

Curriculum Committee Meeting Minutes
Thursday, October 26, 2017
1:30 PM – 3:00 PM (LC 102)

Attending:

1. Aguilera, Kelsie
2. Badis, Joseph (Kepa)
3. Bassous, Reem
4. Bauer, Mike
5. Choy, Douglas
6. DiGiacinto, Jennifer
7. Garcia, Jiajia (Secretary)
8. Gross, Petersen (Chair)
9. Hochstein, Candace
10. Kwok, Roger
11. Laimana, Kalie
12. Lane, Joy
13. Mahi, Michele
14. Maruyama, Don
15. Padasdao, Bryson
16. Reyes, Brandi
17. StavRue-Pe'ahi, Jean
18. Wang, Jue
19. Wong, Evelyn
20. Wong, Naiad

Guests:

1. Oshiro, Janel (VACC)
2. McCaffety, Heather
3. Neupane, Kabi

Handouts:

For all documents, see website at: <http://emedia.leeward.hawaii.edu/facsenate-cc/>

- I. Call to Order at 1:33 pm.
- II. Approval of Minutes (October 19, 2017). Approved by a show of hands.
- III. Announcements
 - A. There is no official document yet, which states that every course needs to offer CR/NC option; however, Senate did have a recommendation for supporting the CR/NC option.

IV. SUBGROUP REPORT: (Michael Bauer) Review and vote on the following proposals:

All these courses are actually existing courses with PBT alpha. Since the old Curriculum Central could not handle the alpha change, the proposers did the proposals as “new” courses without knowing that the Kualii can handle the alpha change now. So technically, these proposals should be modification of existing courses with alpha change, and possible number and/or title change. Now all the PBT courses need to be deleted.

Need to double check that all Program names are changed from Plant Biology and Tropical Agriculture to Tropical Agriculture.

A. AG 100 – new

Field 4.1: changed “community college” to “Community College”

Field 4.3: removed the extra “)” at the end

Field 5.2: removed the extra period at the end of the first sentence

Field 5.2: changed “All instructors will have previous experience in distance education ...” to “All instructors will have appropriate training in distance education ...”

B. AG 122 – new

Field P.2: changed “system” to “System”

Field P.2: changed “To comply” to “Comply”

Field 4.1: changed “community college” to “Community College”

Field 4.2: added period to SLO 1 at the end

Field 4.2: added period to SLO 3 at the end

C. AG 141 – new

Field P.2: changed “system” to “System”

Field P.2: changed “To comply” to “Comply”

Field P.6: changed from “No” to “Yes”

Field 4.1: changed “textbook” to “textbooks” at the end

Field 4.4: previous answer:

AG 141 is designed for the proposed Academic Subject Certificate in Plant Biology and Tropical Agriculture. It requires CHEM 151B or equivalent course as a prerequisite and has been articulated with PEPS 310 at UH Manoa College of Tropical Agriculture and Human Resources.

updated answer:

AG 141 is designed for the proposed Academic Subject Certificate, Certificate of Competence, Certificate of Achievement and Associates of Science in Tropical Agriculture.

Field 5.1-5.3: updated answer:

This course is not offered by distance ed.

D. AG 200 – new

Field P.2: changed “system” to “System”

Field P.2: changed “To comply” to “Comply”

Field P.6: changed from “No” to “Yes”

Field 4.3: removed the extra “)” at the end

Field 4.4: changed “prerequisite” to “recommended”

Field 4.4: previous answer:

AG 200 is designed for the proposed Academic Subject Certificate in Plant Biology and Tropical Agriculture . This course requires a college-level chemistry and a biology or botany course. AG 200 is a prerequisite for AG 264 and AG 275, therefore it does lead to a future course.

updated answer:

AG 200 is designed for the proposed Academic Subject Certificate in Tropical Agriculture. AG 200 is a recommended preparation for AG 264 and AG 275, therefore it does lead to a future course. Based on the MOA and articulation agreements with UH Manoa and UH West Oahu, and identical courses in other UHCC.

Field 5.1-5.3: updated answer:

This course is not offered by distance ed.

E. AG 200L – new

Field P.2: changed “system” to “System”

Field P.2: changed “To comply” to “Comply”

Field P.6: changed “No” to “Yes”

Field 4.1: change “community college” to “Community College”

Field 4.3: removed the extra “)” at the end

Field 4.4: previous answer:

AG 200 is designed for the proposed Academic Subject Certificate in Plant Biology and Tropical Agriculture . This course requires a college-level chemistry and a biology or botany course. AG 200 is a prerequisite for AG 264 and AG 275, therefore it does lead to a future course.

updated answer:

AG 200 is designed for the proposed Academic Subject Certificate in Tropical Agriculture. AG 200 is a recommended preparation for AG 264 and AG 275, therefore it does lead to a future course. Based on the MOA and articulation agreements with UH Manoa and UH West Oahu, and identical courses in other UHCC.

F. AG 210 – new

Field P.2: changed “system” to “System”

Field P.2: changed “To comply” to “Comply”

Field 4.1: added the period at the end

V. SUBGROUP REPORT: (Bruce Lindquist) Review and vote on the following proposals:

A. None

VI. SUBGROUP REPORT: (Evelyn Wong) Review and vote the following proposals:

- A. HWST 110 – del
- B. MUS 199 – del
- C. MUS 207 – del
- D. MUS 232M – del
- E. MUS 232O – del
- F. MUS 232Q – del
- G. MUS 232T – del
- H. MUS 232U – del
- I. MUS 232W – del
- J. MUS 232Y – del
- K. MUS 232Z – del
- L. MUS 299 – del

All the above courses are no longer being taught.

VII. SUBGROUP REPORT: (Jue Wang) Review and vote on the following proposals:

A. None

VIII. SUBGROUP REPORT: (Jean StarRue Pe’ahi) Review and vote on the following proposals:

A. BUS 101 – mod

Field P.9: **need** to specify the minimum qualification

Field 2.4: added 3

Field 2.6: added CR/NC option

Field 5: replaced “Laulima” with “Course Management System (CMS)”

Special Note: The Committee voted with the understanding that the proposer will make the appropriate update for Field P.9.

B. CO-MGT-TIM – mod

Field P.3: changed from “No” to “Yes” for system alignment

Field P.5: updated to “Yes. ICS and Language Arts division

Field P.9: changed from “No” to “This might require more foreign language course offerings.”

Field 3.3: added “100 or above” before elective

Field 3.3: changed the foreign language elective from “3” to “3-4”

Field 3.3: changed the total credits from “15” to “15-16”

Field 3.4: updated using Quali tools

Field 3.5: updated to “This is an existing program.”

Field 3.8: updated to “This is an existing program.”

IX. Announcements & Adjournment (3:05 pm). Next meeting is November 2, 2017.

Minutes by Jiajia Garcia.

	Course/Program	Yes	No	Abstain	No mark	Comments
01	AG 100 – new	19				
02	AG 122 – new	19				
03	AG 141 – new	19				
04	AG 200 – new	19				
05	AG 200L – new	19				
06	AG 210 – new	19				
07	HWST 110 – del	19				
08	MUS 199 – del	19				
09	MUS 207 – del	19				
10	MUS 232M – del	19				
11	MUS 232O – del	19				
12	MUS 232Q – del	19				
13	MUS 232T – del	19				
14	MUS 232U – del	19				
15	MUS 232W – del	19				
16	MUS 232Y – del	19				
17	MUS 232Z – del	19				
18	MUS 299 – del	19				
19	BUS 101 – mod	19				
20	CO-MGT-TIM – mod	18			1	