meeting is October 27, 2015.

Minutes by Jiajia Seffrood.

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