

Curriculum Committee Meeting Minutes  
Thursday, November 2, 2017  
1:30 PM – 3:00 PM (LC 102)

Attending:

1. Adler, Corey
2. Aguilera, Kelsi
3. Bassous, Reem
4. Bauer, Mike
5. Choy, Douglas
6. DiGiacinto, Jennifer
7. Garcia, Jiajia (Secretary)
8. Gross, Petersen (Chair)
9. Hochstein, Candace
10. Kharbanda, Hardeep (Sunny)
11. Laimana, Kalie
12. Lindquist, Bruce
13. Mahi, Michele
14. Maruyama, Don
15. Padasdao, Bryson
16. Wang, Jue
17. Wong, Evelyn
18. Wong, Naiad

Guests:

1. Oshiro, Janel (VACC)
2. McCaffety, Heather
3. Neupane, Kabi

Handouts:

For all documents, see website at: <http://emedia.leeward.hawaii.edu/facsenate-cc/>

- I. Call to Order at 1:32 pm.
- II. Approval of Minutes (October 26, 2017). Approved by a show of hands.
- III. Announcements
  - A. AG Program Title Request from Kabi: Tropical Agriculture was changed back the Plant Biology and Tropical Agriculture.
  - B. For each of the following three courses, AG 200, AG 200L, and AG210, AG 275 was changed to AG 271 in Field 4.4. The Committee is voting for these three courses again in this meeting to approve for that modification.
  - C. BUS 101 Field P.9 was updated to the following:

BUS 101 falls under the Accounting Program at Leeward CC.

Master's degree in Accounting (MAcc); or MBA including 18 credits in Accounting (undergraduate and/or graduate - 300 level or higher); or Bachelor's in Accounting and 3 years (within the last 5 years) of related work experience in accounting; or Bachelor's in related fields such as Business Administration (in areas other than Accounting) including 18 credits Accounting (undergraduate and/or graduate - 300 level or higher) and 5 years (within the last 5 years) of related work experience in accounting; or Bachelor's in any field and CPA/CMA or equivalent professional accounting certification (in the USA).

All Business Division accounting faculty are able to teach this course. As part of the Business Division, exceptions to the accounting MQs may be considered if a candidate meets the minimum qualifications for the Business Technology program and has the necessary experience to teach this course.

D. Effective April 3, 2017, all Leeward CC courses need to offer the CR/NC option. The policy was approved by the Faculty Senate on March 15, 2017.

E. Due to the high volume of course proposal submissions right before the deadline, the Committee will add additional two meetings:

- i. Tuesday, November 14, 2017
- ii. Thursday, December 14, 2017

F. The Foundations Board is having a meeting today about the change from FS to FQ. The Foundations Board is requesting an extension on the deadline for modification on the affected courses. The Committee may need to add additional meetings next semester depending on whether the request will be granted by the administration. The change from FS to FQ will affect the Programs as well. At this point, the Committee do not know how the administration will address this issue.

IV. SUBGROUP REPORT: (Michael Bauer) Review and vote on the following proposals:

A. None

V. SUBGROUP REPORT: (Bruce Lindquist) Review and vote on the following proposals:

A. None

VI. SUBGROUP REPORT: (Evelyn Wong) Review and vote the following proposals:

A. HUM 210 – del

VII. SUBGROUP REPORT: (Jue Wang) Review and vote on the following proposals:

A. AG 251 – mod

Field P.2: changed “system” to “System”  
Field P.2: changed “To comply” to “Comply”  
Field P.7: selected the option: Increase Credits  
Field P.7: updated Change Details to System alignment  
Field 2.1: added “(Formerly PBT 251)” at the end  
Field 4.3: updated “UH CC” to “UHCC”

B. AG 260 – mod

Field P.2: changed “system” to “System”  
Field P.2: changed “To comply” to “Comply”  
Field 2.1: added “(Formerly PBT 250)” at the end  
Field 4.3: updated “UH CC” to “UHCC”

C. AG 264 – mod

Field P.2: changed “system” to “System”  
Field P.2: changed “To comply” to “Comply”  
Field P.6: updated to “Yes” for Proposal Affected Other Departments/Programs  
Field P.6: updated to “No” for Affected Departments/Programs have been consulted  
Field 2.1: added “(Formerly PBT 264)” at the end

D. AG 269 – mod

Field P.2: changed “system” to “System”  
Field P.2: changed “To comply” to “Comply”  
Field 2.1: added “(Formerly PBT 269)” at the end  
Field 4.2: added a period at the end of SLO 4  
Field 4.3: updated “UH CC” to “UHCC”  
Field 4.5: changed “WWW research” to “Internet research”

E. AG 271 – mod

Field P.2: changed “system” to “System”  
Field P.2: changed “To comply” to “Comply”  
Field P.7: selected the option: Decrease Credits  
Field P.7: updated Change Details to System alignment  
Field 2.1: added a space between the two sentences  
Field 2.1: added “(Formerly PBT 275)” at the end

Field 4.1: changed “self pollinated” to “self-pollinated”

Field 4.1: changed “cross pollinated” to “self-pollinated, cross-pollinated”

F. AG 290V – mod Tabled

Field P.2: changed “system” to “System”

Field P.2: changed “To comply” to “Comply”

Field P.9: filled in the following:

At least a MS degree in agriculture, botany, or related disciplines. We have at least three full-time faculty who meet these requirements.

Field 2.1: added “(Formerly PBT 290V)” at the end

Field 2.7: added “0” to the Lecture option just so the Field is not left blank

It is tabled due to numbering issue. Traditionally the internship courses are number as 293. See **UHCCP #5.300** item E on page 2.

VIII. SUBGROUP REPORT: (Jean StarRue Pe’ahi) Review and vote on the following proposals:

A. None

IX. Curriculum Chair: Review and vote on the following proposals:

A. BUSN 104 – del

B. BUSN 192V – del

C. BUSN 270 – del

BUSN 192V is now HIT 192

D. HSER 256 – mod

Because of the official policy effective April 3, 2017, the Committee added in the CR/NC option in Field 2.6.

X. Announcements & Adjournment (3:00 pm). Next meeting is November 9, 2017.

Minutes by Jiajia Garcia.

	Course/Program	Yes	No	Abstain	No mark	Comments
01	HUM 210 – del	21				
02	AG 251 – mod	21				
03	AG 260 – mod	21				
04	AG 264 – mod	21				
05	AG 269 – mod	21				
06	AG 271 – mod	21				

07	AG 290V - mod					Tabled
08	BUSN 104 - del	21				
09	BUSN 192V - del	21				
10	BUSN 270 - del	21				
11	AG 200 - mod	20			1	
12	AG 200L - mod	20			1	
13	AG 210 - mod	20			1	
14	HSER 256 - mod	13			8	