

Curriculum Committee Meeting Minutes
Thursday, October 27, 2016
1:30 PM – 3:00 PM (BS 105)

Attending:

1. Bassous, Reem
2. Bauer, Mike
3. Boydston, Jeremiah
4. Choi, Jessica
5. Choy, Douglas
6. DiGiacinto, Jennifer
7. Fujita, James (Chair)
8. Gross, Petersen
9. Hochstein, Candace
10. Kaluhiokalani, Manao
11. Khaleghi, Gholam
12. Kharbanda, Hardeep (Sunny)
13. Lindquist, Bruce
14. Mahi, Michele
15. Padasdao, Bryson
16. Seffrood, Jiajia (Secretary)
17. StavRue-Pe'ahi, Jean
18. Wong, Evelyn
19. Wong, Naiad

Guests:

1. Albritton, William
2. Scotti, Suzette

Handouts:

For all documents, see website at: <http://emedia.leeward.hawaii.edu/facsenate-cc/>

- I. Call to Order at 1:30 pm.
- II. Approval of Minutes (October 20, 2016). Approved by a show of hands.
Need to correct Jeremiah's last name.
- III. Announcements
 - A. Do we need to require the Fields P. 2, 5, 6, 7, 8, 9, and 10 to be filled?
Votes: Yes 12 No 2
 - B. How much detail need to be provided in these Fields?

For Field P.2:

- List primary changes such as “Five year review,” “Correct SLO,” or “Remove prerequisites,” etc.
- Provide rational(s) for change(s) such as “Correct SLO,” “Renumbering,” or “Changing the title,” etc.

Field 5 and 6:

- Each Chair of subcommittee will exercise the best judgement to determine sufficient information provided.

Votes: Yes 14

- C. Whether to cooperate with the STAR GPS Team at the initial process and be willing to fast track any course/program?

In the spirit of collegiality and working together for the good of our students, the Curriculum Committee is willing to work with the STAR GPS TEAM as a temporary measure during the AY 2016 – 2017 in the following ways.

- i. The Curriculum Committee will be willing to Fast Track necessary changes limited to mechanical issues such as improper or incorrect sequencing of prerequisites and/or co-requisites that will prevent students from completing a program within 2 years.
- ii. Starting November 2016 until the end of the Spring 2017 semester, the Curriculum Committee Chair will work with Susan Lum or any future STAR GPS TEAM coordinator to correct any registration issues identified by the STAR GPS TEAM.
 - a. The Curriculum Committee Chair will provide a list of course and program proposals that arrives by the Friday of each week to STAR GPS TEAM coordinator.
 - b. Due to the tight schedule of the Curriculum Committee, the Curriculum Committee Chair would like to receive report from the STAR GPS TEAM by Wednesday of the following week.
 - c. The STAR GPS TEAM needs to submit a Fast Track request to the administration after identifying a problem in the flow of registration, whether existing or proposed.
 - d. The Curriculum Committee will proceed to Fast Track necessary changes after receiving the appropriate memo from the administration.

- iii. The Curriculum Committee also requests guidance from the STAR GPS TEAM in providing a tutorial (presentation or workshop) to show and teach the committee how to identify such issues in registration efficiently using the new registration system so that the Curriculum Committee can assume this task in the future.

Recommendations: The Curriculum Committee hope that the STAR GPS TEAM will publicize its concerns to the Leeward CC faculty so that it is known that the TEAM is available to assist and advise faculty creating or modifying a course/Program proposal to align with the new registration system. Such process should be taken place before the proposer submit the proposal through KSCM.

IV. SUBGROUP REPORT: (Michael Bauer) Review and vote on the following proposals:

A. ART 175 – mod

Effective date changed to Fall 2017.

Field P.2: added “because no longer necessary” at the end

Field 4.4: added “Windward CC” at the end

B. ART 176 – mod

Effective date changed to Fall 2017.

Field P.2: added “because no longer necessary” at the end

C. ME 213 – mod

V. SUBGROUP REPORT: (Jeremiah Boydsten) Review and vote on the following proposals:

A. None

VI. SUBGROUP REPORT: (Gholam Khaleghi) Review and vote the following proposals:

A. None

VII. SUBGROUP REPORT: (Jue Wang) Review and vote on the following proposals:

A. ICS 129 – mod

This is formerly ICS 113.

Field 2.6: added back the option “Credit/No Credit (C)”

For Field 4.1, the Committee recommended the word “Follow” be changed to “Demonstrate” in the last Learning Outcome. The proposer will consult the articulation team and make sure that other colleges will agree with the recommended change. If the articulation team refuse to follow the

recommendation, then the Committee will accept the original stated Learning Outcome.

B. ICS 151 – mod

This is formerly ICS 151Z.

Banner Title is changed to “Structured DB Programming”

Field 2.6: added back the option “Credit/No Credit (C)”

Field 4.1: removed the first sentence in each of the paragraphs

Field 4.1: removed “peer-reviewed”

VIII. SUBGROUP REPORT: (Jean StarRue Pe’ahi) Review and vote on the following proposals:

A. ECON 130 – mod **Tabled**

Field P.2: **need to add rationale to each change**

Need to fill in Fields P.5, 6, 8, 9 and 10

Field 2.1: changed “exams” to “examines” in the first sentence

Field 2.1: modified the second sentence to “This course analyzes the functioning...”

Field 4.4: inserted “ECON” before both “130” and “131”

IX. Announcements & Adjournment (3:03 pm). Next meeting is November 3, 2016.

Minutes by Jiajia Seffrood.

	Course/Program	Yes	No	Abstain	No mark	Comments
01	ART 175 – mod	18				
02	ART 176 – mod	18				
03	ME 213 – mod	18				
04	ICS 129 – mod	18				
05	ICS 151 – mod	18				
06	ECON 130 – mod					Tabled