

Curriculum Committee Meeting Minutes
Thursday, January 31, 2019
1:30 PM – 3:00 PM (BS 105)

Attending:

1. Aguilera, Kelsi
2. Bauer, Mike
3. Bassous, Reem
4. Burdick, Betty
5. Cashman, Katie
6. Chang, Cara
7. Dagdag, Faustino
8. Deuel, Lois-Lynn
9. Egan, LeeAnne
10. Garcia, Jiajia (Secretary)
11. Gross, Petersen (Chair)
12. Hirata, Brent
13. Mahi, Michele
14. Miyahara, Nolan
15. Nebrija, Alan
16. Padasdao, Bryson
17. Reyes, Brandi
18. StavRue-Pe'ahi, Jean
19. Wong, Evelyn

Guests:

1. Oshiro, Janel (VACC)
2. West, James

Handouts:

For all documents, see website at: <http://emedia.leeward.hawaii.edu/facsenate-cc/>

- I. Call to Order at 1:30 pm.
- II. Approval of Minutes (January 24, 2019). Approved by a show of hands.
- III. Announcements
 - A. Demo of updated Sandbox form in Kualii
 - Field 1 BASIC INFO: added Start Term, Division, and Review Date

- Field P: removed Fast Track Proposal, General Education Consideration, Proposal Supporting documents
- Field 2: removed Cross-Listed, Division, Review Data
 - Field 2.6: **need** to remove Audit and Credit by Exam
 - Field 2.6: **need** to move the Standard Letter A-F to the top
- Field 4: removed the item “What evidence exists that the course is taught so that skills are built on what has been learned earlier in the course (or in a previous course) and will lead to what will be learned in a future course,” General Education Categories, GE Start Term, GE End Term
- Field 5: changed each existing question and made each new question multiple choice
 - The new questions are:
 - Does this course have regular and substantive interaction between instructor and student? Yes No Course Not Offered as DE
 - Does this course have regular and substantive interaction between students? Yes No Course Not Offer as DE
 - Distance Education courses will be designed according to the Leeward CC DE Guidelines. Yes No Course Not Offered as DE
 - In this item, “courses” **need** to be changed to “course”

IV. SUBGROUP REPORT: (Michael Bauer) Review and vote on the following proposals:

A. None

V. SUBGROUP REPORT: (Evelyn Wong) Review and vote on the following proposals:

A. None

VI. SUBGROUP REPORT: (Michele Mahi) Review and vote on the following proposals:

A. None

VII. SUBGROUP REPORT: (Jean StarRue Pe’ahi) Review and vote the following proposals:

A. REL 150 – mod Tabled

Need to do all the followings:

Change effective date from Spring 2019 to Fall 2019

Field 1.4: change formatting to not all caps
 Field P.9: update to the standard statement “MQs are identified in the UHCC Minimum Qualifications Guidelines”
 Field P.11: list the proposal as a 5-year review
 Field 2.1: change “.” after “major religions” to “:”
 Field 2.1: define word “indigenous” more specifically
 Field 2.9: update the review date to 2018-2019
 Field 4.1: correct “fundamental” to “fundamental”
 Field 4.1: correct “historical” to “historical”
 Field 4.1: clean up the formatting for numbered items
 Field 4.5: add space after each comma
 Field 4.5: change “WWW research” to “Internet research”
 Field 5.1: change “Laulima” to “course learning environment (CLE)”
 Field 5.2: change “Laulima” to “course learning environment (CLE)”
 Field 5.3: specify what it means “outline #11 above” in the end of the 2nd paragraph
 Field 5.3: change “LaPLulima” to “course learning environment (CLE)”

B. PHIL 130 - new

Field 2.1: removed “PHIL 130 Introduction to World Philosophy I:”
 Field 2.10: added “LEC-Lecture”
 Field 3.1: added “None”
 Field 4.1: **need** to attach the syllabus from UH
 Field 4.1: changed “Philosophy” to “PHIL”
 Field 4.2: changed “Formulate” to “Describe”
 Field 5.3: changed “Laulima” to “course learning environment (CLE)”

VIII. Announcements & Adjournment (pm). Next meeting is February 7, 2019.

Minutes by Jiajia Garcia.

	Course/Program	Yes	No	Abstain	No mark	Comments
01	REL 150 – mod					Tabled
02	PHIL 130 – new	19				