

Curriculum Committee Meeting Minutes
Thursday, January 11, 2018
1:30 PM – 3:00 PM (BS 105)

Attending:

1. Adler, Corey
2. Aguilera, Kelsi
3. Badis, Joseph (Kepa)
4. Bassous, Reem
5. Bauer, Mike
6. DiGiacinto, Jennifer
7. Garcia, Jiajia (Secretary)
8. Gross, Petersen (Chair)
9. Kawano, Warren
10. Kharbanda, Hardeep (Sunny)
11. Kwok, Roger
12. Laimana, Kalie
13. Lindquist, Bruce
14. Mahi, Michele
15. Padasdao, Bryson
16. Jackson, Patrice
17. Reyes, Brandi
18. Wang, Jue
19. Wong, Naiad

Guests:

1. Oshiro, Janel (VACC)
2. Losch, Tracie

Handouts:

For all documents, see website at: <http://emedia.leeward.hawaii.edu/facsenate-cc/>

- I. Call to Order at 1:35 pm.
- II. Approval of Minutes (January 04, 2018). Approved by a show of hands.
- III. Announcements
 - A. ED 287 and ED 292 are retired courses in proposed AA-TCH Program. We **need** to work with the proposer to remove those two courses from the proposal.
 - B. Subject code, PHYL, does not exist at Leeward CC. We will use NEW for now. Once the subject code, PHYL, is approved, NEW will be changed back to PHYL.

- C. The subject code, ENT, does not exist at Leeward CC. Subject code NEW2 is used for now. Once the subject code, ENT, is approved, NEW2 will be changed back to ENT.

IV. SUBGROUP REPORT: (Michael Bauer) Review and vote on the following proposals:

- A. DMED 120 - mod Tabled
- B. DMED 131 – mod Tabled
- C. DMED 131 – mod Tabled
- D. DMED 133 – mod Tabled
- E. DMED 140 – mod

Field 3.1: changed the grading option to CR/NC
Field 4.1: added a space before the last sentence

- F. DMED 141 – mod

Field 3.1: changed the grading option to CR/NC

- G. DMED 200 – mod Tabled
- H. DMED 240 – mod
- I. DMED 242 – mod
- J. DMED 243 – mod

V. SUBGROUP REPORT: (Bruce Lindquist) Review and vote on the following proposals:

- A. ART 107D – mod Tabled
- B. ART 207D – mod Tabled
- C. ART 229 – mod Tabled
- D. ART 249 – mod Tabled
- E. ART 277D – mod Tabled

VI. SUBGROUP REPORT: (Evelyn Wong) Review and vote the following proposals:

- A. None

VII. SUBGROUP REPORT: (Jue Wang) Review and vote on the following proposals:

- A. HWST 281L – mod

Field P.11: changed “Manoa” to “Mānoa,” “Kapiolani” to “Kapi`olani,” and
“KauaiCC” to “Kaua`i CC”

Field 2.5: updated to 3 for Max Credits

Field 2.7: changed from 1 to 3

Field 2.9: changed from 2018-2019 to 2017-2018

Field 3.1: **need** to work with the proposer to enter the prerequisites using the Kualii Tool

Field 3.2: **need** to ask the proposer whether it could be removed

Questions that the proposer may need to consider:

- We have more prerequisites comparing to other campuses. It creates registration errors for many students.
- Corequisite is very challenging
- We are losing potential students to other campuses

Field 4.3 added “MICR 130, or BIOL 101 with a B or better”

Field 4.4: removed the answer

Field 4.4: changed “Zoology 142” to “PHYL 142”

C. PHYL 141L – mod

Field 2.7: changed to 3

Field 3.1: **need** to work with the proposer to enter the prerequisites using the Kualii Tool

Field 3.2: **need** to ask the proposer whether it could be removed

Field 3.3: added MICR 130 or BIOL 101 with a B or better

Field 3.4: removed answer

Field 4.1: changed “Kapiolani” to “Kapi`olani”

Field 4.3: added “MICR 130, or BIOL 101 with a B or better”

Field 4.4: removed the answer

Field 4.4: changed “Zoology 142” to “PHYL 142”

D. PHYL 142 – mod

Field 3.1: **need** to work with the proposer to enter the prerequisites using the Kualii Tool

Field 3.2: **need** to ask the proposer whether it could be removed

Field 4.1: changed “Kapiolani” to “Kapi`olani”

E. PHYL 142L – mod

Field 2.1: changed “reproduction” to “reproductive”

Field 2.4: changed to 1

- Field 2.7: changed to 3
- Field 4.1: changed “Kapiolani” to “Kapi`olani”
- Field 4.3: added “MICR 130, or BIOL 101 with a B or better”
- Field 4.4: removed the answer

IX. Curriculum Chair: (Pete Gross) Review and vote on the following:

A. ECOM 100 – mod

- Field 1.4: changed to “Introduction to E-Commerce”
- Field 4.1: fixed the spacing problem
- Field 4.4: **need** to work with the proposer to fill in the blank
- Field 4.5: **need** to work with the proposer to fill in the blank
- Field 5.1: deleted PowerPoint
- Field 5.3: deleted PowerPoint

The Committee voted on this course with the understanding that the Chair will work with the proposer to fill in Fields 4.4 and 4.5.

B. FIN 150 – mod

- Field 4.1: fixed the spacing problem
- Field 4.1: changed “insurance-Liability” to “insurance: liability”
- Field 4.1: changed the first “;” to “:” and the rest “;” to “,” in item 6
- Field 4.5: deleted PowerPoint
- Field 5.1: deleted PowerPoint
- Field 5.2: deleted the last sentence “For novice DE faculty, the following are minimum requirements: Leeward CC Educational Media Center's Fast Track DE course application, Technology Mentoring (weekly for a semester), UH system-sponsored learning management training, and UH - Manoa Information Technology's TALENT program.”
- Field 5.3: deleted PowerPoint

C. ENT 125 – mod

Updated the effective date from Spring 2018 to Fall 2018.

- Field P.5: **need** to work with the proposers of AS Plant Biology and Tropical Agriculture and Certificate of Achievement Plant Biology and Tropical Agriculture
- Field 2.10: added LEC-Lecture
- Field 3.3: added BUS 120, MKT 120
- Field 3.4: deleted the answer
- Field 4.1: removed the first sentence “Course content from #11 relate to the

Entrepreneurship section of the National Standards for Business Education by the National Business Education Association, 1914 Association Drive, Reston, VA 20191 as follows:"

- Field 4.2: added a period in item 1
- Field 5.1: replaced with the EMC recommended answer
- Field 5.2: replaced with the EMC recommended answer
- Field 5.3: changed the first sentence "When taught as a distance education course, this course is offered as an Internet course via online course management system" to "This course is offered via online course management system"

D. MGT 121 – mod

- Field 3.1: **need** to update using Kualii Tool
- Field 4.1: **need** to ask the proposer to provide a little more information
- Field 4.3: changed "Hawaii" to "Hawai`i"
- Field 5.2: replaced with the EMC recommended answer

E. MGT 122 – mod

- Field 3.1: **need** to update using Kualii Tool
- Field 3.3: added BUS 120 – Principles of Business
- Field 3.4: deleted the answer
- Field 4.1: **need** to ask the proposer to provide a little more information
- Field 4.2: added a period in item 1
- Field 4.3: changed "Hawaii" to "Hawai`i"
- Field 4.3: changed "English 22/24" to "ENG 22/24"
- Field 4.4: changed "ENG 22/24level" to "ENG 22/24 level"
- Field 5.2: replaced with the EMC recommended answer

F. MGT 124 – mod

- Field 3.1: **need** to update using Kualii Tool
- Field 3.3: added BUS 120 – Principles of Business
- Field 3.4: deleted the answer
- Field 4.1: **need** to ask the proposer to provide a little more information
- Field 4.3: changed "Hawaii" to "Hawai`i"
- Field 4.3: changed "English 22/24" to "ENG 22/24"
- Field 5.2: replaced with the EMC recommended answer

X. Announcements & Adjournment (3:38 pm). Next meeting is January 18, 2018 in BS 105.

Minutes by Jiajia Garcia.

| | Course/Program | Yes | No | Abstain | No mark | Comments |
|----|-----------------|-----|----|---------|---------|----------|
| 01 | DMED 120 – mod | | | | | Tabled |
| 02 | DMED 131 – mod | | | | | Tabled |
| 03 | DMED 132 – mod | | | | | Tabled |
| 04 | DMED 133 – mod | | | | | Tabled |
| 05 | DMED 140 – mod | 20 | | | | |
| 06 | DMED 141 – mod | 20 | | | | |
| 07 | DMED 200 – mod | | | | | Tabled |
| 08 | DMED 240 – mod | 20 | | | | |
| 09 | DMED 242 – mod | 20 | | | | |
| 10 | DMED 243 – mod | 17 | 3 | | | |
| 11 | ART 107D – mod | | | | | Tabled |
| 12 | ART 207D – mod | | | | | Tabled |
| 13 | ART 229 – mod | | | | | Tabled |
| 14 | ART 249 – mod | | | | | Tabled |
| 15 | ART 277D – mod | | | | | Tabled |
| 16 | HWST 281L – mod | 20 | | | | |
| 17 | HWST 292 – mod | 20 | | | | |
| 18 | PACS 108 – mod | 20 | | | | |
| 19 | AS-MGT – mod | | | | | Tabled |
| 20 | PHYL 141 – mod | 20 | | | | |
| 21 | PHYL 141L – mod | 20 | | | | |
| 22 | PHYL 142 – mod | 20 | | | | |
| 23 | PHYL 142L – mod | 20 | | | | |
| 24 | ECOM 100 – mod | 20 | | | | |
| 25 | FIN 150 – mod | 20 | | | | |
| 26 | ENT 125 – mod | 20 | | | | |
| 27 | MGT 121 – mod | 20 | | | | |
| 28 | MGT 122 – mod | 20 | | | | |
| 29 | MGT 124 – mod | 20 | | | | |
| 30 | HWST 281 – mod | 20 | | | | |