November 5, 2015

MEMORANDUM

TO: Risa Dickson
   Vice President for Academic Affairs

VIA: Michael Pecsok
     Vice Chancellor for Academic Affairs

FROM: Manuel J. Cabral
      Chancellor

SUBJECT: Curriculum Approval

I have approved the following Program modifications on 11/2/15. These modifications are effective Spring 2016. The approvals can be found at: http://curriculumcentral.its.hawaii.edu:8080/central/core.cas.jsp

Modification
Associate in Science (AS) – Health Information Technology (HIT)
Certificate of Achievement (CA) – Health Information Technology (HIT)
Certificate of Competence (CO) – Health Information Technology (HIT)

Attachments

c Division Chairs
   James Goodman
   Ron Umehira
   Alicia Brown
   Janel Oshiro
   Candy Hochstein
   Blake Hunrick
   William Albritton
   Pearl Imada-Iboshi
Degree: Associate in Science

Title: Health Information Technology (HIT)

Description: The Associate in Science (AS) Program of Study builds upon the Health Information Technology (HIT) foundation presented in the Certificate of Competence (CO) and Certificate of Achievement (CA) Programs of Study. Students will expand their records and information management skills in medical coding and medical records, including electronic records. Combined with the biological science, health statistics, and management courses, the students will be able to pursue careers as an Admissions Clerk, Cancer Registrar, Coder, Health Information Management (HIM) Technologist, Patient Access Supervisor, Privacy Officer, and/or Release of Information Technologist.

Effective Date: Spring 2016

Program Modifications:

The changes proposed reduce the number of degree credits (by 3) but do not substantially change the degree. The changes are reflective of requests made by CAHIIM (the accrediting body for HIM education) prior to their accreditation visit. The Program was requested to focus more on HIM specific topics. The proposal is as follows:


2. Deleted BUSN 170, Records and Information Management.


4. Renamed HIT 102, Intro to Health Information Technology, to HIT 102, Health Data, Records, and Documentation (No other changes).

5. Renamed HIT 171, Intro to Medical Records Law and Ethics to HIT 171, Health Data, Information, Law, and Ethics (No other changes).

6. Created a single HIT specific management course HIT 225 (HIT 197B), HIM Supervisory Management.

7. Created a HIT specific course focusing on quality. HIT 215 (HIT 197E) ,Quality Management.


9. Created a new course HIT 220 (HIT 197D), Health Care Computing and EHR.
10. Reordered classes to facilitate learning biosciences in the first two semesters and moved HIT 115, Reimbursement Methodologies to the third semester.

11. Changed the prerequisite for HIT 115, Reimbursement Methodologies, to ensure it is taken after HIT 108, Introduction to Diagnosis Coding, and HIT 109, Introduction to Procedure Coding.

12. Changed HIT 208, Advanced Diagnosis Coding, to HIT 208, Advanced Coding I. Modified course plan to encompass more blended coding of diagnoses and procedures by patient types and body systems.

13. Changed HIT 209, Advanced Procedure Coding, to HIT 209, Advanced Coding II. Modified course plan to encompass more blended coding of diagnoses and procedures by patient types and body systems.

The rationale for the change is that the accrediting body (CAHIIM) began reporting to a committee, The Council on Education Excellence (CEE). The CEE has modified requirements for Health Information Management degrees at all levels. This change is reflective of changes in coding methodology, and legislation requiring electronic health records and the privacy and security of data and information. The changes are reflective of what will be required of students to pass their registry exams after Fall 2015 and are required for CAHIIM Accreditation.

Justification for Spring 2016 approval: The course is required by the accrediting body and must be approved prior to their visit in Spring 2016 in order that they might confer accreditation on the program.
Degree: Certificate of Achievement  

Title: Health Information Technology (HIT)  

Description: The Certificate of Achievement Program builds upon the HIT foundation presented in the Certificate of Completion Program. Students will expand their records and information management skills in medical coding and medical records, including electronic records. Combined with the biological science and management courses, the students will be able to pursue careers as a registration supervisor, patient access supervisor, or an entry-level insurance coordinator.  

Effective Date: Spring 2016  

Program Modifications:  

**Current - Certificate of Achievement in Health Information Technology (34 credits)**  
BUS 101 – Business Computer Systems (3 credits)  
BUSN 170 – Records and Information Management (3 credits)  
HIT 102 - Introduction to Health Information Technology (3 credits)  
HLTH 110 – Medical Terminology (2 credits)  
HIT 115 – Reimbursement Methodologies (3 credits)  
MGT 121 – Customer Service (3 credits)  
ENG 100 – Composition I (3 credits)  
HIT 171 – Introduction to Medical Records, Health Information Management (HIM) Law and Ethics (3 credits)  
HIT 106 – Introduction to Medical Coding (3 credits)  
BIOL 130 – Anatomy and Physiology (4 credits)  
BIOL 130L – Anatomy and Physiology Lab (1 credit)  
HIT 108 - Introduction to Diagnosis Coding (3 credits)  
HIT 109 - Introduction to Procedure Coding (3 credits)  
HIT 200 - Disease Pathology and Pharmacology (3 credits)  
HIT 171 – Health Data, Information, Law, and Ethics (3 credits)  
ENG 100 – Composition I (3 credits)  

**Proposed - Certificate of Achievement in Health Information Technology (31 credits)**  
HIT 101 (HIT 197A) - Healthcare Delivery Systems (3 credits)  
HIT 102 Health Data, Records, and Documentation (3 credits)  
BUS 101 – Business Information Systems (3 credits)  
HLTH 110 – Medical Terminology (2 credits)  
BIOL 130 – Anatomy and Physiology (4 credits)  
BIOL 130L – Anatomy and Physiology Lab (1 credit)  
HIT 108 - Introduction to Diagnosis Coding (3 credits)  
HIT 109 - Introduction to Procedure Coding (3 credits)  
HIT 200 - Disease Pathology and Pharmacology (3 credits)  
HIT 171 – Health Data, Information, Law, and Ethics (3 credits)  
ENG 100 – Composition I (3 credits)
The rationale for the change is that the accrediting body (CAHIM) began reporting to a committee, The Council on Education Excellence (CEE). The CEE has modified requirements for Health Information Management degrees at all levels. This change is reflective of changes in coding methodology, and legislation requiring electronic health records and the privacy and security of data and information. The charges are reflective of what will be required of students to pass their registry exams after Fall 2015 and are required for CAHIM Accreditation.

Justification for Spring 2016 approval: The course is required by the accrediting body and must be approved prior to their visit in Spring 2016 in order that they might confer accreditation on the program.
Degree: Certificate of Competence

Title: Health Information Technology (HIT)

Description: The Certificate of Competence (CO) in Health Information Technology (HIT) develops a foundation in records and information management for a medical facility and the health information technology profession. Students completing the CO will have the skills and knowledge necessary to assist in maintaining accurate and timely medical data in clinics, hospitals, and other health care organizations. The CO will lead to job opportunities as patient access clerks, physician office clerks, registrars, registration clerks, and ward clerks.

Effective Date: Spring 2016

Program Modifications:

Current-Certificate of Competence in Health Information Technology (19 credits)
BUS 101 - Business Computer Systems (3 credits)
BUSN 170 - Records and Information Management (3 credits)
HIT 102 - Introduction to Health Information Technology (3 credits)
HIT 115 - Reimbursement Methodology (3 credits)
MGT 121 - Customer Service (3 credits)

Proposed Modification—Certificate of Competence in Health Information Technology (16 credits)
HIT 101 HIT( 197A) - Healthcare Delivery Systems (3 credits)
HIT 102 - Health Data, Records, and Documentation (3 credits)
BUS 101 – Business Information Systems (3 credits)
HLTH 110 – Medical Terminology (2 credits)
BIOL 130 – Anatomy and Physiology (4 credits)
BIOL 130L – Anatomy and Physiology Lab (1 credit)

The rationale for the change is that the accrediting body (CAHIIM) began reporting to a committee, The Council on Education Excellence (CEE). The CEE has modified requirements for Health Information Management degrees at all levels. This change is reflective of changes in coding methodology, and legislation requiring electronic health records and the privacy and security of data and information. The charges are reflective of what will be required of students to pass their registry exams after Fall 2015 and are required for CAHIIM Accreditation.

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