

Curriculum Committee Meeting Minutes  
Thursday, November 9, 2017  
1:30 PM – 3:00 PM (LC 102)

Attending:

1. Adler, Corey
2. Aguilera, Kelsi
3. Badis, Joseph (Kepa)
4. Bassous, Reem
5. DiGiacinto, Jennifer
6. Garcia, Jiajia (Secretary)
7. Gross, Petersen (Chair)
8. Hochstein, Candace
9. Kharbanda, Hardeep (Sunny)
10. Kwok, Roger
11. Laimana, Kalie
12. Lindquist, Bruce
13. Mahi, Michele
14. Padasdao, Bryson
15. Reyes, Brandi
16. StavRue-Pe'ahi, Jean
17. Wong, Naiad

Guests:

1. Oshiro, Janel (VACC)
2. Fujioka-Imai, Kathryn

Handouts:

For all documents, see website at: <http://emedia.leeward.hawaii.edu/facsenate-cc/>

- I. Call to Order at 1:33 pm.
- II. Approval of Minutes (November 2, 2017). Approved by a show of hands.
- III. Announcements
  - A. None
- IV. SUBGROUP REPORT: (Michael Bauer) Review and vote on the following proposals:
  - A. None
- V. SUBGROUP REPORT: (Bruce Lindquist) Review and vote on the following proposals:
  - A. BIOC 142 – mod

Changed the Banner Title from “ELEMENTS OF BIOCHEMISTRY” to “Elements of Biochemistry”

Field P.5: changed from No to Yes

Field 2.1: added (formerly BIOC 251)” at the end

Field 2.4: added 3

Field 3.1: updated info using Quali tool

Field 5.1: changed “calender” to “calendar”

Field 5.1: changed “Laulima training” to “CMS training”

Field 5.1: changed “Laulima” to “Course Management System”

B. BUS 120 – mod

Changed the Banner Title from “PRINCIPLES OF BUSINESS” to “Principles of Business”

Field P.9: **need** to consult the proposer since the current answer is “None”

Field 2.10: added “LEC-Lecture” option

Field 3.1: updated using Quali tool

Field 3.1: added “Or placement into ENG 100”

Field 4.4: changed “UHCC-system colleges” to “UHCC “

Field 4.5: **need** to add in spaces

Field 5.1: deleted “PowerPoint”

The Committee agreed to vote on the course with the understanding that the proposer would fill in Field P.9.

C. ECOM 100 – mod                      Tabled

**Need** to change the Banner Title from “INTRODUCTION TO E-COMMERCE” to “Introduction to E-Commerce”

Field 2.10: **need** to fill in the schedule type

Field 3.1: **need** to verify with the proposer that there is no prerequisite

**Need** to address subcommittee’s recommendations

D. FIN 150 – mod                      Tabled

Changed the effective date from “Spring 2018” to “Fall 2018”

Changed the Banner Title from “PERSONAL FINANCE” to “Personal Finance”

Field P.9: **need** to consult the proposer since the current answer is “N/A”

Field 2.10: added in "LEC-Lecture"  
Field 3.1: updated info using Quali tool  
Field 3.1: added "Or placement in ENG 100"

**Need** to look at fields 4.1 – 4.4

E. MGT 120 – mod

**Need** changed the Banner Titles from "PRINCIPLES OF MANAGEMENT" to "Principles of Management"

Field 2.10: **need** to add in schedule type

Field 3.1: **need** to update the info using Quali tool

Field 3.1: **need** to add in "Or placement in ENG 100"

Field 3.3: **need** to copy the answer in Field 3.4

Field 3.4: **need** to delete the answer

Field 4.5: **need** to verify with the proposer to see if other methods of instruction should be added

Field 5.1: **need** to remove PowerPoint

Field 5.3: **need** to remove PowerPoint

The Committee agreed to vote on the course with the understanding that the proposer would make the required modifications.

VI. SUBGROUP REPORT: (Evelyn Wong) Review and vote the following proposals:

A. None

VII. SUBGROUP REPORT: (Jue Wang) Review and vote on the following proposals:

A. ART 101 – mod                      Tabled

Field 2.1: **need** to ask the proposer whether the description from Kauai CC may be used

Field 3.1: **need** to included "placement in ENG 100"

Field 3.1: **need** to update the information using Quali tool

Field 4.1: **need** to change "UH system" to "UH System"

Field 4.7: **need** to remove

Field 4.8: **need** to remove

Field 5.3: **need** to change "Laulima" to "Course Management System"

**Need** to rework on the entire DE section

B. ART 223 – mod

Changed the Banner Title from “INTERMEDIATE PAINTING” to “Intermediate Painting”

Field 2.4: added 3

Field 3.1: removed ART 113

Field 3.1: updated the info using Kualu tool

Field 3.3: added ART 101

Field 3.4: removed ART 101

Field 4.1: changed “UH system” to “UH System”

Field 4.4: changed “UH system” to “UH System”

C. ENG 22 – mod

Changed the Banner Title from “INTO TO COMPOSITION” to “Intro to Composition”

Field 2.2: added back ESL 22

Field 2.4: added in 3

Field 3.1: updated using Kualu tool

Field 4.5: changed “WWW” to Internet

VIII. SUBGROUP REPORT: (Jean StarRue Pe’ahi) Review and vote on the following proposals:

A. None

IX. Curriculum Chair: Review and vote on the following proposals:

A. ASAN 120 – del

ASAN 120 is currently ASAN 203

B. ASAN 121 – del

ASAN 121 is currently ASAN 204

C. HSER 268 – mod

The Committee voted on this course last time with the incorrect course number: 256.

X. Announcements & Adjournment (3:06 pm). Next meeting is **November 14 (Tuesday), 2017.**

Minutes by Jiajia Garcia.

	Course/Program	Yes	No	Abstain	No mark	Comments
01	BIOC 142 – mod	19				
02	BUS 120 – mod	19				
03	ECOM 100 – mod					Tabled
04	FIN 150 – mod					Tabled
05	MGT 120 – mod	17			2	
06	ART 101 – mod					Tabled
07	ART 223 – mod	19				
08	ENG 22 – mod	19				
09	ASAN 120 – del	17			2	
10	ASAN 121 – del	17			2	
11	HSER 268 – mod	17			2	